



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 06/25/19	ITEM TIME:

FROM:	J. Kennedy/S. Faulkner/R. DuBois
TODAY'S DATE:	06/13/2019
AGENDA TITLE:	06/25/2019

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:
Approval and authorization by the Board of County Commissioners for the Chair to sign the Professional Service Agreement and authorization for the County Manager to electronically sign the Purchase Order to True North Consulting Group, LLC in the amount of \$29,200 for Campus Security Assessment services.

II. RECOMMENDED ACTION (motion):
Motion for the Board of County Commissioners to approve and authorize the Chair to sign the Professional Service Agreement and authorization of the County Commissioner to electronically sign the Purchase Order to True North Consulting Group, LLC in the amount of \$29,200 for Campus Security Assessment services.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (if applicable): \$
CURRENT BUDGETED AMOUNT: \$17,000
PROPOSED EXPENDITURE: \$29,200
FUNDING SOURCE: Treasurer Security \$11,000 50583000 801076
Environmental Health \$6,000 50555000 801028
SUPPLEMENTAL BUDGET NEEDED: YES NO

Explanation: This budget originally included \$20,000 from the Human Services Security 2019. Due to the need to reconfigure the lobby and reception area for security, that \$20,000 was reallocated to perform the construction in 2019. Facilities will request a supplemental budget in December of this calendar year for the project.

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
None



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V. BACKGROUND INFORMATION:

The Routt County Purchasing Agent sent out RFP 638 Campus Security Assessment to 13 vendors and received 20 proposals. The results are below:

Security Management Services International (SMSI)	\$14,995
Black Swan Intelligence	\$16,500
Facility Engineering Associates (FEA)	\$23,300
Precision Task Group (PTG)	\$26,500
Centurion Solutions	\$27,555
True North Consulting Group	\$29,200
Haines Security Solutions	\$29,400
Affiliated Engineers, Inc. (AEI)	\$29,500
Business Karate, LLC	\$29,800
Thornton Tomasetti	\$32,175
Townzen & Associates	\$35,000
iParametrics	\$36,728
SC&E Consulting, LLC	\$37,376
Trecenti Security Solutions	\$56,542
EKM&P, Inc. / Voorhis Associates, Inc.	\$59,920
Rykartan Consulting, LLC	\$65,250
Burns & McDonnell	\$66,100
GRA Maven	\$71,894
Huginn (S4)	\$78,456
Trusys	\$104,980

Each proposal was reviewed and evaluated by the committee that included Dan Weinheimer, Steve Faulkner, Deputy Tom Hall, and Undersheriff Doug Scherar. Of those 20, the 3 highlighted were selected for interviews based on their experience and initial scoring. After the second round of evaluating the top three, the committee has selected True North Consulting Group because 87% of their clients are in similar government offices that require security, yet must be open and accessible during business hours to the public. True North has also prepared assessments of 12 Colorado Mountain College campuses, so they seemed best qualified to understand the unique circumstances of a Mountain Town like Steamboat Springs.



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VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommendation to the Board of County Commissioners to approve and authorize the Chair to sign the Professional Service Agreement and authorization of the County Commissioner to electronically sign the Purchase Order to True North Consulting Group, LLC in the amount of \$29,200 for Campus Security Assessment services.

IX. LIST OF ATTACHMENTS:

RFP 638 Bid Tabulation and Evaluation Scores, True North PSA, True North Proposal