

ROUTT COUNTY MANAGER

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MEMORANDUM

March 1, 2019

To: BCC

CC: Stephanie Martin and Kelly Keith

From: Tom Sullivan, Erick Knaus and Dan Strnad

Subject: Grant Review Committee: First Impressions for a Routt County United Way Grant for the Tuition Assistance Program

The Grant Application Review Committee, Erick Knaus, Dan Strnad and I individually reviewed the application to the United Way to fund the Tuition Assistance Program. The grant request is for \$79,000 with a total program budget of \$357,545, and will be directed to early learning and providers to help low-income families access quality early learning and child care programs. The review committee recommends your approval to submit the grant application.

Review Committee Analysis and Cost Benefit Review - Policy Review Criteria:

1. Classification as a Core, Necessary or Discretionary program: While this program is discretionary as a county service, the Grant Review Committee sees the benefit of providing assistance to families meeting low-to-moderate income criteria.
2. Cost to County: The funding request through the grant is \$79,000 with a total program budget of \$357,545. The resources for the balance of the project budget include state and federal funds and local funds.
3. Other means to provide the program: Without a dedicated funding source, grants are the only sources of funding for childcare assistance as well as other First Impressions Programs.
4. Ability to administer the grant: a primary duty of Department of Human Services and First Impressions is the administration of grants from public agencies and private foundations and will administer this grant.
5. Ability to administer pass through of funds: The grant funds will be used by the First Impressions program to award childcare tuition assistance to families.