

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

ITEM DATE: 7/2/19	ITEM TIME:
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<b>FROM:</b>	J. Kennedy/G. Romero/ R. Dubois
<b>TODAY'S DATE:</b>	6/21/19
<b>AGENDA TITLE:</b>	RFP 644 R&B D3 Bottom Dump Trailer
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
Consideration by the Board of County Commissioners to approve the purchase and authorize the County Manager to electronically sign a purchase order for one (1) new 2019 Armor Lite Bottom Dump Trailer for the Road & Bridge Department Steamboat Shop to Transwest Trailer in the amount of \$35,169.00.	
<b>II. RECOMMENDED ACTION:</b>	
Motion for the Board of County Commissioners to approve the purchase and authorize the County Manager to electronically sign a purchase order for one (1) new 2019 Armor Lite Bottom Dump Trailer for the Road & Bridge Department Steamboat Shop to Transwest Trailer in the amount of \$35,169.00.	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
<b>BUDGET: \$55,000.00</b>	
<b>PROPOSED EXPENDITURE: \$35,169.00</b>	
<b>FUNDING SOURCE: 65710998 805065 Heavy Equipment – Capital, Trailers</b>	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
None	

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**V. BACKGROUND INFORMATION:**

The Routt County Purchasing Agent sent out Request for Proposal (RFP) #644 for one (1) new, unused, latest model Bottom Dump Trailer complete for the Road and Bridge Department at the Steamboat Shop to fifteen (15) suppliers. The specifications were very detailed and are attached. The results are shown below:

<b>Vendor</b>	<b>Price</b>	<b>Type</b>	<b>Warranty</b>
Transwest Trailer	\$35,169.00	Armor Lite	1 Year
Wagner Equipment	\$48,159.57	Load King	1 Year

We are recommending purchase of the Armor Lite Trailer as it meets the specifications for the Road & Bridge Steamboat Shop and is a significant savings to the County.

This purchase adheres to the Routt County Purchasing Manual 6<sup>th</sup> Edition, section 6.7 "Request for Proposal (RFP)" policy and procedures.

**VI. LEGAL ISSUES:**

None anticipated

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None anticipated

**VIII. SUMMARY AND OTHER OPTIONS:**

Recommendation to the Board of County Commissioners to approve the purchase and authorize the County Manager to electronically sign a purchase order for one (1) new 2019 Armor Lite Bottom Dump Trailer complete for the Road & Bridge Department Steamboat Shop to Transwest Trailer in the amount of \$35,169.00.