YAMPA VALLEY AIRPORT COMMISSION
MEETING AGENDA
April 9, 2020

The meeting will be held by video conferencing via ZOOM starting at 6:00 PM MST. Your host will be Kevin Booth, Airport Director at Yampa Valley Regional Airport

Meeting Ground Rules:  
✓ Start on time, end early  
✓ Participate fully  
✓ Listen to understand  
✓ Honesty required  
✓ Be respectful of each other  
✓ Honor diversity of opinions  
✓ Use humor  
✓ One person speaks at a time

Meeting Objectives:  
✓ Airport & Capital Project Update  
✓ Air Service Update  
✓ Committee Reports  
✓ Identify June 2020 Agenda Items

Total Time: 1 Hour, 30 Minutes

Agenda Items:  

Time Allotted

I. Organizational Matters: 3 Min
   1. Roll Call
   2. Approval of the February 13, 2019 Regular Meeting Minutes

II. Non-Agenda Public Comments 4 Min

III. Comments from Board Members 4 Min

IV. New Business:  
   1. Budget presentations (HDN and SBS) 4 Min
   2. CDOT Aeronautics’ EIS Methodology - Randy Rudasics 5 Min
   3. COVID-19/Airport/Capital/Infrastructure Update - Kevin Booth 20 Min
   4. COVID-19/Airport/Capital/Infrastructure Update - Stacie Fain 15 Min
   5. SBS VOR Equipment/Service Update - Stacie Fain 5 Min
   6. Air Service Update - Janet Fischer/Kevin Booth 10 Min
   7. Atlantic Aviation Update - Pat Burke 5 Min

NOTE: All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners’ Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request at least seven business days prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.
VI. Reports from YVAC Committees:
   1. Community Outreach and Education: Robin Crossan/Sonja Macys, David Franzel, Stacie Fain, Kevin Booth and Hayden Town Council rep
   2. Marketing and Planning: Rob Perlman/Janet Fisher, Kevin Booth and Randy Rudasics (SSCRA representative)
   3. Infrastructure & Finance: Doug Monger & Larry Mashaw

VII. Manager’s Reports - provided via email. No verbal presentation will be made, except to answer questions pertaining to those reports.
   1. Yampa Valley Regional Airport – Kevin Booth
   2. Steamboat Springs Bob Adams Airport – Stacie Fain

VIII. Discuss agenda items for the 11 June 20 meeting at YVRA

IX. Adjourn meeting

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YAMPA VALLEY AIRPORT COMMISSION
February 13, 2020
Meeting

MINUTES

The regular meeting of the Yampa Valley Airport Commission (YVAC) was called to order at 6:00 p.m. on Thursday, February 13, 2020 at YVRA.

YVAC members present:
Janet Fischer – Steamboat Ski & Resort Corp
Randy Rudasics – Steamboat Chamber
Zach Wuestewald – Representing the Town of Hayden
Doug Monger – Routt County Commissioner
David Franzel – Resident of Routt County
Robin Crossan – Steamboat Springs City Council member
Larry Mashaw – Resident of Routt County (via conference call)
Chris Nichols – Moffatt County/City of Craig (via conference call)
Jia Caro – Go Alpine (via conference call)

YVAC members absent:
Les Liman – Aviation Community

Others present:
Kevin Booth – YVRA
Stacie Fain – KSBS
Sonja Macys – Steamboat Springs City Council member
Pat Burke – Atlantic Aviation
Brad Cazenave – United Ground Express

I. ORGANIZATIONAL MATTERS

1. Approval of Minutes – December 12, 2019

MOTION
Randy moved to approve the minutes of the above cited regular YVAC meeting as amended. Zach seconded the motion. The motion carried unanimously.

2. Sunshine Law Resolution
David read the Sunshine Law resolution regarding the posting places for meeting notices for 2020 in accordance with C.R.S. § 24-6-402. David also reviewed that any meeting with two or members at which YVAC matters will be discussed must be posted.

The resolution was approved by consensus.

II. PUBLIC COMMENT
There was no public comment.
III. COMMENTS FROM BOARD MEMBERS
Doug announced the retirement of County Manager Tom Sullivan and the departure of Assistant County Manager Dan Weinheimer. He said that the BCC would be selecting a recruitment firm to assist in finding the new County Manager.

IV. NEW BUSINESS

1. Authority and Responsibilities of the Airport Commission
David distributed copies of the By-Laws and the Intergovernmental Agreement (IGA) that established the YVAC. He noted that the IGA sets out what the YVAC is supposed to be doing and specifically states that the YVAC should assist with the budgeting process. The IGA also states that YVAC should not be involved with oversight of daily operations at the airports. He proposed that the timing and the extent to which YVAC will be involved in budgeting should be discussed at the next meeting. David noted that the budgeting process takes place very early, and that the YVAC should review and approve the budgets before they go to the City Council and the Board of County Commissioners. Kevin said that the County is reviewing the budget cycle and trying to shorten it. Stacie said that her initial budget meeting is in August.

David added that the make-up of the committees would also be discussed in April. He said that he would like to continue working on public outreach.

2. Attendance
David noted that the By-Laws state that members are allowed no more than three absences annually. He stated that this has been an issue in the past.

3. Airport, Capital, Infrastructure and CDOT EIS Update - YVRA
Kevin announced that the audio/visual equipment for the meeting room at YVRA would be upgraded. Kevin reviewed the year-end numbers for 2019 and compared them to 2018. He said that overall business was up about 4.5%. He noted that the restaurant was profitable in 2019, but not as much as it was in 2018. The enplanements were up from 103,000 to 108,000. Kevin noted that most other elements of the airport business track enplanements. The gift shop was very successful.

Kevin stated that the draft 2020 CDOT airport economic impact statement (EIS) had been released. The report is based on 2018 data. He highlighted the employment figures: 511 people are directly employed at YVRA. When off-site jobs are included, the number of airport-related jobs is nearly 1,000. Kevin acknowledged that many of the other numbers cited in the report are based on a variety of assumptions and multipliers that are much “softer” than the employment data. He said that the employment numbers could be rolled into other information about YVRA to be discussed in an upcoming newspaper article. Sonja suggested that Randy could write a letter to the editor clarifying the data in the EIS. Kevin noted that the final EIS will be issued in April.

Kevin presented the newly redesigned “Fly Steamboat” website. He reported that he is working with Searidge Technologies on a system that would be an alternative to a physical or remote control tower and would improve situational awareness. Searidge is putting together a proposal that would provide displays with real time tracking of aircraft and other equipment at YVRA.
Kevin reviewed the improvements that had been made to the security camera system within the terminal, on the apron and at each end of the runway. He discussed the diversions and cancellations, noting that they are almost never due to airport or runway closures. He said that the maintenance crews have been working extraordinarily hard at snow removal. Kevin stated that even with the local weather conditions, the cancellation averages at YVRA are close to the national average. Chris suggested that this fact should be better publicized.

4. Airport, Capital, Infrastructure and CDOT EIS Update – KSBS

Stacie reported that the Master Plan consultants had made their second and final presentation to City Council. She said that although updating the land use code for the areas around the airport had been recommended in the 2008 Master Plan, those changes had not been made. Stacie said that recommended protections are being drafted and will be presented to City Council for approval as soon as possible. She said that the GIS information is being processed, and will be included in the Master Plan when it is complete. The FAA wants the land use protections to be in place prior to approving the ALP. The forecast has already been approved.

Stacie said that once the Master Plan is complete, she would be working on the categorical exclusion (an abbreviated environmental assessment) in order to put out an RFP for hangar development on the site of the existing dirt parking area. In conjunction with the hangar development, the fuel parking area, which is located on pavement without secondary containment and is too close to the FBO, would be moved. This is the last outstanding compliance issue at the airport. Stacie stated that the categorical exclusion would also cover the area at the north end of the runway that will be developed for helicopter parking.

Regarding the Master Plan, David noted that one of its functions is laying out all the possibilities for future development. Only items that are listed in the Master Plan will be considered by the FAA. He said that one of the things that came out of the discussion with City Council was the importance of distinguishing between public and private funding for future activities. This reassured City Council that it was not earmarking money for things that would probably not get built. Stacie noted the extraordinary amount of fill that will be required for any future development at the airport. She said that the Master Plan lays out the priorities for which areas should be filled first. Stacie added that because the proposed helicopter parking area would be used for EMS purposes, the project is eligible for grant funding.

Stacie said that KSBS participates in the entitlement funding share program, which allows the airport to roll over its funding and then get it all back when needed. The rolled over funds will be used for the runway overlay in 2022. Stacie reported that KSBS had qualified for an airport marking grant through CDOT. The painting project will be completed this summer. She said that the life expectancy on the runway markings depends on many factors, including the paint used, the snow removal activities, etc.

Stacie presented the CDOT EIS for Bob Adams.

In response to a question from David, Stacie said that she is planning on using entitlement funding to develop the 24-hour self-service fueling station in 2024 unless other funding becomes available to do it sooner. She said that this project is in the City’s
CIP, but never seems to get funded. She added that their fuel provider has agreed to put in the electronic payment system, but she does not have the funding at this time for the tanks.

Doug asked about the funding for moving the fuel parking area. Stacie said that this project would be funded through the City CIP. She added that she hopes to roll this into the RFP for the hangars.

5. **Air Service Update**
Janet stated that the air service program evaluates its performance on a ski season basis, rather than on calendar year basis. She said this winter has been strong. She said that she is anticipating an increase year over year in passengers of 4% - 6%, and perhaps more because February and March are looking very strong. Janet said that the projected flight schedule for spring, summer and fall looks very similar to recent years, but that things can change.

Janet discussed the recent email blast advertising spring airfares. She reported that the airline summit was very successful. Several YVAC members who attended agreed. Kevin and Janet reported on the JetBlue team that had come in the weekend before the summit.

6. **Atlantic Aviation**
Pat had nothing to report.

7. **Go Alpine**
Jia said that new owner may be visiting Steamboat in March. She said business has been good.

V. **REPORTS FROM YVAC COMMITTEES**

1. **Community Outreach and Education**
David said that once the CDOT economic impact data had been verified, he would incorporate it into the standard presentation. He said he was available to make the presentation to any groups that are interested. Stacie suggested it was time to visit the Board of Realtors again.

2. **Marketing and Planning**
No report.

3. **Infrastructure and Finance**
No report.

VI. **MANAGERS’ REPORTS – provided via email**

1. **Yampa Valley Regional Airport**
No questions.

2. **Steamboat Springs Airport**
Stacie reported that the IT upgrade at Bob Adams had been completed.

VII. **SET DATE FOR NEXT MEETING**
The next meeting will be held on Thursday, April 9, 2020 at Bob Adams Field.

VIII. PRELIMINARY AGENDA ITEMS FOR THE APRIL YVAC MEETING

- Discussion of timing of budget reviews
- Committee involvement
- Review/edit letter to the editor

IX. ADJOURN MEETING

The YVAC meeting was adjourned at approximately 7:30 p.m.

Minutes Approved: ____________________, 2020

By: ____________________________

David Franzel, Chairman
Yampa Valley Airport Commission
ENGINEERING & CONSTRUCTION:

2018 AIP-44 Update and Projections:
- Apron expansion complete; warranty work starts May 2020

2019 AIP-45/-46/-47/-48 Update and Projections:
- AIP-45 & -46 complete pending engineering final report approval by the FAA
- AIP-47 & -48 Terminal Expansion and Renovation starts Mon 20 Apr 2020:
  - Schedule I - adds one (1) 115-seat passenger hold room
  - Schedule II - R&R windows/doors/south façade of terminal
  - Schedule III - expands ticketing area by six (6) work stations
  - Schedule IV - adds vestibules to all hold room doors
- Funded in 2019 by $1.97M in FAA entitlement funds & $1.5M FAA discretionary funding (AIP-48) announced 22 Nov plus CDOT 5% ($1.74K); YVRA pays remainder ($3.57K)
- FCI Constructors was awarded the $3.3M project 27 Nov:
  - Total cost w/engineering/project administration is $4M
  - Construction dates now scheduled for 20 Apr-31 Oct
- FAA has contracted with L3 Harris to build a parallel, ADS-B based, system upgrade to the existing/2009 Wide Area Multi-lateration (WAM) radar tracking system; positive impact on HDN, SBS and CAG airports; ECD 31 Oct 2020

2021-2024 AIP Project Outlook:
- $700K rotary broom SRE purchase in 2021
- $100K reimbursable agreement to fix MALSF lighting on Rw 10 targeted for 2020 design & 2021 construct
- $6.6M de-ice pad, apron rehab, and glycol facility upgrade programmed for design/construct in ’21/’22
- $10.7M taxiway, blast pad and A4 connector relocation programmed for design/construct in ’23/’24
2020 Non-AIP Project Updates:
- Install new terminal public address (PA) system; RFP issued for 2020 installation ICW terminal project; budgeted $130K.

2020 Projects “on hold” pending 2020 financial review:
- Remove & replace roof membrane over bag belt #1; $50k budgeted; engineers new estimate is $150K
- Install new Ops Center situational awareness displays for aircraft and equipment locations using FAA’s System Wide Information Management (SWIM) data incorporating Wide Area Multilateration (WAM) data & locally procured GPS data.
- Remove and replace Hwy 40 YVRA signage; $20K budgeted
- Design and build rental car wash facility; CFC funded; engineer’s estimate revised to $1.4M.

OPS AND ADMIN UPDATE:
- Southwest Airlines (SWA) announced DEN-HDN flight service for 2020-2021 ski season on 24 Feb; twice daily service on 143-seat B737 expected; schedule details and enplanement projections expected after 24 Apr SWA’s schedule release
- Renewable energy (solar) $267K project kicked off with “fast-fail” analysis; YVRA selected for planning and submitted all required documents to McKinstry in Mar 2020.
- Airport hosted State’s Just Transition Advisory Committee Community Open House on Tue 5 Mar

COVID-19 OPS & FINANCIAL IMPACTS:
- Direct flights to HDN impacted starting 15 Mar; non-DEN flights curtailed completely on or about 23 Mar
- YoY Mar enplanement reduction of 12,182; Mar reduction represents an annual enplanement reduction of 11%; waiting for final enplanement numbers from carriers due mid-Apr and will have 2020 year-end projections soon after
- Received two requests for fee payment waivers/deferrals from business partners; decision awaits further financial analysis
- Coronavirus Aid, Relief, and Economic Security Act (CARES Act) may provide some financial relief for Part 139 airports
- Airports are classified as Essential Infrastructure and would require FAA approval to close or curtail operations; construction on essential infrastructure has been exempted from Stay at Home orders to date; terminal expansion project still a go
- YVRA accelerated transition from seasonal staff (78) to off-season staff (37); airport remains fully operational while adhering to social distancing and PPE guidelines
- Regional carrier Trans States Airlines accelerated their planned cessation of flight operations from Dec 2020 to 1 Apr 2020; Skywest currently flying all DEN-HDN flights; Express-Jet took over Trans States E-145 fleet
## February Operations Comparison 2020 vs. 2019

<table>
<thead>
<tr>
<th>Category</th>
<th>Feb 2020</th>
<th>Feb 2019</th>
<th>Change</th>
<th>Up/Down Operations</th>
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<tr>
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<td>1,337</td>
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<td>Air Carrier Operations</td>
<td>676</td>
<td>606</td>
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<tr>
<td>Cargo Operations</td>
<td>127</td>
<td>130</td>
<td>-3</td>
<td>Up/Down Operations</td>
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<td>General Aviation Operations</td>
<td>701</td>
<td>601</td>
<td>+100</td>
<td>Up/Down Operations</td>
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<tr>
<td>Military Operations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Up/Down Operations</td>
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<tr>
<td>Enplaned Passengers (from load sheets)</td>
<td>27,558</td>
<td>23,300</td>
<td>+4,258</td>
<td>Up/Down Operations</td>
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<tr>
<td>GA Landing Weight Fees (100%)</td>
<td>$25,127</td>
<td>$23,730</td>
<td>$1,397</td>
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## March Operations Comparison 2020 vs. 2019

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<tr>
<td>All Aircraft Operations</td>
<td>1,233</td>
<td>1,592</td>
<td>-359</td>
<td>Up/Down Operations</td>
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<tr>
<td>Air Carrier Operations</td>
<td>505</td>
<td>720</td>
<td>-215</td>
<td>Up/Down Operations</td>
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<td>Cargo Operations</td>
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<td>134</td>
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<td>Up/Down Operations</td>
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<td>General Aviation Operations</td>
<td>592</td>
<td>728</td>
<td>-136</td>
<td>Up/Down Operations</td>
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<tr>
<td>Military Operations</td>
<td>0</td>
<td>10</td>
<td>-10</td>
<td>Up/Down Operations</td>
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<tr>
<td>Enplaned Passengers (from load sheets)</td>
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<td>$20,026</td>
<td>$26,089</td>
<td>-$6,063</td>
<td>Up/Down Operations</td>
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</table>

Winter 2019-2020 Air Service Schedule included at page 5
Spring/Summer/Fall Air Service Schedule included at page 6
Terminal Project diagrams pgs. 7-8
2020 CEIS data pgs. 9-10
### Steamboat Winter Air Schedule Winter 2019/20

*Updated October 15, 2019*

**Schedule times and flight numbers vary by date or day of week**

**Schedule is subject to change at any time without notice**

<table>
<thead>
<tr>
<th>From</th>
<th>From Frequency</th>
<th>To Frequency</th>
<th>Dates</th>
<th>Airline</th>
<th>Aircraft</th>
<th>Cap</th>
<th>Flight #</th>
<th>Depart</th>
<th>Arrive</th>
<th>Flight #</th>
<th>Depart</th>
<th>Arrive</th>
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<tbody>
<tr>
<td>Atlanta (ATL)</td>
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<td>Daily</td>
<td>12/21/19 - 3/29/20</td>
<td>Delta Air Lines</td>
<td>A320</td>
<td>157</td>
<td>#1316/496</td>
<td>940a/1000a</td>
<td>1123a/1143a</td>
<td>#1316/496</td>
<td>1208p/1253p</td>
<td>518p/608p</td>
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<td>Chicago (ORD)</td>
<td>Daily</td>
<td>Daily</td>
<td>12/18/19 - 4/6/20</td>
<td>American Eagle</td>
<td>E175</td>
<td>76</td>
<td>#3605</td>
<td>950a</td>
<td>1206p</td>
<td>#3605</td>
<td>1239p</td>
<td>424p</td>
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<td>Chicago (ORD)</td>
<td>Sat</td>
<td>Daily</td>
<td>2/13/20 - 4/4/20</td>
<td>American Airlines</td>
<td>737-8</td>
<td>160</td>
<td>#1141</td>
<td>1055a</td>
<td>1225p</td>
<td>#1141</td>
<td>110p</td>
<td>500p</td>
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<td>Daily</td>
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<td>United Express</td>
<td>CR7</td>
<td>70</td>
<td>#4388/4228</td>
<td>1011a/1020a</td>
<td>1224p/1234p</td>
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<td>109p/112p</td>
<td>454p/504p</td>
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<td>732p/730p</td>
<td>959p/948p</td>
<td>#4466/1832</td>
<td>812a</td>
<td>1213p</td>
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<td>Daily</td>
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<td>1014a</td>
<td>#359</td>
<td>1100a</td>
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<td>ERJ</td>
<td>50</td>
<td>#4661/5481</td>
<td>810a/755a</td>
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<td>830a/817a</td>
<td>1113a/1105a</td>
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<td>1200p/1220p</td>
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<td>Sat</td>
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<td>#565/572/9220</td>
<td>106p/130p</td>
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<td>#5751/3511</td>
<td>507p/335p</td>
<td>655p/721p</td>
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1. EWR on Saturdays only from January 11 through February 13
2. SEA will fly a few Thursdays during the Holidays (Dec. 19, 26 and Jan. 2)
3. MSP will fly daily from Dec 21 to Jan 5; then Wednesday & Saturday only Jan 6 - Mar 29
4. Daily United ORD will operate Saturdays/Sundays only from 1/10 through 2/14
5. American ORD operates daily, except Saturdays, Feb. 15 - Apr. 4
6. Daily DEN afternoon flight starts Dec 19, but will also operate Saturday only on Dec 7 & 14
7. Houston will operate daily through Sat. March 22; then on Friday 3/27 and Saturday 3/28
# Steamboat Air Service Preliminary Schedule

**Spring, Summer, Fall 2020**

*Updated February 13, 2020*

## Denver - United Express

### April 13 - May 7, 2020

<table>
<thead>
<tr>
<th>City</th>
<th>Freq</th>
<th>Flight #</th>
<th>Segment</th>
<th>Departs</th>
<th>Arrives</th>
<th>Dates</th>
<th>Aircraft</th>
<th>Cap.</th>
<th>Operator</th>
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<td>DEN-HDN</td>
<td>1125a</td>
<td>1225p</td>
<td>4/13 - 5/7</td>
<td>CRJ</td>
<td>50</td>
<td>SkyWest</td>
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<td>HDN-DEN</td>
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<td>4/13 - 5/7</td>
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<td>4/13 - 5/6</td>
<td>ERJ</td>
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<td>Trans States</td>
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<td>747a</td>
<td>859a</td>
<td>4/13 - 5/7</td>
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### May 8 - June 3, 2020

<table>
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<th>Departs</th>
<th>Arrives</th>
<th>Dates</th>
<th>Aircraft</th>
<th>Cap.</th>
<th>Operator</th>
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<tbody>
<tr>
<td>Denver</td>
<td>Daily</td>
<td>5284</td>
<td>DEN-HDN</td>
<td>1125a</td>
<td>1225p</td>
<td>5/8 - 6/3</td>
<td>CRJ</td>
<td>50</td>
<td>SkyWest</td>
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<td>(return)</td>
<td></td>
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<td>219p</td>
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<td>Denver</td>
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<td>5244</td>
<td>DEN-HDN</td>
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<td>748p</td>
<td>5/6 - 6/3</td>
<td>CRJ</td>
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### June 4 - August 17, 2020

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<th>Arrives</th>
<th>Dates</th>
<th>Aircraft</th>
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<td>DEN-HDN</td>
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<td>5696</td>
<td>HDN-DEN</td>
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<td>216p</td>
<td>6/4 - 8/17</td>
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<td>Denver</td>
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<td>DEN-HDN</td>
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<td>222p</td>
<td>6/4 - 8/17</td>
<td>CRJ</td>
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<td>5660</td>
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<td>Denver</td>
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<td>5441</td>
<td>DEN-HDN</td>
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<td>6/4 - 8/17</td>
<td>EI75</td>
<td>76</td>
<td>SkyWest</td>
</tr>
<tr>
<td>(return)</td>
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<td>5621</td>
<td>HDN-DEN</td>
<td>600a</td>
<td>710a</td>
<td>6/4 - 8/17</td>
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### August 18 - November 25, 2020

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<th>Arrives</th>
<th>Dates</th>
<th>Aircraft</th>
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<td>4615</td>
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<td>8/18 - 9/30</td>
<td>ERJ</td>
<td>50</td>
<td>Trans States</td>
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<td>(return)</td>
<td></td>
<td>4694</td>
<td>HDN-DEN</td>
<td>105p</td>
<td>216p</td>
<td>8/18 - 9/30</td>
<td></td>
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<td>Denver</td>
<td>Daily</td>
<td>4693</td>
<td>DEN-HDN</td>
<td>710p</td>
<td>810p</td>
<td>8/18 - 11/25</td>
<td>ERJ</td>
<td>50</td>
<td>Trans States</td>
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<td>(return)</td>
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<td>4697</td>
<td>HDN-DEN</td>
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<td>8/18 - 11/25</td>
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Note: Schedule & times are subject to change at any time without notice.
AIP-47 Terminal Expansion and Modification Projects
Schedules I-IV
AIP-47 Terminal Expansion and Modification Project
Schedule II—Ticketing Expansion/Curbside Enclosure

AIP-47 & -48 Terminal Expansion and View of Schedules III & IV
Colorado has a robust public-use airport system that supports and contributes to Colorado’s state and regional economies. All airports in the system provide important job centers and gateways for out-of-state visitors to reach all parts of Colorado. The 2020 Colorado Aviation Economic Impact Study (CEIS) measured the economic impacts of Yampa Valley Regional and all airports in the state using the following methodology:

Calculation of Total Impacts by Measure

**DIRECT**
- **ON-AIRPORT**
  - Airport Administration
  - Airport Tenants
  - Capital Improvements
- **OFF-AIRPORT**
  - Commercial Visitor Spending
  - General Aviation Visitor Spending

**“MULTIPLIER” EFFECTS**

**TOTAL**
- **JOBS**
- **PAYROLL**
- **VALUE ADDED**
- **BUSINESS REVENUES**

SUPPLIER SALES AND INCOME RESPENDING

Economic Impact Measures

The economic impacts of each airport are defined using the following economic measures:

**Jobs**: Jobs are the total number of persons employed, regardless of whether they are full time or part time.

**Payroll**: Payroll is defined as total employment compensation, including wages and other benefits (e.g. health care insurance payments, retirement contributions, etc.). This is also known as “labor income” or “total compensation”.

**Value Added**: Value added measures the economic productivity of each aviation-related business establishment, calculated as business revenues earned minus the costs of purchasing goods and services from other businesses. Value added reflects a company’s or industry’s contribution to Colorado’s Gross Regional (or State) Product (a local concept synonymous with Gross Domestic Product). It includes all labor compensation, profits, and business taxes paid.

**Business Revenues**: Business revenues incorporate expenditures needed to administer airports, sales of goods and services by airport tenants, budget expenditures by public sector agencies located on airports, the cost of capital expenditures, and visitor spending in Colorado’s hospitality-related sectors. This is also commonly referred to as business “output” or sales.

For more information on the Colorado Aviation Economic Impact Study (CEIS), visit our webpage at:
https://www.coloradoaviationsystem.com/ceis/
Individual Airport Impacts

Yampa Valley Regional is one of 14 commercial service airports contributing to the state’s aviation economic impacts. The components that comprise the total economic impacts for HDN are summarized below.

### Annual On-Airport Economic Impacts for HDN

<table>
<thead>
<tr>
<th></th>
<th>Direct</th>
<th>Supplier Sales</th>
<th>Income Re-Spending</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jobs</td>
<td>511</td>
<td>170</td>
<td>281</td>
</tr>
<tr>
<td>Payroll</td>
<td>$29,054,000</td>
<td>$10,744,000</td>
<td>$13,519,000</td>
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<tr>
<td>Value Added</td>
<td>$37,541,000</td>
<td>$15,213,000</td>
<td>$24,328,000</td>
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<tr>
<td>Business Revenues</td>
<td>$66,535,000</td>
<td>$25,360,000</td>
<td>$41,451,000</td>
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</table>

### Annual Off-Airport Visitor Spending Economic Impacts for HDN

<table>
<thead>
<tr>
<th></th>
<th>Direct</th>
<th>Supplier Sales</th>
<th>Income Re-Spending</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jobs</td>
<td>1,216</td>
<td>247</td>
<td>299</td>
</tr>
<tr>
<td>Payroll</td>
<td>$30,221,000</td>
<td>$13,711,000</td>
<td>$14,251,000</td>
</tr>
<tr>
<td>Value Added</td>
<td>$56,185,000</td>
<td>$22,547,000</td>
<td>$25,636,000</td>
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<tr>
<td>Business Revenues</td>
<td>$96,801,000</td>
<td>$38,036,000</td>
<td>$43,699,000</td>
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**Yampa Valley Regional’s Total Impacts**

<table>
<thead>
<tr>
<th></th>
<th>Jobs</th>
<th>Payroll</th>
<th>Value Added</th>
<th>Business Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-Airport Activity</td>
<td>962</td>
<td>$53,317,000</td>
<td>$77,292,000</td>
<td>$133,346,000</td>
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<tr>
<td>Visitor Spending</td>
<td>1,762</td>
<td>$58,183,000</td>
<td>$104,595,000</td>
<td>$178,536,000</td>
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<tr>
<td>Total</td>
<td>2,724</td>
<td>$111.5 Million</td>
<td>$181.89 Million</td>
<td>$311.88 Million</td>
</tr>
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</table>

Columns may not add due to rounding.

**Total Statewide Economic Impacts**

Each individual airport contributes to the statewide economic impacts that result from on- and off-airport activities. In addition to the on-airport and visitor components, the state benefits from the activity that is generated as a result of air cargo. These statewide benefits represent aviation’s economic contribution to Colorado’s economy. Beyond these quantifiable impacts, there are many more health, safety, and mobility benefits that are experienced due to airport activity.

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For more information on the Colorado Aviation Economic Impact Study (CEIS), visit our webpage at: https://www.coloradoaviationsystem.com/ceis/
Kevin Booth  
Airport Director  
Yampa Valley Regional Airport  
11005 RCR 51A (P.O. Box 1060)  
Hayden, Colorado 81639  
Office 970-276-5004  
Mobile 719-640-8783  
Fax 970-276-5030  
kbooth@co.routt.co.us

Tinneal Gerber  
Assistant Airport Director/Business Manager  
Phone 970 276-5021

YVRA Website: www.flysteamboat.com  
YVRA Facebook: Yampa Valley Regional Airport-HDN  
YVRA Twitter: YVRA-HDN@HDNCo
Steamboat Springs Airport/
Bob Adams Field Manager’s Report
April 3, 2020
Operations

Fuel Sold & Fuel Sale Revenue February 2019 & 2020

Flight Ops - February 2019 & 2020
The Airport Manager is exercising the Airport Contingency Plan for COVID-19. The Airport remains open and the FBO continues to be open with limited services. As a precaution, the FBO was closed on Sunday, Mar 22nd. It was professionally cleaned and disinfected on Monday and resumed limited services that day. The fuel trucks were also disinfected and fuel sales resumed on Monday.

There are currently no specific restrictions on General Aviation flights, and none are expected. International travel is not advised and it may be impossible to maintain social distancing within a small aircraft. The FAA did issue a Special Notice advising pilots that some state and local governments have implemented quarantine and shelter in place orders that could affect deplaning passengers in certain places.

The Airport coordinated with the Streets Department to borrow a Snow Cat to lower the snow piles in the safety areas around the runway and to make more room in the snow storage areas. The Airport did this twice during the snow season.

The Senior Maintenance Technician completed hangar inspections On March 27th. All hangar owners are in compliance with their ground lease requirements with the exception of expiration dates on many fire extinguishers. The Airport Manager will work with the tenants to coordinate servicing of the fire extinguishers.

A King Air 250, flown by Wheels Up, spent 4 days on the ramp because we did not have a large transient hangar to accommodate them. We helped them ensure their tail was clear of snow and ice prior to departure by borrowing a bucket truck from the Streets Department to observe the tail.

The Airport Team did an amazing job of clearing approximately 38 inches of snow that fell during the first week of February, facilitating the ability for aircraft to come and go during the brief periods of good weather. The Classic Air Medical Pilatus (PC-12) airplane, from Craig, conducted 4 operations at the Airport during the week.
Events

- The DOWL consultants and Airport Manager provided a second and final presentation on the update to the Airport Master Plan to City Council on Feb 11th. The Airport Master Plan will be completed and presented to City Council for approval in the spring. The Planning Department will provide City Council with language to adopt for addition to the code to protect land around the airport needed for the FAA to approve the Airport Layout Plan (ALP), chapter 5, of the Master Plan.

- The Airport Manager, along with DOWL consultants, hosted a Tenant and User Meeting on February 12th. About 25 people attended, including three users that were able to dial in on the new conference phone. The consultants provided an update on the Airport Master Plan and introduced Minimum Standards and Rules and Regulations that they will be assisting the Airport Manager in implementing at KSBS. The group also discussed airport ground leases.
- Honey Stinger (Ener-G Foods) moved into the Airport Office Building (AOB) on April 1, 2020. They will sublease to Smartwool until July 1st. The Airport Manager and Director of Public Works will plan to meet with the executives at Honey Stinger in the near future.
- The Airport Manager attended the Yampa Valley Airport Commission meeting on February 13th at HDN. She provided an update on the progress of the Airport Master Plan and upcoming CIP projects.
- Upgrades to IT including smart TV’s, faster Internet and Teleconferences capability have been completed to the Airport and FBO. It is great to have those capabilities during the COVID-19 crisis.
- The Senior Maintenance Technician provided a tour of the airport, in conjunction with Classic Air Medical, for 50 school kids from the City Parks and Recreation program.
- The Airport Manager participated in the City 101 Public Works Connection Stack.
- The Airport Manager attended the Steamboat Flying Club meeting on March 9th. She addressed some airport winter safety practices with the Club leadership and members.
- The Airport Manager continues to meet with the developers for the Airpark. They continue to refine the plan that will be submitted for review by the Development Review Team.
- The Colorado Pilot’s Association (CPA) still plans to conduct a Fly-In to KSBS on July 11-12th for the Balloon Festival. The Airport is preparing for 10-20 airplanes to arrive that weekend.
- The YVMC Foundation is still planning for the 2nd annual Hangar Party fundraiser to raise funds for the new emergency room at the hospital. The party is planned for August 8th.
- The Airport plans to host a 2nd Annual Fly-In and Airport Appreciation Day on September 20th.

**Training**

- The Airport Manager hosted a monthly Staff Meeting where safety processes were reviewed and discussed for snow removal and towing of aircraft. She is striving to ensure that there are two employees on the field at any given time and that there are two employees to move aircraft in and out of a hangar for the safest operations possible. The staff meeting in March was conducted via Teleconference.

**Airport Manager Initiatives**

- The Airport Manager continues to have discussions with the District Chief and Aviation Unit Chief to implement a Land Use Agreement (LUA) for a Class 3 (Mobile) Single Engine Air Tanker (SEAT) base at the airport. This LUA would support up to six aircraft during fire season and would begin this summer.
The Airport/FBO only has only limited use of two privately shared medium sized hangars and two small hangars for transient aircraft for the winter season. The FBO does not have use of any large privately owned hangars this winter. The staff turned away a total of eight aircraft who wish to visit KSBS this winter and desired to be in a hangar.

The Airport continues to have a problem with enough hangars to accommodate pilots and aircraft that want to be based at KSBS. The hangar wait list currently totals 23. The Airport Manager hopes to clear two off the wait list in early 2020 with some transitions in the city owned hangars. She is also working with the FAA and DOWL consultants to designate some land for developers to build new airport hangars that is in coordination with the update to the Airport Master Plan. A Category Exclusion (CATEX) for the hangar, fuel truck parking, parking lot, and north helicopter development areas has been submitted to the FAA for approval. This will allow the Airport to open land for bid for hangar development once the Master Plan is completed.

CDOT has approved the Airport’s grant for painting the runway and ramp. The Airport will complete this project in early summer. Crackfill will be completed prior to the painting project.

The Airport Manager is working with DOWL in researching options for the hangars that have ground leases with reversion clauses that expire within the next ten years. The precedent set with these hangars should also apply to those hangars with future expiration dates. The Airport Manager will provide City Staff and City Council some options for to for consideration. This topic was introduced to Tenants and Users of the Airport during a meeting on February 12th.

The Airport Manager is working work with DOWL to develop Minimum Standards and Rules and Regulations for the Airport. These will be socialized with the Tenants and Users of the Airport. This topic was introduced to Tenants and Users of the Airport during a meeting on February 12th. Approval will be sought from the City Manager, once completed.

General Information

The City Communications Officer continues to update the Airport Website. Please use link below to see what is included on the site. The site provides regular updates to the Master Plan.
http://steamboatsprings.net/333/Steamboat-Springs-Airport

The Airport Manager is being shared with the County to support the Emergency Operations Center (EOC) for COVID-19. She is serving on the Medical Surge Task Force that is developing the plan for Medical Surge Operations. She may also serve rotations as a Planning Section Chief in the EOC.

The Airport Manager will be retiring from the U.S. Coast Guard on July 1, 2020. Her retirement ceremony is still planned for June 27th at 1000 at the WWII Museum in Colorado Springs. All City employees and YVAC members are welcome to attend. Please let Stacie know if you wish to attend.