

ROUTT COUNTY MANAGER

Tom Sullivan

Phone: (970) 879-0108

Fax: (970) 879-3992

Email: tsullivan@co.routt.co.us

MEMORANDUM

April 18, 2019

To: BCC

CC: Stephanie Martin, Kelly Keith

From: Tom Sullivan, Erick Knaus and Dan Strnad

Subject: Grant Review Committee: Temple Hoyne Buell Foundation: First Impressions Early Learning Programs

The Grant Application Review Committee, Erick Knaus, Dan Strnad and I, reviewed the grant application for the Temple Hoyne Buell Foundation to support the First Impressions program by email. The grant request is for \$85,000 to cover costs for the Best Practices Program which enhances the quality of early learning programs and promotes school readiness through infrastructure support, increased professional development of early childhood teachers, social emotional development curriculum, tuition assistance for families, family support and engagement, and utilization of child development outcome tools. The total program budget is \$260,110 with a Routt County contribution of \$15,650. While the following cites the specific items reviewed, the review committee recommends your approval to submit the grant application.

1. Cost/Benefit: As a private foundation grant application, the local match consists of funds from other grants, and there is no direct commitment of County dollars.
2. Classification as a Core, Necessary or Discretionary program: while the program is discretionary as a county service, there is good evidence that First Impressions, and this Best Practices Program, increases the quality of experience of the children receiving early childhood education. The Best Practices Program fits into the mission of First Impressions and will help prepare children for their future education.
3. Cost to County: The total program budget for the grant is \$260,110 with a County cash contribution of \$15,650 with in-kind costs of grant administration.
4. Other means to provide the program: The Temple Hoyne Buell Foundation has provided grant funds since 2001, without which early childhood development would be at risk.
5. Ability to administer the grant: The Best Practices program is an ongoing function of First Impressions and administration of the grant is integral to administrative duties of the department.
6. Ability to administer pass through of funds: The grant funds will be used by First Impressions to provide Best Practices Program supports through contracts with the child care programs and providers.