

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
November 23, 2021**

Commissioner M. Elizabeth Melton, Chair Pro-Tem, called the meeting of the Routt County Board of County Commissioners to order. Commissioner Tim Redmond, Commissioner Timothy V. Corrigan, County Manager Jay Harrington, and County Commissioners' and Manager's Office Manager Kendra Alfieri were also present. Samantha Pearce prepared the minutes.

EN RE: ACCOUNTS PAYABLE/ MANUAL WARRANTS/ PAYROLL

Mr. Harrington presented the accounts payable totaling \$1,190,906.27

MOTION

Commissioner Corrigan moved to approve accounts payable as presented.

Commissioner Redmond seconded; the motion carried 3-0.

EN RE: CONSENT AGENDA

- a. APPROVAL OF THE RATIFICATION OF COMMISSIONER REDMOND'S SIGNATURE ON A LETTER OF SUPPORT FOR THE TOWN OF HAYDEN EPA GRANT;
- b. APPROVAL AND AUTHORIZATION TO FOR THE CHAIR TO SIGN A LIQUOR LICENSE RENEWAL FOR THE DOUBLE DOLLAR CATTLE LLC DBA SADDLE BACK RANCH FOR A HOTEL AND RESTAURANT LICENSE WITH OPTIONAL PREMISE.

MOTION

Commissioner Redmond moved to approve items A., & B. on the consent agenda.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

No public comment was made.

EN RE: HUMAN RESOURCES

CONSIDERATION TO HIRE ABOVE STEP 1

Kathy Nelson, Director presented to the Board a consideration to hire a Motor Vehicle Deputy at Step 6.

Kim Bonner is requesting approval to hire Nicole Groce at Step 6 of the Motor Vehicle Deputy pay scale.

Ms. Groce meets all of the educational and experience requirements to be hired at Step 6. She has a high school diploma, a B.A., and over 11 years of relevant work experience, 8 years above the minimum requirement. In addition, she has worked in the Routt County Clerk's office, Elections, and Motor Vehicle department over the last 2 years and has completed her DRIVE training.

MOTION

Commissioner Corrigan moved to approve hiring a Motor Vehicle Deputy at Step 6.

Commissioner Redmond seconded; the motion carried 3-0.

COMPENSATION SURVEY UPDATE AND DISCUSSION

Ms. Nelson presented to the board a discussion and update on the compensation survey. No motions were made.

EN RE: COUNTY MANAGER/ LEGAL/ COMMISSIONERS' COMMITTEES

The Commissioners gave and heard updates from the County Manager, and Legal department. No motions were made.

No further business coming before the Board, same adjourned sine die.

Kim Bonner, Clerk and Recorder

M. Elizabeth Melton, Chair

Date