

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
December 7, 2021**

Commissioner Timothy V. Corrigan, Chair, called the meeting of the Routt County Board of County Commissioners to order. Commissioner Tim Redmond, County Manager Jay Harrington, and County Commissioners' and Manager's Office Manager Kendra Alfieri were also present. Commissioner M. Elizabeth Melton was absent. Samantha Pearce prepared the minutes.

EN RE: ACCOUNTS PAYABLE/ MANUAL WARRANTS/ PAYROLL

Mr. Harrington presented the accounts payable totaling \$2,284,869.00

MOTION

Commissioner Corrigan moved to approve accounts payable as presented.

Commissioner Redmond seconded; the motion carried 2-0.

EN RE: CONSENT AGENDA

- A. RATIFICATION OF THE CHAIR'S SIGNATURE ON A LETTER OF SUPPORT FOR IMPACT DEVELOPMENT FUND'S GRANT APPLICATION TO EXPAND DOWN PAYMENT ASSISTANCE;
- B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION RECOGNIZING DECEMBER 7, 2021 AS COLORADO GIVES DAY IN ROUTT COUNTY.

MOTION

Commissioner Redmond moved to approve items A., & B. with item B. having Resolution number 2021-087 on the consent agenda.

Commissioner Corrigan seconded; the motion carried 2-0.

EN RE: PUBLIC COMMENT

No public comment was made.

EN RE: PURCHASING

Julie Kennedy, Purchasing Agent and Kevin Booth, Airport Director presented to the Board a consideration to waive the formal purchasing process and approve the trade-in and purchase one new 2021 S770 Bobcat, and two new 2021 Bobcat UW56 with trade-in of current machines for YVRA utilizing Bobcat's municipal rollover program and authorize the County Manager to electronically sign the purchase order to Severson Supply Co. Inc., for an amount not to exceed \$37,033.59.

Mr. Booth is asking to waive the formal purchasing process to utilize Bobcat's municipal rollover program, which is the best pricing found within the industry. The County has used this program with Severson Supply since 2016 and it allows the County to have well maintained, current equipment with a buy-back set amount.

The current machines being traded-in were purchased in the Fall of 2019. Based on the trade-in values and availability of machines it was decided to postpone these budgeted purchases in 2020. The additional year of usage has reduced the trade-in value of the current machines; however, there is a budget savings of \$154,430 from not trading in these machines in 2020.

MOTION

Commissioner Corrigan moved to waive the formal purchasing process and approve the trade-in and purchase one new 2021 S770 Bobcat, and two new 2021 Bobcat UW56 with trade-in of current machines for YVRA utilizing Bobcat's municipal rollover program and authorize the County Manager to electronically sign the purchase order to Severson Supply Co. Inc., for an amount not to exceed \$37,033.59.

Commissioner Redmond seconded; the motion carried 2-0.

EN RE: PLANNING

Alan Goldich presented to the Board a consideration to authorize a partial release of the surety in place for the subdivision improvements for the Cheney Creek Tiny Homes Subdivision and authorize the Chair's signature on the security reduction letter.

As a condition of approval of the Final Subdivision for Cheney Creek, a Subdivision Improvement Agreement (SIA) was required for the installation of the subdivision improvements. The SIA is recorded at reception #820823. The developer has requested a partial release of the security for the improvements that have been completed. The water and sewer improvements were preliminarily accepted, as indicated in the SIA and the surety held by the County for these improvements is 10% for the warranty period. That warranty period expired on September 30, 2021. The surety for the other improvements that will be preliminarily accepted will be reduced but 10% will remain for the warranty period. Inspections have been completed by Planning and Public Works staff and all improvements that are requested for release or reduction meet the required standards. The total amount to be released is \$46,984.44.

The amount of surety that needs to remain in place is as follows:

- \$6,084.06 is for the warranty period of those improvements that have been granted preliminary acceptance.
- \$6,852.50 for improvements that have not received preliminary acceptance.

MOTION

Commissioner Redmond moved to authorize a partial release of the surety in place for the subdivision improvements for Cheney Creek Tiny Homes Subdivision and authorize the Chair's signature on the security reduction letter.

Commissioner Corrigan seconded; the motion carried 2-0.

EN RE: ACCOUNTING

Dan Strnad, Accounting Director presented to the Board a consideration to approve and sign a Resolution delegating the Board of County Commissioners' Administrative Duty to Certify Mill Levies.

If not approved this would require the current process to continue of bringing the certification of mill levies before the Board.

MOTION

Commissioner Redmond moved to approve and authorize the Chair to sign Resolution number 2021-088 a Resolution delegating the authority to certify mill levies to the Routt County Accounting Department.

Commissioner Corrigan seconded; the motion carried 2-0.

EN RE: ROUTT COUNTY SHERIFF'S OFFICE

Garrett Wiggins, Sheriff presented to the Board a consideration for approval and authorization for the chair to sign the amended contract between Routt County Sheriff's Office and Wellpath (Correctional Healthcare Companies, LLC).

This contract is to continue providing resources to support the Routt County Detention Center with medical services to inmates utilizing a part time nursing staff for 2 to 3 days a week, and 24 hours on call for medical emergencies. The nursing staff ensures that all inmates in custody receive adequate medical attention in compliance with national jail standards and state and federal statues for care in custody.

MOTION

Commissioner Corrigan moved and authorize the Chair to sign the amended contract between Routt County Sheriff's Office and Wellpath (Correctional Healthcare Companies, LLC) noting that a supplemental budget may be needed.

Commissioner Redmond seconded; the motion carried 2-0.

EN RE: COMPENSATION SURVEY UPDATE AND DISCUSSION

Kathy Nelson, Human Resources Director presented to the board a discussion and update on the compensation survey. No motions were made.

No further business coming before the Board, same adjourned sine die.

Kim Bonner, Clerk and Recorder

M. Elizabeth Melton, Chair

Date