



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> September 10, 2019	<b>ITEM TIME:</b>

<b>FROM:</b>	J. Kennedy/K. Booth
<b>TODAY'S DATE:</b>	August 29, 2019
<b>AGENDA TITLE:</b>	YVRA Bristles Waiver Request
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>★ ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
Consideration by the Board of County Commissioners to waive the formal purchasing process and authorize the County Manager to electronically sign the purchase orders to M-B Companies, Inc. in the amount of \$3,950 and to Myslik Inc. in the amount of \$30,490.	
<b>II. RECOMMENDED ACTION (motion):</b>	
Motion to waive the formal purchasing process and authorize the County Manager to electronically sign the purchase orders to M-B Companies, Inc. in the amount of \$3,950 and to Myslik Inc. in the amount of \$30,490.	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
<b>PROPOSED REVENUE (if applicable):</b> NA	
<b>CURRENT BUDGETED AMOUNT:</b> \$38,000	
<b>PROPOSED EXPENDITURE:</b> \$34,440	
<b>FUNDING SOURCE:</b> 45100977 741 000 Bristles	
<b>SUPPLEMENTAL BUDGET NEEDED:</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> ★	
NA	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	



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**V. BACKGROUND INFORMATION:**

Yampa Valley Regional Airport staff solicited quotes from five (5) vendors for bristles for snow removal in the 2019-2020 season. The bid tabulation is attached to this agenda item. After reviewing the quotes, we have determined that the best value for the County is to purchase one part from M-B Companies, Inc. and two parts from Myslik Inc.

The details are below:

Vendor	Part	Description	Quantity	Unit Price	Total
M-B Companies	A-3	Wafer, Poly	2	\$1,975	\$3,950
Myslik	A-5	Sweepster - Bristle Set	2	\$5,735	\$11,470
Myslik	A-39	MB-Bristle Set	3	\$6,340	\$19,020

We request the waiver of the formal purchasing process due to the fact that the quotes are from the known suppliers that would be excluded from the RFP or IFB procedure at this point, and also the delivery time required to be prepared for the winter season.

**VI. LEGAL ISSUES:**

None

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None

**VIII. SUMMARY AND OTHER OPTIONS:**

Recommendation for the Board of County Commissioners to waive the formal purchasing process and authorize the County Manager to electronically sign the purchase orders to M-B Companies, Inc. in the amount of \$3,950 and to Myslik Inc. in the amount of \$30,490.

**IX. LIST OF ATTACHMENTS:**

2019 Bristle Quote Summary