

**MUSEUM AND HERITAGE FUND ADVISORY BOARD
QUARTERLY MEETING
July 24, 2018**

Chairman Pete Wither called the meeting of the Museum and Heritage Fund Advisory Board (MAHFAB) to order. Mike Lewis, Ellen Bonnifield, and Jim Peterson, Museum and Heritage Fund Advisory Board members; Candice Bannister, Tread of Pioneers Museum; Janet Ray, Town of Yampa; Emily Katzman, Historic Routt County; Laurel Watson, and Hayden Heritage Center; were present. Tegan Anderson prepared the minutes.

EN RE: REVIEW OF MINUTES

MOTION—APPROVAL OF MINUTES

Ms. Bonnifield moved to approve, as submitted, the minutes of the Museum and Heritage Fund Advisory Board's regular quarterly meeting of April 24, 2018. Mr. Peterson seconded; the motion carried unanimously.

EN RE: DONATION OF PHOTOGRAPHS AND DOCUMENTS

Ms. Anderson noted that an anonymous envelope of historic photos and Steamboat Springs High School class of 1940 documents was mailed to the Routt County Commissioners Office addressed to the Museum Board a few weeks prior. The envelope did not have a return address or a note from the sender. Ms. Anderson suggested that the Board consider voting to donate the materials to the Tread of Pioneers because the subject matter of the photos and documents are Steamboat Springs and the Steamboat Springs High School. Further, the Tread of Pioneers can digitize the items so they may be shared with the rest of the community.

Ms. Anderson added that if other items are donated to MAHFAB in the future they will also be placed on the agenda for the Board to decide what to do with them.

MOTION

Mr. Lewis moved to donate the donated photographs and documents that are presently in hand to the Tread of Pioneers Museum.

Mr. Peterson seconded; the motion carried unanimously.

EN RE: CAPACITY BUILDING GRANT UPDATES

TREAD OF PIONEERS MUSEUM

Ms. Bannister stated that the project she is reporting on is the Oral History Transcription project that was approved in fall of 2017. So far all of the contents of Three Wire Winter has been transcribed and now those are being reviewed, edited and uploaded as part of the entire Three Wire Winter Magazine and oral history project with Bud Werner Memorial Library. The next step will be to chip away at transcribing the 500 other oral history accounts. Those oral histories are digital but for their content to be searchable they must be transcribed. Ms. Bannister discussed some of the subject matters that they these oral histories contain such as the Casey Ranch, ranching and real Estate, and town history as well as interviews with Lowell Whiteman, Portia Mansfield, and Natalie Stanko to name a few. These will be available when completed on the same website that the digitized Three Wire Winter collection resides on through the library webpage. At this point they are approximately half way through the files and this project is both on time and on budget.

HAYDEN HERITAGE CENTER

Ms. Watson stated that she is reporting on the Museum Construction Expansion Documents project involving the Holderness Granary that was approved in fall of 2016. This grant was closed out in May 2018 and was under budget by about \$1,400 for the total project cost.

Mr. Peterson stated that the original application notes that the documents would be ready in spring 2017. He asked what caused the delay in the preparation of the document. Ms. Watson replied that there were a lot of involved parties between the Hayden Heritage Center Board of Directors and the architect/engineer team and it created a lot of meetings and input creating some delay.

Ms. Watson explained that the next step will be talking to the State Historic Fund and Gates Foundation regarding project funding. They have also been fundraising for this project. They are currently getting estimates in the ballpark of \$500,000 for the expansion/reconstruction work. The hope is to get the Babson Carpenter students involved with the project as well. The building will be constructed on the property directly across the alley from the depot.

Ms. Watson gave an update regarding the Pioneer Picnic that was held early this month in Hayden. Over 60 people signed into the event however there appeared to be many more than that figure present. The Hayden Heritage Center will be working on some smaller collaborative programs this year with Rocky Mountain Youth Corps, West Routt Library, and Totally Kids.

HAHN'S PEAK AREA HISTORICAL SOCIETY

Ms. Eardley stated that Hahn's Peak Area Historic Society is working on an interpretive sign project still and she suspects they will need to come forward with an extension request.

This grant was approved in fall of 2016 and it involves placing an interpretive sign at Steamboat Lake State Park. Temporary signs were fabricated and installed in the decided upon location. The permanent signs were being ordered through Northwest Colorado Cultural Heritage Program (NCCHP) because it would result in some cost savings. NCCHP contacted her recently to advise her that the sign fabrication company went out of business. A new company has been identified however it could push back the date of project completion and the cost of the sign has increased by \$300. She will submit an extension request prior to the next MAHFAB meeting if one becomes necessary.

Ms. Eardley noted that her priority is to get this grant closed prior to applying for any other grant funding.

YAMPA EGERIA HISTORICAL SOCIETY

Ms. Ray stated that she is reporting on the Crossan's Front Porch Project and the Crossan's Elevator Project. The Front Porch Project was approved in fall of 2015 and was closed in summer 2017. The project went only slightly over budget and the finished product looks very nice.

Ms. Ray discussed the Elevator Project that was approved in spring 2018 and is nearly completed. The entire Crossan's M&A Market is very close to completion and the certificate of occupancy is not far off in the future. The items of historic value that were in the Crossan's building have been in storage the group has been going through all of those items to document, catalog, and place back into the building. These items will give visitors a sense of what the market originally looked like when it was in use. Commissioner Corrigan and Emily Katzman conducted a walkthrough of the site yesterday and created a final checklist for the project.

Ms. Ray added that the last Crossan's fundraiser concert grossed \$31,000. Due to some change orders the project will be just about right on budget. The Town of Yampa purchased the building in 2006 and the Friends of Crossan's group formed in 2011 so this project has been in the works for many years now. The grand opening of the building is scheduled for September 14th and everyone is invited to attend.

HISTORIC ROUTT COUNTY

Ms. Katzman stated that Historic Routt County had four active grants over the last year two of which have since closed and two are still open.

Ms. Katzman discussed the Historic Designation Project grant that opened in fall 2014 and closed in Spring 2018. The list of sites added to the Routt County Register of Historic Properties with this grant includes the Yampa Ladies Aid Hall, Holderness Granary, Elmer House, Moon Hill School House, and the Upper and Lower Perry Cabins as well as helping

the Redmond Ranch receive the History Colorado Centennial Farm designation. HRC held two “how to nominate your historic project” workshops. The project came in under budget partially because they hoped to nominate one more project. One thing that was discovered is that there are really not any nominations to the Routt County Register of Historic Properties unless HRC is helping to make it happen.

Ms. Katzman stated that the Hahn’s Peak Lookout Project was approved in fall 2014 and closed out in fall 2017. This project rebuilt the cab, replaced windows, and grounded the base of the Hahn’s Peak Lookout structure. The property was vandalized over the 4th of July this year. Thirteen windows were broken and there are no suspects at this time. The USFS ordered new polycarbonate windows to replace the broken ones. When the project originally took place the State Historic Fund wanted tempered glass because it was closer to the existing material but when the potential of vandalism, polycarbonate is more pragmatic. More signage has been added to deter vandalism and HRC is going to partner with the USFS for increased site stewardship.

Ms. Katzman noted that the third project is an interpretive sign project and it is in the same boat as the Hahn’s Peak Area Historical Society project. This interpretive sign project sponsored the Northwest Colorado Cultural Heritage Program for the fabrication and installation of interpretive signs at the Royal Hotel site and the Yock Cabin. The selected manufacturer went out of business and that put the project behind schedule. It has been frustrating and the hope is to have it done soon now that a new manufacturer has agreed to fabricate the signs.

Ms. Katzman discussed the fourth project, a grant sponsoring Perry Mansfield for the Julie Harris Theatre rehabilitation that was approved in spring 2017. The contact person at Perry Mansfield, Nancy Engelken, has since retired and no new contact person for this project has been established yet. At this point HRC is in the dark and they have not been able to get a hold of the Perry Mansfield board in order to find out what is happening with this project.

Mr. Peterson asked if Perry Mansfield was awarded the State Historic Grant for the Julie Harris Theatre rehabilitation or the mini grant for the construction documents. Ms. Katzman replied that she knows that they were awarded the mini grant for the construction documents but she is not aware where they are in that process. Mr. Peterson noted that any updates regarding that project would be appreciated.

HISTORICAL SOCIETY OF OAK CREEK AND PHIPPSBURG

Ms. Anderson stated that Nita Naugle was not able to attend the meeting this evening however she submitted a detailed report regarding the Coal Miner’s Bucket Park project and the Museum Revitalization project. Any questions the Board may have can be relayed to Ms. Naugle.

Ms. Bonnifield added that she has seen a flurry of activity at the Tracks and Trails Museum this summer so she knows that the revitalization project is underway.

The Board had no questions regarding this report.

EN RE: OTHER BUSINESS

No other business was brought forward.

EN RE: NEXT MEETING

The next regular meeting of the Museum and Heritage Fund Advisory Board will be held on Tuesday, October 23, 2018, at 6:00 p.m., in the Commissioners' Hearing Room, 3rd Floor of the Historic Courthouse; Capacity Building Grants - Fall Cycle and due to the staff assistant by October 5, 2018.

EN RE: ADJOURNMENT

MOTION—ADJOURNMENT

At 7:05 p.m., Mr. Peterson moved to adjourn the meeting. Ms. Bonnifield seconded; the motion carried unanimously.

No further business coming before the Board, same adjourned sine die.

Tegan Anderson, Administrative Assistant

Pete Wither, Chairman