

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

January 15, 2019

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

**1. 10:30 A.M. CALL TO ORDER**

**A. PLEDGE OF ALLEGIANCE**

**B. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION**

**C. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**

**2. 10:35 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF DECEMBER 4, 2018;**

Documents:

[12.04.18.PDF](#)

**B. APPROVAL OF AND AUTHORIZATION TO SIGN THE POLICIES FOR COLORADO WORKS (TANF) FOR SPECIFIC SITUATIONS**

Documents:

[BCC DHSATANFGENDA COMMUNICATION FORM.PDF](#)  
[CP\\_DECLARED COUNTY EMERGENCY ASSISTANCE\\_ROUTT2018.PDF](#)  
[CP\\_DESKAID DISASTER EMERGENCY CW PROGRAM\\_ROUTT2018.PDF](#)  
[CP\\_HARDSHIP EXTENSION\\_ROUTT2018 \(002\).PDF](#)  
[CP\\_NEPTOSIM-CONFLICT OF INTEREST\\_ROUTT2018.PDF](#)  
[CP\\_QUALITY ASSURANCE-FRAUD PREVENTION\\_ROUTT2018 \(002\).PDF](#)  
[CP\\_RECOMMENDED SUBSTANCE ABUSE POLICY\\_ROUTT2018.PDF](#)

**C. APPROVAL AND AUTHORIZATION TO SIGN THE HOTLINE COUNTY CONNECTION CENTER MOU BETWEEN ROUTT AND PROWERS COUNTIES**

Documents:

[BCC DHSAGENDAHCCC.PDF](#)  
[ROUTT COUNTY MOU 2019 1.PDF](#)

**D. APPROVAL OF THE STATE HUMAN SERVICE ELECTRONIC BENEFIT TRANSFER IN THE AMOUNT OF \$139,466.83 THROUGH NOVEMBER 2018**

"Executive session may be requested under C.R.S. 24-6-402 (4)(c) for matters required to be kept confidential by federal or state laws, rules or regulations.

Citations: 10 CCR 2506-1, Colorado Rules & Regulations, Volume 4, Food and Nutrition Act of 2008, 4.050, C.R.S. 19-1-303 (1), and C.R.S. 19-1-307."

**E. APPROVAL OF AND AUTHORIZATION TO SIGN A CORPORATE REPORT OF CHANGES FOR THE STEAMBOAT SKI AND RESORT CORP DBA HAYMAKER PATIO BAR AND STOKER BAR LIQUOR LICENSES**

Documents:

[HAYMAKERCRC.PDF](#)

**F. APPROVAL OF AND AUTHORIZATION TO SIGN A PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$63,920 BETWEEN ROUTT COUNTY AND CPS-HR TO COMPLETE AN ENTERPRISE-WIDE CLASSIFICATION STUDY**

Documents:

[CPSH BCC AGENDA COMMUNICATION FORM.PDF](#)  
[ROUTT COUNTY CO\\_REVISIED JOB DESCRIPTION STUDY PROPOSAL 11.09.18.PDF](#)  
[PROVISION OF PROFESSIONAL SERVICES AGREEMENT.PDF](#)

**G. APPROVAL OF AUTHORIZATION TO APPOINT THE FOLLOWING MEMBERS TO THE FAIR ADVISORY BOARD:**

- Don Hayes to fill the a new three-year term representing District #2 position on the Routt County Fair Advisory Board expiring December 31, 2021.
- Linda Long to fill the a new three-year term representing District #1 position on the Routt County Fair Advisory Board expiring December 31, 2021.
- Tina Decker to fill the a new three-year term representing At-Large position on the Routt County Fair Advisory Board expiring December 31, 2021.

Documents:

[01.15.19 APPOINT DECKER.HAYES.LONG TO NEW TERMS.PDF](#)  
[DECKER.HAYES.LONG RENEWAL LETTERS.PDF](#)

**3. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**4. 10:45 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

**5. 11:00 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. MICROWAVE EQUIPMENT AND SERVICES WAIVER REQUEST**

Consideration to waive the formal purchasing process and approve the award and authorize the County Manager to electronically sign the purchase order to Castle Rock Microwave, LLC in the amount of \$148,936.74.

Documents:

[BCC AGENDA COMMUNICATION FORM MIRCOWAVE EQUIPMENT WAIVER REQUEST.PDF](#)  
[CRM\\_ROUTT CO MICROWAVE AND TDM\\_BB\\_20190102.PDF](#)  
[CASTLE ROCK MICROWAVE\\_SOLE SOURCE JUSTIFICATION\\_12312018 \(002\).PDF](#)

**B. RFP 628 R&B D2 BACKHOE 4X4 2019**

Consideration to approve the purchase and authorize the County Manager to electronically sign a purchase order for one (1) new Caterpillar 420F2 2019 backhoe 4x4 complete to be used by the Road & Bridge Department at the Hayden Shop to Wagner Equipment Co. in the amount of \$111,644.24.

Documents:

[RFP628BCCAGENDA.PDF](#)  
[BACKHOE SPECS GR 11.7.18.PDF](#)  
[WAGNER QT192777R9999S1 ROUTT COUNTY 420F2 W TRADE.PDF](#)

**C. STATE BID VEHICLE PURCHASE (TAHOE): SHERRIFF'S DEPARTMENT**

Consideration for approval of purchase and authorization for the County Manager to electronically sign a purchase order to John Elway Chevrolet in the amount of \$144,480.00, for four (4) vehicles for the Routt County Sheriff's Office. In addition, we also request the approval, (not to exceed \$73,397.96) to Avtech Electronics for all four (4) Emergency Vehicle upgrades.

Documents:

[SO VEHICLES STATE BID 2019.PDF](#)  
[80788 QUOTE PATROL TAHOE.PDF](#)  
[TAHOE SSV.PDF](#)  
[80788 DIAGRAM PATROL TAHOE.PDF](#)

**6. 12:00 P.M. LUNCH BREAK**

**7. 1:00 P.M. COUNTY ATTORNEY WORK SESSION / ERICK KNAUS**

BCC Orientation Regarding Federal and State Statutory and County Policy Compliance.

**8. 2:00 P.M. MEETING ADJOURNED**

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EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the

Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.