



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>ITEM DATE: November 20, 2018</b>	<b>ITEM TIME:</b>

<b>FROM:</b>	<b>J. Kennedy/K. Booth</b>
<b>TODAY'S DATE:</b>	November 14, 2018
<b>AGENDA TITLE:</b>	YVEA Waiver Request for Security Cameras Update Project

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>
<input type="checkbox"/> <b>ACTION ITEM</b>
<input type="checkbox"/> <b>DIRECTION</b>
<input type="checkbox"/> <b>INFORMATION</b>

<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>
Request the Board of County Commissioners to waive the formal purchasing process and authorize the County Manager to electronically sign the purchase order to VTI Security for Security Camera Updates and Bag Belt Card Readers Installation at Yampa Valley Regional Airport in the amount of Thirty Four Thousand Three Hundred Fifty Nine Dollars and Thirty Three Cents (\$34,359.33).

<b>II. RECOMMENDED ACTION:</b>
Recommendation to the Board of County Commissioners to waive the formal purchasing process and authorize the County Manager to electronically sign the purchase order to VTI Security for Security Camera Updates and Bag Belt Card Readers Installation at Yampa Valley Regional Airport (YVEA) in the amount of Thirty Four Thousand Three Hundred Fifty Nine Dollars and Thirty Three Cents (\$34,359.33).

<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>
<b>PROPOSED REVENUE: \$30,500 (Cameras) + \$5,100 (Card Readers) = \$35,600</b>
<b>PROPOSED EXPENDITURE: \$34,349.33</b>
<b>FUNDING SOURCE: \$21,783.18 YVRA Security Cameras 45309881 805023; \$9,529.24 AIP44 Apron Gate 7 45109881 801044; \$1,439.47 Gate 12 Replacement 45109881 805068; \$1,616.44 Bag Belt Card Reader 45309881 805049</b>

<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>
None



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**V. BACKGROUND INFORMATION:**

VTI Security installed the Security Camera system at YVEA in 2016. While VTI did a site visit in July 2018 for the additional cameras budgeted for installation, the contract negotiations were not finalized until November 13, 2018.

We are requesting waiver of the formal purchasing project as the additional equipment will need to integrate with the current system as well as the need to have this project complete prior to the planes arriving for the 2018/2019 ski season.

VTI Security's Proposal includes labor and equipment for (7) security cameras, (2) additional Bag Belt Card Readers and (1) Gate 12 Card Reader installation.

**VI. LEGAL ISSUES:**

None

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None

**VIII. SUMMARY AND OTHER OPTIONS:**

Approval by the Board of County Commissioners to waive the formal purchasing process and authorize the County Manager to electronically sign the purchase order to VTI Security for Security Camera Updates and Bag Belt Card Readers Installation at Yampa Valley Regional Airport in the amount of Thirty Four Thousand Three Hundred Fifty Nine Dollars and Thirty Three Cents (\$34,359.33).