

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Action Agenda Communication Form

ITEM DATE: July 23, 2019	ITEM TIME: 1:30
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FROM:	Tom Sullivan
TODAY'S DATE:	July 16, 2019
AGENDA TITLE:	Waive formal proposal process to approve a Professional Services Agreement for Sheriff's Office/Detention Facility Parking Lot East Side Entrance Hardscape and Pole Lighting, and West Side Parking Extension and Fence Replacements.

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> X ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:

At the time construction started for the CLEF project, the Executive Committee and specifically Commissioner Tim Corrigan and myself identified 4 distinct project improvements that were needed including:

- 1) Sections of the east side parking lot concrete pavement and curb were damaged to the point of replacement;
- 2) 2 light poles with LED lights needed replacement for upgrade and to match the CLEF lighting;
- 3) paving at the Jail Sally Port needed expansion to accommodate parking and ingress and egress through the Sally Port, and
- 4) the fence around the jail south driveway needed to be moved out of the wetlands and replaced.

The CLEF general contractor, Calcon, is nearing project completion with expectations to complete the final phase to remodel the old Sheriff's office around September 30, 2019, and presented proposals for these 4 site improvements. This item is for BCC consideration to approve a professional services agreement to complete these 4 improvements. The proposal amount is:

- 1) \$47,789.00 for the Hardscape,
- 2) \$9,888.00 for the light poles with lights,
- 3) \$27,741.00 for west side parking extension and
- 4) \$39,303.00 for the fence

The aggregate total is \$124,721. Project items 2 and 3 are included in the 2019 Building and Plant Pool budget, but items 1 and 2 are not budgeted and a supplemental budget may be required. These projects were sole sourced to Calcon as the CMGC contractor of the CLEF and with subs engaged to perform the work.

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II. RECOMMENDED ACTION:	
Motion to waive the formal bid process to sole source the construction project and approve a professional services agreement between Routt County and Calcon Constructors, Inc. for Sheriff's Office/Detention Facility Parking Lot East Side Entrance Hardscape and Pole Lighting, and West Side Parking Extension and Fence Replacements for total cost of \$124,721.00. A supplemental budget with resolution may be submitted after all CLEF project costs are known.	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE:	None
PROPOSED EXPENDITURE:	\$124,721.00
FUNDING SOURCE:	Supplemental Budget after all CLEF Project costs are known.
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
The project benefits the CLEF project which is a joint project between Routt County and the City of Steamboat Springs	
V. BACKGROUND INFORMATION:	
Please see above and the attachments included with this form, and the hardscape project replaces severely broken concrete curb and cracked concrete pavement; as well as replaces 2 old lights with newer models that match the LED pole lights installed for the CLEF project.	
VI. LEGAL ISSUES:	
The contract used is the County professional services agreement with the Calcon proposal.	
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:	
NA	
VIII. SUMMARY AND OTHER OPTIONS:	
Approve or deny the request.	