

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

ITEM DATE: 10/23/18	ITEM TIME:
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<b>FROM:</b>	J. Kennedy/S. Faulkner
<b>TODAY'S DATE:</b>	10/3/18
<b>AGENDA TITLE:</b>	Consideration to waive the formal purchasing process and approve the project award to CML Security, LLC for the Routt County Justice Center and Jail Security Camera Upgrade.

**CHECK ONE THAT APPLIES TO YOUR ITEM:**

ACTION ITEM

DIRECTION

INFORMATION

**I. DESCRIBE THE REQUEST OR ISSUE:**

Consideration to waive the formal purchasing process and approve the Board Chair to sign the Notice of Award and authorization of the County Manager to electronically sign the purchase order for the Routt County Justice Center and Jail Security Camera Upgrade to CML Security, LLC in the amount of Fifty Five Thousand Six Hundred Dollars (\$55,600.00) Dollars.

**II. RECOMMENDED ACTION:**

Motion to waive the formal purchasing process and approve the Board Chair sign the Notice of Award and authorization of the County Manager to electronically sign the purchase order to CML Security, LLC in the amount of Fifty Five Thousand Six Hundred Dollars (\$55,600.00) Dollars.

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE (BUDGET):** \$70,000.00 (\$14,400.00)

**PROPOSED EXPENDITURE:** \$55,600.00

**FUNDING SOURCE:** Building & Plant Justice Center 50530313 801032

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS  
(IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**

None

**V. BACKGROUND INFORMATION:**

**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
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We are requesting a waiver of the formal purchasing process because CML Security, LLC provided a detailed Quote to replace and upgrade the existing camera at both the Justice Center and the Jail. CML Security, LLC has provided and maintained the security system currently in place, and is currently the Contractor selected to install the security cameras at the CLEF Building.

The camera upgrade for the Justice Center is a budgeted line item in 2018, and the Jail was to be a budget request line item for 2019. CML Security, LLC has quoted doing both projects within the 2018 allocation.

**VI. LEGAL ISSUES:**

None anticipated

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None anticipated

**VIII. SUMMARY AND OTHER OPTIONS:**

Recommendation to waive the formal purchasing approve the Board Chair to sign the Notice of Award and authorization of the County Manager to electronically sign the purchase order for the Routt County Justice Center and Jail Security Camera Upgrade to CML Security, LLC in the amount of Fifty Five Thousand Six Hundred Dollars (\$55,600.00) Dollars.