

ROUTT COUNTY MANAGER

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MEMORANDUM

July 2, 2019

To: BCC

CC: Matt Lundy, Routt County Search and Rescue, Sheriff Garrett Wiggins, and Undersheriff Doug Scherar

From: Tom Sullivan, Erick Knaus and Dan Strnad

Subject: Grant Review Committee: DOLA 2019 Search and Rescue Award Application

The Grant Application Review Committee, Erick Knaus, Dan Strnad and I, reviewed the grant application for the 2019 End of Year Search and Rescue Award by email. Routt County Search and Rescue (RCS&R) has historically applied for DOLA funds but for 2019, the process is an online application with requirement of governing body authorization. This application was completed by Matt Lundy, RCS&R Treasurer, with input from Undersheriff Doug Scherar and comment of support from Sheriff Garrett Wiggins. Erick Knaus and I had separate phone conversations with Mr. Lundy.

At the time of the Grant Committee review, the grant request was for \$50,000, with the project budget to fund replacement of capital equipment and RCS&R training costs. The grant application guidelines include providing the previous year records of search and rescue missions and list of intended uses of grant award funds. The actual amount of the grant award will be based on a formula including ratio of missions compared to other agency applications.

Final application review was conducted by email with recommendation to support the application by the Grant Review Committee, and due to the long history with the DOLA grant, I authorized submitting the application by the June 30, 2019 deadline with electronic signature by Undersheriff Scherar. While the following cites the criteria used for this review, the review committee recommends your approval to submit the grant application.

1. Cost/Benefit: services by RCS&R are provided under the statutory authority of the county sheriff and operations funded and administered in the Routt County budget. Funding for RCS&R includes county general tax funds, grants and fund raising. Historically RCS&R has received DOLA funding for member training, operating costs and purchase of capital equipment which are essential to delivery of RCS&R services.
2. Classification as a Core, Necessary or Discretionary program: due to the tourism, outdoor recreation and hunting activities in the mountainous and forest terrain of Routt County, search and rescue services are essential to public health and safety.
3. Cost to County: The total program budget for the grant request is \$50,000 with a local contribution requirement of \$50,000 and if awarded, the amount of the equipment purchase will depend on the actual amount of equipment and training costs, with the shortfall of grant funds covered by the RCS&R budget. The 2019 annual budget for RCS&R is \$43,200.

4. Other means to provide the program: Without grant funding, equipment replacement would require additional county and community funding.
5. Ability to administer the grant: the grant is through DOLA and county departments as well as RCS&R have administered these grants.
6. Ability to administer pass through of funds: The grant funds will be awarded to Routt County and administered by RCS&R and County Accounting programs.