

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

ITEM DATE: 10/2/18	ITEM TIME:
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<b>FROM:</b>	J. Kennedy/S. Faulkner
<b>TODAY'S DATE:</b>	9/26/18
<b>AGENDA TITLE:</b>	Consideration to waive the formal purchasing process and approve the award to T-M Service Co.. for the Routt County Justice Center's two (2) boilers replacement project.
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
Consideration to waive the formal purchasing process and approve the award and authorization of the County Manager to electronically sign purchase order for the Routt County Justice Center two (2) Boilers Replacement to T-M Service Co. in the amount of One Hundred Five Thousand Eight Hundred Ten (\$105,810.00) Dollars.	
<b>II. RECOMMENDED ACTION:</b>	
Motion to waive the formal purchasing process and approve the award and authorization of the County Manager to electronically sign the purchase order to T-M Service Co. in the amount of One Hundred Five Thousand Eight Hundred Ten (\$105,810.00) Dollars. We also request the BCC Chairperson sign the Notice of Award for this project.	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
<b>PROPOSED REVENUE (BUDGET):</b>	\$87,810.00 (\$18,000.00)
<b>PROPOSED EXPENDITURE:</b>	\$105,810.00
<b>FUNDING SOURCE:</b>	Building & Plant Pool Justice Center 50530313 801031
****This Project will require a supplemental budget allocation for the \$87,810.00	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
None	
<b>V. BACKGROUND INFORMATION:</b>	

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We are requesting a waiver of the formal purchasing process because T-M Service Co. provided a significant savings from the original scope (Option #1) of one (1) new boiler installation and relocation of the second boiler currently installed for the amount of \$86,993.00, with a revised scope of two (2) new boilers installation in the amount of \$105,810.00. Both quotes include all labor for the demo and removal of the current boilers, installation, material and freight. The quote includes a 10-year warranty on the Thermal Shock and Pressure Vessel, 12-month warranty on Parts, service, installation and workmanship.

After discussion between the County Manager and the Facilities Department Manager, we recommend the revised quote and SOW of Two (2) boilers is the most beneficial to the County. This project will require a supplemental budget approval.

**VI. LEGAL ISSUES:**

None anticipated

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None anticipated

**VIII. SUMMARY AND OTHER OPTIONS:**

Recommendation to waive the formal purchasing process and approve the award and authorization of the County Manager to electronically sign the Purchase Order to T-M Service Co. in the amount of One Hundred Five Thousand Eight Hundred Ten (\$105,810.00) Dollars. We also request the BCC Chairperson sign the Notice of Award for this project.