



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 9/27/2021	ITEM TIME: 2:00 PM
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FROM:	Dan Strnad
TODAY'S DATE:	9/21/2021
AGENDA TITLE:	BCC Munis Budget Approval Process - Pilot Programs
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
Provide the BCC with a view of the Munis Budget Module and what they can anticipate seeing when it comes time to approve the Munis Budget Pilot group budgets.	
II. RECOMMENDED ACTION (motion):	
BCC provides direction on what they may want to see or not see in the approval process on October 18.	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE (if applicable): \$0	
CURRENT BUDGETED AMOUNT: \$0	
PROPOSED EXPENDITURE: \$0	
FUNDING SOURCE:\$0	
SUPPLEMENTAL BUDGET NEEDED: No	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
NA	



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V. BACKGROUND INFORMATION:

In 2020 the IT Department tested using the Munis Budget Module to enter their operations only budget into Munis Budget Module. This department was able to complete the task.

Direction was given in early 2021 to have a Pilot Group test the Munis Budget module. Pilot group participants would enter their 2022 budgets into Munis Budget module. The Pilot group consisted of Accounting, IT and GIS, Clerk, Motor Vehicle and Elections, Treasurer and Public Trustee, Building, BCC, Open Space and Museums, and Heavy Equipment and Motor Pool.

Today's meeting is to show the Board of County Commissioners what they will see in the Munis Budget Module when it is time for the Board to review budgets on October 18, after the overall budget presentation on October 13-14.

VI. LEGAL ISSUES:

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS: