

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA COMMUNICATION FORM

ITEM DATE: May 28, 2019	ITEM TIME: 11:00 A.M.
FROM:	Dan Strnad, Accounting
TODAY'S DATE:	May 20, 2019
AGENDA TITLE:	Consideration to Approve and Sign 2018 Supplemental Budget Resolutions and Forms
ACTION ITEM	
I. DESCRIBE THE REQUEST OR ISSUE:	
Consideration to Approve and Sign 2018 Supplemental Budget Resolutions and Forms	
II. RECOMMENDED ACTION:	
Approval of 2018 Supplemental Budget Resolutions and Forms	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE: See attached supplemental budgets.	
PROPOSED EXPENDITURE: See attached supplemental budgets.	
FUNDING SOURCE: See attached supplemental budgets.	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
N/A	
V. BACKGROUND INFORMATION:	
See attached supplemental budgets.	
VI. LEGAL ISSUES:	
NA	
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:	
NA	
VIII. SUMMARY AND OTHER OPTIONS:	
See the following summary.	

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

Department	Amount	Funding	Comments
2018 Supplemental Budget Resolutions			
Emergency Medical Services - Personnel	\$ 120	General Fund, Fund Balance	More hours used than budgeted.
Emergency Medial Services - Operations	4,900	General Fund, Fund Balance and Unanticipated Sales Tax	Increase in service contracts for inspecting and maintaining cardiac monitoring/defibrillator equipment.
Building & Plant Pool - Capital	970,000	General Fund, Fund Balance	Construction expense for the Combined Law Enforcement Facility (CLEF) Communications Center exceeded budget dut to a scope change from "Core and Shell" to "Full Build Out".
Communications - Transfers	267,510	Communications Pool, Fund Balance	Construction expense for the Combined Law Enforcement Facility (CLEF) Communications Center exceeded budget dut to a scope change from "Core and Shell" to "Full Build Out".
Motor Pool - Capital	30,000	Motor Pool Fund Balance, Insurance Proceeds	Replacement of the Emergency Management Director's vehicle due to an accident.
West Routt Library District - Operations	200	West Routt Library District, Fund Balance	Debt service increased due to increased Treasurer and Trust fees.
Accounting - Operations	21,075	Unanticipated Sales Tax	Additional traning and support for Phase 2 of the Munis implementation.
Board of County Commissioners - Operations	40,000	Unanticipated Sales Tax and Grant Funding	Priority Based Budgeting software.
Clerk - Personnel	29,700	Unanticipated Sales Tax	Medical insurance election changes.
County Attorney - Operations	9,450	Unanticipated Sales Tax	Legal fees.
Elections - Operations	10,500	Unanticipated Sales Tax	Ballot printing costs.
GIS - Personnel	11,600	Unanticipated Sales Tax	Overtime incurred during the Fair.
Wildland Fire - Personnel	8,510	Unanticipated Sales Tax	2018 Fire season.
Wildland Fire - Operations	79,265	Unanticipated Sales Tax and Miscellaneous Revenue	2018 Fire season.
Board of County Commissioners - Personnel	27,000	Operations	Wages calculation error.
Building & Plant - Operations	50,000	Insurance Proceeds	Flood damage.
Developmental Disabilities - Operations	6,865	Property Tax	Increased property tax distributions.
Extension - Operations	27,000	Fees	Master gardner conference.
Fair - Operations	18,300	Entertainment Fees	Increased entertainment costs.
Human Resources - Personnel	7,000	Retirement Fees	Retirement of staff member.
Motor Vehicle - Operations	8,240	Fees	Training costs for DRIVES software.
Motor Vehicle - Personnel	12,505	Fees	Retirement of staff member.
Subtotal supplemental resolutions	\$ 1,639,740		

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Department	Amount	Funding	Comments
2018 Supplemental Budget Resolutions Continued:			
Public Trustee - Operations	500	Operations budget	Employee Step increase.
Purchasing - Operations	5,000	Communications Fund Balance	Design costs for the Communications portion of the Combined Law Enforcement Facility (CLEF).
Building - Personnel	5,500	Operations budget	Additional Administrative Assistant wages and an employee retirement.
Insurance Pool - Operations	184,000	Fees	Claims expense.
Emergency Management	214,955		Reclass budget from General Fund to Communications Fund.
Grand Total	2,813,605		

Previously adopted and approved Supplemental Budget Resolutions for 2018:

Communications	60,550	Fund Balance	Tower Site Repairs
Treasurer - Operations	96,000	Unanticipated Sales Tax	Legal Fees.
Grant Total	156,550		

Please call Dan at 870-5313 for more explanation. Thank you.