



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

ITEM DATE: June 11, 2019	ITEM TIME:

FROM:	J. Kennedy/S. Faulkner/R. DuBois
TODAY'S DATE:	May 22, 2019
AGENDA TITLE:	Fairgrounds Multi-Use Building Sprinkler System

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
Consideration by the Board of County Commissioners to approve and authorize the County Manager to electronically sign the PO to APi National Service Group, lead contract holder of Sourcewell CO-OP Contract #031517-APi for the Routt County Fairgrounds Multi-Use Building Sprinkler System upgrades project in the amount of \$36,945.00.

II. RECOMMENDED ACTION (<i>motion</i>):
Motion for the Board of County Commissioners to approve and authorize the County Manager to electronically sign the PO to APi National Service Group, lead contract holder of Sourcewell CO-OP Contract #031517-APi for the Routt County Fairgrounds Multi-Use Building Sprinkler System upgrades project in the amount of \$36,945.00.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (<i>if applicable</i>):
CURRENT BUDGETED AMOUNT: 45,000.00
PROPOSED EXPENDITURE: \$36,945.00
FUNDING SOURCE: BP Pool Fairgrounds Fire System 50560321 801066
SUPPLEMENTAL BUDGET NEEDED: YES NO X

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
None



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V. BACKGROUND INFORMATION:

Western States Fire Protection Company, a current vendor for Routt County Facilities Management Department for Fire Suppression systems in several County sites, has provided a CO-OP contract price for the sprinkler upgrade project at the Fairgrounds Multi-Use Building by teaming up with APi National Service Group. This provides us the ability to capitalize on best pricing for this timely project to be completed prior to the Routt County Fair 2019.

This purchase adheres to the purchasing policy and procedure as cited in the Routt County Purchasing manual 6th Edition, Section 6.4 "Cooperative Purchases" as to the following criteria:

- It is sometimes beneficial to group County requirements with like requirements of other cities, counties or agencies. This practice usually results in a lower purchase price to all entities while maintaining the integrity of each entity's purchasing process requirements. The County participates formally or informally in cooperative purchases through other agencies.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommendation to the Board of County Commissioners to approve and authorize the County Manager to electronically sign the PO to APi National Service Group, lead contract holder of Sourcewell CO-OP Contract #031517-API for the Routt County Fairgrounds Multi-Use Building Sprinkler System upgrades project in the amount of \$36,945.00.

IX. LIST OF ATTACHMENTS:

Western States/API Quote #G-1834