



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

ITEM DATE: 4/30/19	ITEM TIME:

FROM:	J. Kennedy/J. Boyle
TODAY'S DATE:	4/18/19
AGENDA TITLE:	Substance Abuse Counseling Services in Routt County Jail

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:
 Consideration by the Board of County Commissioners to waive the formal purchasing process and approve the signature of the Chair for the Professional Services Agreement (PSA) and the electronic signature of the County Manager on the PO to Thornhill Counseling, LLC in the amount of \$18,900.00 for Craig Thornhill, LPC, LAC (dual licensed) weekly services in the Routt County Jail to support of the Jail Based Behavior Services (JBBS) awarded grant.

II. RECOMMENDED ACTION (motion):
 Motion to waive the formal purchasing process and approve the signature of the Chair for the Professional Service Agreement and the electronic signature of the County Manager on the PO to Thornhill Counseling, LLC in the amount of \$18,900.00 for Craig Thornhill, LPC, LAC (dual licensed) weekly services in the Routt County Jail to support of the Jail Based Behavior Services (JBBS) awarded grant.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (if applicable): \$
CURRENT BUDGETED AMOUNT: \$85,000
PROPOSED EXPENDITURE: \$18,900
FUNDING SOURCE: JBBS Grant for Mental Health Services 10194404 720929
SUPPLEMENTAL BUDGET NEEDED: YES NO

Explanation:

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
 None



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V. BACKGROUND INFORMATION:

Lt. Joseph Boyle, Routt County's Sheriff's office, applied for and received a Jail Based Behavior Services (JBBS) Grant to provide group therapy counseling to inmates who have been screened and identified with a substance abuse diagnosis. The intent is to develop a program to work in tandem with medical treatment for withdrawal that are currently being administered to inmates with the therapy for life skills to reduce recidivism rates of drug related arrests.

Thornhill Counseling, LLC was selected as a sole source due to the vast experience of Craig Thornhill with creating and administering the similar program in the Moffat County jail for the past six years. He is well known by the Steamboat Springs mental health provider community and highly recommended. Craig thoroughly understands the administration requirements for the JBBS Grant, and will willingly take on the reporting requirements for Routt County. His resume of the past 15 years in this field is a testament to his abilities to develop, collect relevant data, counsel, and administer the program Lt. Boyle desires for Routt County.

This purchase adheres to the purchasing policy and procedure as cited in the Routt County Purchasing manual 6th Edition, Section 3.3 "Waiver of the Formal Purchasing Process" as to the following criteria:

- Waiver of the competitive process is found to be in the best interests of the County and its citizens.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommendation to the BCC to waive the formal purchasing process and approve the signature of the Chair for the Professional Service Agreement and the electronic signature of the County Manager on the PO to Thornhill Counseling, LLC in the amount of \$18,900.00 for Craig Thornhill, LPC, LAC (dual licensed) weekly services in the Routt County Jail to support of the Jail Based Behavior Services (JBBS) awarded grant.

IX. LIST OF ATTACHMENTS:

PSA to Thornhill Counseling, LLC
Craig Thornhill Resume 2019



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