

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

REGULAR MEETING

January 22, 2019

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499
EXCLUDES WORK SESSIONS

1. **10:30 A.M. CALL TO ORDER**
 - A. **PLEDGE OF ALLEGIANCE**
 - B. **APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**
 - C. **ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION**

2. **10:35 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

 - A. **APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF DECEMBER 11, 2018;**

Documents:

[12.11.18.PDF](#)

 - B. **APPROVAL OF AND AUTHORIZATION FOR THE BOARD TO SIGN A LETTER SUPPORTING THE 1,659-ACRE ACCESS EASEMENT PURCHASE BY COLORADO PARKS AND WILDLIFE (CPW)**

Documents:

[CPW SUPPORT LETTER 2019.PDF](#)
[CPW_FLANDERS_CONCURENCE LETTERS.PDF](#)

3. **10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

4. **10:45 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

5. **10:55 A.M. LEGAL**

Erick Knaus, County Attorney

 - A. **AGREEMENT WITH YAMPA VALLEY FUNERAL HOME**

Consideration to approve and authorization for the Chair to sign an Agreement Regarding the Provision of Professional Services with Yampa Valley Funeral Home.

Documents:

[YAMPA VALLEY FUNERAL HOME AGREEMENT.PDF](#)

6. 11:00 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. RFP 629 R&B D3 LOWBOY TRAILER 2019

Consideration by the Board of County Commissioners to approve the purchase and authorize the County Manager to electronically sign a purchase order for one (1) new 2019 model year lowboy trailer complete to be used by the Road & Bridge Department at the Steamboat Shop to Wagner Equipment Co. in the amount of \$73,109.11.

Documents:

[RFP 628 D3 LOWBOY TRAILER 2019 BCC AGENDA.PDF](#)

[WAGNER QT192004R1S1 ROUTT COUNTY LOWBOY.PDF](#)

[RFP 629 RB D3 LOWBOY TRAILER 2019 TABULATION FORM.PDF](#)

7. 11:20 A.M. ADMINISTRATIVE

Helena Taylor, Administrative Assistant

A. CCAT CONTRIBUTION

Consideration to approve and authorization to contribute \$3,000 from the 2019 Community Services Budget, Discretionary line item, to the Counties & Commissioners Acting Together (CCAT) group, and direct staff to place future dues on the Commissioners Operating budget, Dues and Memberships line item, as of 2020.

Documents:

[CCAT CONTRIBUTION.PDF](#)

[CCAT 2018 PROPOSED BUDGET.PDF](#)

8. 11:30 A.M. HUMAN RESOURCES

Kathy Nelson, Director

A. REQUEST TO HIRE THE ACCOUNTING MANAGER AT STEP 5

Consideration to approve hiring the new Accounting Manager at Step 5 of the pay scale with the opportunity to advance to Step 6 upon completion of a successful six month performance evaluation.

Documents:

[AGENDA ITEM - HIRE ACCOUNTING MANAGER AT STEP 5.PDF](#)

[SHAWN SONNKALB - STEP INCREASE REQUEST 1-15-2019.PDF](#)

9. 12:00 P.M. LUNCH BREAK

10. 1:00 P.M. PLANNING

Chad Phillips, Planning Director

A. CONSIDERATION AND APPOINTMENT OF MEMBERS TO THE PLANNING COMMISSION AND BOARD OF ADJUSTMENT

Appointments to the Planning Commission and Board of Adjustment

Documents:

B. WENDLER VACATION OF RIGHT-OF-WAY; PL-18-201 - REQUEST TO TABLE

Consideration to table the vacation request to February 5, 2019 at 1:30 pm.

Documents:

[TABLE REQUEST 1.22.19 BCC AGENDA COMMUNICATION FORM.PDF](#)

C. PEEK MINOR LAND PRESERVATION SUBDIVISION; PL-18-208

Consideration to approve or deny the Peek Minor Land Preservation Subdivision.

Documents:

[PEEK COMMUNICATION FORM.PDF](#)

11. **2:30 P.M. COUNTY ATTORNEY WORK SESSION / ERICK KNAUS**
BCC Orientation Regarding Federal and State Statutory and County Policy Compliance.
12. **3:30 P.M. MEETING ADJOURNED**

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EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.