Call to Order

Human Services / CCAP - TANF Discussion

Request for direction from the Commissioners on process for awarding TANF funds to the community agencies. There is also the option to pay parent fees for CCCAP in June.

Documents:

BCC Agenda Communications Form CCAP.TANF.PDF

Museum and Heritage Fund Advisory Board Capacity Building Grant Applications

Consideration to accept the Museum and Heritage Advisory Board's recommendation and approve the Capacity Building Grant application Exterior Rehabilitation: South Routt Middle School, as submitted, $10,000. All reimbursements are up to the amount awarded or 50% of the expenditures.

Documents:

BCC Agenda Communication Form MAHFAB 5.20.20 Grant Request.PDF

MAHFAB South Routt Middle School April 2020.PDF

COVID-19 Work Session

The Commissioners will address critical items for regular county and emergency operations related to the COVID-19 pandemic. Action may be taken and direction to staff may be given in relation to any of these items.

Weekly Board of Health Update

Presenters: Public Health Director Kari Ladrow and Dr. Harrington

Update will include impact of Safer-at-Home measures.

Public Comment

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.
1. DUE TO THE CURRENT PANDEMIC, THE COUNTY COMMISSIONERS REQUEST CITIZENS ATTEND THE MEETINGS VIA PHONE. Because public access to the Courthouse has been curtailed we request public comment be submitted in writing to bcc@co.routt.co.us. Public comments will be entered into the record. Please indicate in the subject line of your message that it is public comment and reference the agenda item to which it relates.

7. 1:00 P.M. MEETING ADJOURNED

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900 6833.
MEETING ID: 522 308 0487
PASSWORD: 522

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.
## CCAP/TANF discussion

### I. DESCRIBE THE REQUEST OR ISSUE:

CCAP will be made whole by the state so consideration should be made on how to spend the TANF Funds.

### II. RECOMMENDED ACTION:

Decide on process for awarding TANF funds to the community agencies. We also have the option to pay parent fees for CCCAP in June.

### III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

- **PROPOSED REVENUE:** $60,000
- **PROPOSED EXPENDITURE:** $60,000
- **FUNDING SOURCE:** TANF

### IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

TANF funds can be used to support programs that would reduce the need for people to receive Basic cash assistance. Many programs in the community could qualify for this. If we do not spend, we have to pay the MOE and give the money back to the state.

### V. BACKGROUND INFORMATION:

TANF funds can be used to cover CW over expenditures, CCAP expenditures or to fund programs like Fatherhood and Routt to Success. Since these two programs have enough funding, CW and CCAP should be made whole, and we have a full reserves we will be in position to have extra TANF.
<table>
<thead>
<tr>
<th>VI. LEGAL ISSUES:</th>
<th>N/A</th>
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<tbody>
<tr>
<td>VII. CONFLICTS OR ENVIRONMENTAL ISSUES:</td>
<td>N/A</td>
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<tr>
<td>VIII. SUMMARY AND OTHER OPTIONS:</td>
<td>Routt County could also sell the TANF to get the MOE back.</td>
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<tr>
<td>FROM:</td>
<td>Kendra Alfieri/ MAHFAB board</td>
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<td>TODAY’S DATE:</td>
<td>5/14/20</td>
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<tr>
<td>AGENDA TITLE:</td>
<td>2020 Spring Cycle - Capacity Building Grant Applications</td>
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<td>CHECK ONE THAT APPLIES TO YOUR ITEM:</td>
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<td>□ ACTION ITEM</td>
<td>□ DIRECTION</td>
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**I. DESCRIBE THE REQUEST OR ISSUE:**

The Museum & Heritage Advisory Board (MAHFAB) met on May 12, 2020 to review and recommend funding of 1 new Capacity Building grant: Exterior Rehabilitation: South Routt Middle School. The Board approved the grant.

**II. RECOMMENDED ACTION (motion):**

Consideration to accept the Museum and Heritage Advisory Board's recommendation and approve the Capacity Building Grant application Exterior Rehabilitation: South Routt Middle School, as submitted, $10,000. All reimbursements are up to the amount awarded or 50% of the expenditures.

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

- **PROPOSED REVENUE (if applicable):**
- **CURRENT BUDGETED AMOUNT:** N/A
- **PROPOSED EXPENDITURE:** $10,000.00
- **FUNDING SOURCE:** FUNDING SOURCE: Museum & Heritage Fund – Capacity Building Grant
- **SUPPLEMENTAL BUDGET NEEDED:** YES □ NO □

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**

**V. BACKGROUND INFORMATION:**

**VI. LEGAL ISSUES:**

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**
VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS:
# Routt County Museum and Heritage Fund Advisory Board
## Capacity Building Grant Application Form

## APPLICATION

### 1. Applicant Organization

**Organization Name:** Historic Routt County  
**Mailing Address:** PO Box 775717  
Steamboat Springs, CO 80477

**Telephone Number:** 979-875-1305

![Signature]

**Signature of Legally Authorized Representative**

**Exel Director**

**Date**

### 2. Grant Recipient Contact Person

**Contact First Name:** Emiy  
**Contact Last Name:** Beyer

**Title:** Grant Writer  
**Organization (if different from applicant organization):** South Routt School District

**Mailing Address:** PO Box 158  
Oak Creek, CO 80467

**Telephone Number:** 720-987-8216  
**Email:** cbeyer@asq12.org
3. Grant Cycle

Spring  X    Fall

4. Project Type (choose one that reflects the majority of the proposed project):

X  Acquisition & Development  Those projects that involve excavation, stabilization, restoration, reconstruction, or acquisition of a designated property or site.

☐  Survey & Planning  Those projects that involve identification, recording, evaluation, designation and planning for the protection of significant historic buildings, structures, sites and districts.

☐  Education  Those projects that provide historic preservation information or information about historic sites to the public.

5. Project Title: Exterior Rehabilitation: South Routt Middle School

Brief Summary of Project: South Routt Middle School is seeking support in effort to restore the steps and adjacent stonework to the two main entrances to the Middle School building located in Oak Creek. The steps have deteriorated to a point where the safety of children attending the school, as well as community members accessing the building, has been put in peril. Stucco work will also be completed at the entrances to preserve the integrity of the building and protect the foundation. In addition, concrete repairs will be made to the sidewalk at the entrances. This grant request is sponsored by Historic Routt County.

7. Grant Request and Cash Match:
Grant Request: $10,000  Cash Match: $10,000  In Kind: $0
Total Project Budget: $20,000
8. Narrative

A. Applicant Capacity: Write a brief introduction to the applicant organization and its experience with similar projects. This category demonstrates the applicant’s ability and commitment to successfully complete the proposed project.

The South Routt School District's mission is to inspire every student to think, achieve, learn and care. On an annual basis we receive 5-9 grants from large state agencies, including the Colorado Department of Education. We have met all deliverables on contracts on time for previous grant requirements including the following grant related to maintenance of the middle school: 2018 Colorado Department of Education BEST grant for roof repair (award amount: $214,653).

The District has an annual operating budget of $5,000,000+ with a full time dedicated Director of Finance who oversees grant administration for the District. The Director of Maintenance will supervise the contractor to ensure construction work takes place according to historic standards and is completed on schedule.

This is the first historic preservation project that the District has pursued. We have sought the guidance of Historic Routt County in preparing this application and planning the project in order to educate the District about any special considerations.

The District is selective in the contractors that they work with, knowing that the investments made in the building maintenance must provide long term benefits. As a tax funded entity, we take great responsibility in stewarding our limited funds to support our mission.

The District has selected Cornerstone Masonry (Gypsum, CO) as our partner for this preservation project. The family owned business has been in operation for over thirty years and has experience with historic preservation projects. Most recently, they completed brick restoration work on a main street building in Newcastle. The work will be put into action immediately to ensure the work is complete before moisture begins to accumulate. We cannot continue to provide education to our 92 middle school students without a safe structure. The project support requested is a critical safety issue for our students and staff.
B. Property or Project History: Write a brief history and description of the property or a description of the project and its relationship to historic preservation. This category tells us why this preservation project is important.

The former Oak Creek union High, now Soroco Middle School, is located at 305 South Grant Avenue in Oak Creek, Colorado. The structure was designed by architect, Robert K. Fuller, a prominent architect who also designed the Routt County Court House in addition to the Denver City and County Building.

The dedication of the school in 1925 marked the beginning of a new era for our little town. The building was a source of community pride because of the financial sacrifice and struggle required of early residents during original construction. Residents had struggled, worked and paid extra taxes for a larger, better-equipped and more adequately staffed school. Early on, community involvement was demonstrated as the PTA took charge of the ceremonies at the dedication of the new Oak Creek Union High. As time went on, the building was used for a variety of school and community events. There were graduations, plays, proms and sporting events that drew the entire population of Oak Creek.

It is remarkable the structure is still being used today, almost a century later, for its original purpose: education.

The school is significant to Oak Creek’s history and reflects the developmental heritage and cultural characteristics of Routt County. The building is located prominently on a hilltop adjacent to Oak Creek, making it a highly visible and familiar local landmark. Compared to many of the small buildings in Oak Creek, the large two-story structure has dominated the landscape from nearly every vantage point for nearly a century. The building embodies the distinguishing characteristics of Mission Style. This formal design style is characterized by a curvilinear-shaped gable(s) with small round windows or ornaments, stucco or plaster finish and a simplicity of decoration and form.

In addition, the building site is the location of the Cavalry billets established during the 1913 coal mine strike, a prominent event in Oak Creek’s history. The top of the hill was an obvious choice for their headquarters because of the view it offered for overseeing the town and its mines. From this vantage point, guns could easily be sighted on locations of anticipated violence. The presence of the Cavalry on this affected the town in two major ways. First, it provided protection for all citizens and upheld the law during the strike. Second, and equally important for future generations, it caused the State to invest funds in the area, providing the water
and sewer infrastructure to the site. This later factor eventually enabled the town to build the Oak Creek Union High School.

The historic significance and integrity of the structure earned the School designation on the Routt County Register of Historic Properties in 2000 (meeting 5 of the 10 criteria for designation). Current students attending the school have parents and grandparents who also attended school in the building. The structure is deeply rooted in the community.

C. Project Description: Provide a detailed description of the project. This section demonstrates the appropriateness of the project and your knowledge of what is needed to complete it.

The South Routt Middle School is in need of masonry work to preserve its historic features.

**Entrance Steps:** The steps to both of the entrances of the South Routt Middle have come to the end of their useful life and require restoration before the start of the next school year. The project is necessary to improve the safety of the facility. School District maintenance staff have done their best to keep the stairs in working order but each winter moisture further deteriorates their condition, leading to large chunks breaking away from the stairs. There is no way of predicting when or where the stairs will break. As you will see in the attached photos, the condition of the steps is rapidly deteriorating. At times, we have had to use large orange cones to block off areas of the stairs to protect students and staff. The stairs have come to the end of their useful life. The mason will remove the existing concrete and replace the step sections with concrete to match the existing steps. The adjacent rock wall next to the concrete steps will be tuckpointing the mortar joints that have come loose. The Mason has assessed their condition and does not recommend a complete reconstruction at this time. The hand rails will be repainted.

**Stucco:**
The exterior of the building is stucco. Inclement weather is causing the stucco to warp and causing a break in the waterproofing seal. As a result, water is sitting at the base of the building, which could lead to a crack in the foundation. In order to refurbish the stucco the mason will remove the existing stucco, then apply a fresh stucco product. Texture and paint will be matched to the original stucco.

**Sidewalk:**
The sidewalk has multiple cracks, preventing easy access to the building for students and visitors in
wheelchairs. Three sections of sidewalk will be replaced with new concrete to match existing. This will allow ADA access to a third entrance with a ramp.

With the scope of work completed, the South Routt Middle School can maintain the character of the historic façade.

Appropriate professional preservation techniques will be applied throughout the project. The mason will be provided with photographs of the original structure to ensure a full restoration is accomplished.

D. Timeline: Create a list with key project milestones and corresponding month/year showing how your project will be carried out. This category shows you have adequately considered how to complete your project within a 24-month period.

Contractor provides bid for project: March, 2020
Develop plans and specifications for masonry work: May, 2020
Mason to collaborate and sub contract with cement expert on stairs: May, 2020
Confirm final Scope of Work and approve masonry mock-up: June, 2020
Complete work: July, 2020
Final report: September 2020

Note: for safety reasons, the project must be completed during the summer months and prior to the start of the school year on August 21, 2020. If the Covid-19 virus results in an extended school closure this spring, work may be completed ahead of schedule.
E. Public Benefit: Tell us how/why the community supports and benefits from this project.  
This category shows the overall benefit of the project to the community.

The South Routt Middle School continues to be a central building offering education to South Routt’s students. On a daily basis, the building is occupied by 92 students and 15 staff members. The majority of all staff members reside in our community.

There are two main entrances to the school, both of which will be restored through this grant. All Middle School students enter and exit the building multiple times daily to attend music, PE and art classes in the adjacent High School Building. Students also enter and exit the Middle School daily for lunch (which is served in the High School Building).

School District use of the Middle School building includes:
- Nursing office for all Middle School and High School students
- Daily classroom instruction
- Strings School Days musical performances
- Dance performances
- Concerts
- School plays

Public facilities for large gatherings are limited in South Routt. As such the historic building is frequently utilized by the Oak Creek community outside of school hours. Community use of the Middle School gymnasium includes: funerals, weddings, family reunions, and indoor basketball games.

South Routt School District student enrollment has declined 25% over the last decade. Colorado’s school funding is primarily allocated on a per-pupil basis. The District’s budget has been strained, forcing hard decisions between instructional staff and deferring maintenance. This project should have been completed 3 years ago but has been postponed due to budget reductions. We have been saving for this project and are now ready to contribute the required match.
9. Proposed Scope of Work & Budget

**A. Combined Scope of Work and Budget:** Write a detailed outline of the work you propose to accomplish in this grant, with corresponding costs for each task. Please see sample budget in the Instructions Documents.

A. Preservation, Restoration & Rehabilitation work: $19,500

   **Masonry Repair**
   a. Concrete removal from job site, reset three sections of concrete sidewalk, and replaces the step sections on two sets of stairs: **$11,500**
   b. Reset loose stone and tuckpoint masonry joints: **$3,200**
   c. Repair missing and loose stucco around building, match texture and paint to match. Paint handrails to match by new steps: **$4,800**

B. Project Contingency: $500

   Project Total: $20,000
   Cash Match: $10,000
   **Grant request: $10,000**

The District tried for weeks to secure bids from multiple contractors. This is the only bid we have at this time and feel confident in Cornerstone's ability to complete the work.
Historic Photos - Oak Creek Union High

Oak Creek Union High (photo courtesy of the Tread of Pioneers Museum)

Oak Creek School District #38 (photo courtesy of the Tread of Pioneers Museum)
Brand New 1924

Addendum 2. Photograph. The Oak Creek Union High Brand New 1924, c. 1924. Photo courtesy of the Oak Creek Historical Society Collection, Oak Creek, Co.
South Routt Middle School front entrance- March 2020
South Routt Middle School front entrance- March 2020
South Routt Middle School front entrance- March 2020
South Routt Middle School cracked concrete approaching front entrance- March 2020
South Routt Middle School- exposed stucco – March 2020
March 30, 2019

Dear MAHFAB Board,

On behalf of the Tracks & Trails Museum and Historical Society of Oak Creek & Phippsburg, I would like to extend our support for the grant application of the South Routt School District to repair the steps and stucco at the Soroco Middle School. We are thrilled to see their dedication to restore the school to standards, which reflect the honor of placement on the Historic Register.

The Middle School was formerly the Oak Creek Union High School, built in 1924. As such its historic significance and importance to the community is vivid. Often when former residents call on Oak Creek, that site is the first on the list to visit. Generations of students have attended school there and walked up those very steps of which need repair.

The building is the backdrop for countless stories and memories housed in our archives. One such story is about Marshall Clem Eller, 45 who was shot and killed in the line of duty at a school dance in 1927. The convicted perpetrator caused a disturbance and was selling bootleg liquor. In 2006, our historian, Mike Yurich submitted the information to the state, which led to Clem Eller being honored and added to the State Memorial for officers that had been killed in the line of duty. Before Mike Yurich passed away, he received notice that the National Law Enforcement Officer’s Memorial Fund had honored and posted Marshal Eller’s name on May 13, 2011 at their Candlelight Vigil in Washington D.C.

From dances, plays, proms, basketball games and more - even education - the school has and still continues to play a vital role in the whole of the South Routt community. I encourage you to consider this application for funding.

Respectfully,

Nita Naugle
Tracks & Trails Museum, Director

P.S. We thank the South Routt School District for their initiative in keeping this historic school in repair and Historic Routt County for sponsoring the application.
March 26, 2020

Peter Wither, Chair  
Museum & Heritage Advisory Board  
Routt County  
522 Lincoln Ave #30  
Steamboat Springs, CO 80487

Dear Board Members:

The Town of Oak Creek supports the South Routt School District’s application to the Museum & Heritage Fund for restoration of their front steps.

South Routt Middle School is located in the Town of Oak Creek, just a short distance from our downtown. The two-story building is historically significant to the town. It is a highly visible and familiar local landmark given its prominent location at the top of the hill. When the school first opened in 1925, the front page of The Oak Creek Times noted that the school evoked a sense of community pride. Since its inception, the building has been used for a variety of school and community events that drew the entire population of Oak Creek. That tradition continues to this day. The gym has hosted weddings, funerals and family reunions for generations. South Routt Middle School is one of four facilities in Oak Creek for large gatherings; as such the building gets frequent use by community members of all ages.

We share the School District’s concern about the safety of the entrance steps. This past year, our first responders were called to the Middle School to respond to a medical emergency for a student having an allergic reaction. Due to disrepair of the main entrance stairs, our first responders were slowed down in their ability to access the student with a stretcher to deliver emergency care. They nearly tripped when exiting the building with the stretcher, almost dropping the student due to a disintegrated step.

Replacing the steps will give peace of mind to all who utilize the historic space. South Routt Middle School is a community gathering spot, and is so much more than a school.

Sincerely,

Chris Johnson  
Town Administrator
March 26, 2020

Peter Wither, Chair
Museum & Heritage Advisory Board
Routt County
522 Lincoln Ave #30
Steamboat Springs, CO 80487

Dear Board Members:

As the Principal of the South Routt Middle School and High School, this letter is submitted to convey my concern for the safety of the front entrance steps at the South Routt Middle School. I believe their current condition presents a safety hazard to both students and staff.

To give you a sense of how much use the stairs are used, let me explain the daily flow of our students. The Middle School has 75 students and 15 staff members. All Middle School students enter and exit the main entrance of the Middle School building multiple times daily to attend music, PE and art classes in the adjacent High School Building. Students also enter and exit the Middle School daily for lunch (which is served in the High School Building). Most of the 100 high school students take at least one class per day in the Middle School as well. The buildings effectively function as a campus.

Our maintenance staff has done their best to keep the stairs in working order but each winter, moisture further deteriorates their condition, leading to large chunks breaking away from the stairs. There is no way of predicting when or where the stairs will break. At times, we have had to use large orange cones to block off areas of the stairs to protect students and staff.

The stairs have come to the end of their useful life. Without a safety improvement, I will not permit students to use this entrance for the coming school year. Using an alternate entrance will require a longer distance between buildings in harsh winter conditions.

We hope to continue using our historic front entrance to welcome community members, students and staff to our beautiful building. We are proud to be using the facility for its original purpose, in the spirit of the original Oak Creek Union High. The school is a historic cornerstone in our community.

Thank you in advance for your consideration of this request to support the safety of our students, staff and community.

Sincerely,

Steven Fuller
Principal
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Concrete remove from jobsite, reset three sections of concrete sidewalk, &amp; the step sections</td>
<td>$11,500.00</td>
</tr>
<tr>
<td>reset loose stone &amp; tuckpoint</td>
<td>$3,200.00</td>
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<tr>
<td>repair missing &amp; loose stucco around building, match texture &amp; paint to match, paint handrails to match by new steps</td>
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**Total** $19,500.00