

2022 CONTROLLABLE ASSET ADDITIONS REQUESTS FORM

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Department Manager		Controllable Asset Manager		Department Manager					Department Manager	Department Manager	Department Manager	Department Manager	Department Manager							
Project Name	Additions Only	Project Description	Capital Asset Mgr. Recommendation Yes, No, Push, Need Information. Y, N, P, NI	Controllable Asset Manager Comments	Governmental/Business Activity	Pool/Fund	Department	Project Year	Ranking (1, 2, 3,...)	Justification	Persons/Entities to Benefit	Alternatives	Consequences of Postponement/Denial	Revenue or Outside Funding	Source of Revenue or Outside Funding	Total Cost	Net Project Cost	Related Operating Costs (Yearly \$)	Related Operating Costs (Yearly \$)	Description of Operating Costs
County Clerk Transaction counter	A	Replace existing wood countertop with new stone / composite material countertop	Y		G	B&PP	B&P	2022		The transaction countertop in the Clerk's office is an older, wooden countertop. It has been exposed to water damage multiple times. A composite or stone countertop would be better suited for public transactions in the Clerk's office and will provide a more sanitary, easily cleaned surface.	Staff / Public	Do not change existing countertop	Wood countertop is damaged and replacement is needed. Without replacement transactions at the Clerk's office will be on an aged, unsightly countertop.	\$ -		\$ 4,500	\$ 4,500	\$ -		
Courthouse Bathroom counter	A	Replace existing countertop in men's bathroom with new stone / composite material top	Y		G	B&PP	B&P	2022		Current countertop in the mens restroom is old and unsightly. Water damaged splash is peeling and broken.	Staff / Public	Do not change existing countertop	Men's restroom countertop appears neglected and unsightly	\$ -		\$ 3,000	\$ 3,000	\$ -		
Fairgrounds	A	Design and purchase new signage promoting better navigation of grounds	Y		G	B&PP	B&P	2022		The fairgrounds facility is a large park with many amenities. Throughout the year, but particularly during the annual fair, there is little no sign directional signage and oftentimes visitors cannot locate certain events or displays.	Public	Consider a single 'Fairgrounds map'	Visitors may not take full advantage of grounds or may not feel welcome to the facility if they are unsure of grounds' layout.	\$ -		\$ 2,500	\$ 2,500	\$ -		

Totals----->

\$ - \$ 10,000 \$ 10,000