



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

ITEM DATE: April 23, 2019	ITEM TIME: 10:55AM

FROM:	Tom Sullivan, County Manager
TODAY’S DATE:	April 10, 2018
AGENDA TITLE:	Temporary Construction Easement for the City of Steamboat Springs Butcherknife Floodplain Improvement Project

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
 The City of Steamboat Springs has plans to improvement the stream banks of Butcherknife Creek that flows on the western edge of the Routt County downtown campus and is requesting a temporary construction easement of county owned property to allow excavation and construction activities.

II. RECOMMENDED ACTION:
 Motion to approve and authorize the Board Chair to sign the Temporary Construction Easement for the City of Steamboat Springs Butcherknife Floodplain Improvement Project.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE: N/A
PROPOSED EXPENDITURE: The 2019 budget includes an allocation to cover the County cost and will be carried forward to 2020 if needed.
FUNDING SOURCE: County general funds

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
 The project is being completed by the City of Steamboat Springs.



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V. BACKGROUND INFORMATION:

The City of Steamboat Springs has had plans for improvements to the Butcherknife Creek channel at Oak Street and Lincoln Avenue along with construction of sidewalks. The project includes excavation to replace the creek culvert under Oak Street with excavation for and construction of headwalls to stabilize the culvert. This project will impact County property including modification of the creek bank and trees and shrubs impacted by the work will be replaced by the project. Additionally, the sidewalk along County property on Oak Street will be constructed and here are some mature trees that will be preserved. A large spruce tree will be protected with a 2-foot boulder wall to facilitate installation of the sidewalk. For the project the city would need a temporary construction easement dedication from Routt County. The easement will be effective from the date signed to November 1, 2020, and elements within the temporary easement would become the property of Routt County upon completion of the project.

Additionally, to fund the sidewalk improvements, the City is using special assessments for the overall Downtown Improvement Plan. A notice to construct will be provided and the city will build the sidewalk at a cost share of 75%/25% split between the private parcel owner and the city respectively. A notice of construction along with a good faith estimate of what the County can be expected to be invoiced will be delivered in the coming weeks. An assessment invoice will be sent after the work has been completed and the final cost is known. The County share of cost will be included in the 2020 budget.

VI. LEGAL ISSUES:

The Routt County Attorney reviewed the temporary easement provided by the City and has stated approval.

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

The project mitigates high water impacts of the stream flow under Oak Street and Lincoln Avenue and through County property. Butcherknife Creek flows to the Yampa River.

VIII. SUMMARY AND OTHER OPTIONS:

The project was engineered and designed by the City of Steamboat Springs to improve culverts at Oak and Lincoln streets which will protect adjacent properties and the sidewalk improvements will be of benefit to pedestrian traffic to county services.