

**STATE OF COLORADO  
COUNTY OF ROUTT**

**OFFICE OF THE CLERK  
December 28, 2021**

Commissioner Timothy V. Corrigan, Chair, called the meeting of the Routt County Board of County Commissioners to order. Commissioner Tim Redmond, County Manager Jay Harrington, and County Commissioners' and Manager's Office Manager Kendra Alfieri were also present. Commissioner M. Elizabeth Melton was absent. Samantha Pearce prepared the minutes.

**EN RE: ACCOUNTS PAYABLE/ MANUAL WARRANTS/ PAYROLL**

Mr. Harrington presented the accounts payable totaling \$322,426.77.

**MOTION**

Commissioner Corrigan moved to approve accounts payable as presented.

Commissioner Redmond seconded; the motion carried 2-0.

**EN RE: CONSENT AGENDA**

- A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE PHIPPSBURG WATER TREATMENT PLANT REPLAT NO. 2.

**MOTION**

Commissioner Redmond moved to approve item A. on the consent agenda.

Commissioner Corrigan seconded; the motion carried 2-0.

**EN RE: PUBLIC COMMENT**

No public comment was made.

**EN RE: CLERK AND RECORDER**

Kim Bonner, County Clerk presented to the Board a consideration to consideration to approve and authorize the Chair to sign a resolution accepting the resignation of the elected Routt County Clerk and Recorder and appointing the current Chief Deputy, Jenny Thomas as Routt County Clerk & Recorder to fill the vacancy.

Ms. Bonner's resignation is effective December 31, 2021.

**MOTION**

Commissioner Redmond moved to accept Clerk Bonner’s resignation effective December 31, 2021 and authorize the Chair to sign Resolution number 2021-094, a resolution appointing Chief Deputy Jenny Thomas as Routt County Clerk & Recorder to fill the vacancy.

Commissioner Corrigan seconded; the motion carried 2-0.

**EN RE: ACCOUNTING**

Dan Strnad, Accounting Director presented to the Board a consideration to approve and sign 2021 supplemental budget resolutions.

**MOTION**

Commissioner Redmond moved to approve and authorize the Chair to sign resolution numbers 2021-96 through 2021-120, resolutions pertaining to the 2021 supplemental budgets.

Resoluton Number	Title
2021-120	General Fund Grant Administration- Personnel and Operations Supplemental Budget)
2021-119	Communications Pool Fund – Capital 2021 Supplemental Budget
2021-118	General Fund – Public Trustee - Personnel 2021 Supplemental Budget
2021-117	General Fund Motor Vehicle - Operations 2021 Supplemental Budget
2021-116	General Fund Clerk - Operations 2021 Supplemental Budget
2021-115	Regional Building Department Personnel and Operations 2021 Supplemental Budget
2021-114	General Fund Fair Operations Supplemental Budget
2021-113	General Fund – Public Health Operations 2021 Supplemental Budget
2021-112	General Fund Community Services - Operations 2021 Supplemental Budget
2021-111	General Fund Community Services - Operations 2021 Supplemental Budget
2021-110	General Fund Information Technology Operations 2021 Supplemental Budget
2021-109	General Fund County Attorney Personnel 2021 Supplemental Budget
2021-108	General Fund – Purchasing Operations 2021 Supplemental Budget
2021-107	General Fund – Geographical Information Systems Operations 2021 Supplemental Budget
2021-106	General Fund Elections - Personnel 2021 Supplemental Budget
2021-105	General Fund Weed - Personnel 2021 Supplemental Budget
2021-104	General Fund Community Services - Operations 2021 Supplemental Budget
2021-103	General Fund Accounting - Personnel 2021 Supplemental Budget
2021-102	General Fund – Facilities Management Operations 2021 Supplemental Budget
2021-101	General Fund Developmental Disabilities - Operations 2021 Supplemental Budget
2021-100	Motor Pool - Operations 2021 Supplemental Budget

Resoluton Number	Title
2021-099	Milner Sanitation – Debt Service 2021 Supplemental Budget
2021-098	Human Services Fund - Transfers 2021 Supplemental Budget
2021-097	General Fund – Facilities Management Operations 2021 Supplemental Budget
2021-096	General Fund Wildland Fire – Personnel and Operations 2021 Supplemental Budget

Commissioner Corrigan seconded; the motion carried 2-0.

## **EN RE: ENVIRONMENTAL HEALTH**

### **USGS JOINT FUNDING AGREEMENT AND DELEGATION OF AUTHORITY**

Scott Cowman, Director presented to the Board a consideration to approve and authorization to sign the annual Joint Funding Agreement with the United States Geological Survey to continue the water quality monitoring program on the Yampa River, and consideration to grant the Director of Environmental Health Delegation of Authority to enable signing of annual agreements following attorney review. If Delegation of Authority is granted the Director of Environmental Health will sign the agreement for 2022.

If there are any changes to the annual agreement or significant increases in cost a meeting with the Board would be scheduled prior to signing the agreement. Note that anticipated costs are received from USGS in Sept/Oct for budgeting purposes and considered by the BCC in their annual budget review.

Routt County, the City of Steamboat Springs, Upper Yampa Water Conservancy District, Mt. Werner Water and Morrison Creek Water and Sanitation District have supported this program since 2009. Funding partners meet with the USGS at least annually to discuss the monitoring program. One of the roles of the USGS is to provide advice and suggestions as the program is continued over the long-term. No changes to the current program are planned for 2022.

Signing the agreement leverages contributions from the USGS to continue monitoring in the Upper Yampa River Basin. Actual cost to Routt County is approximately 21% of total cost.

### **MOTION**

Commissioner Redmond moved to approve and authorize the Director of Environmental Health Delegation of Authority to enable signing of the annual Joint Funding Agreement with the United States Geological Survey to continue the water quality monitoring program on the Yampa River, and authorize the Environmental Health Delegation of Authority to sign annual agreements following Attorney review.

Commissioner Corrigan seconded; the motion carried 2-0.

### **APPOINTMENTS TO CLIMATE ACTION PLAN COLLABORATIVE BOARD**

Mr. Cowman presented to the Board a consideration to approve appointments to the Climate Action Plan Collaborative Board as recommended by local government representatives already appointed to the Board from Routt County, Steamboat Springs, Hayden, Oak Creek and Yampa.

The Routt County Climate Action Collaborative is being formed to provide an implementation framework for the Routt County Climate Action Plan. Local government partners (towns of Yampa, Oak Creek and Hayden, the City of Steamboat Springs, and Routt County) have jointly developed and adopted the Routt County Climate Action Plan (CAP) in support of sustainability efforts which seek to reduce greenhouse gas emissions (GHG) in accordance with sustainability goals, the GHG Study, and State goals and efforts.

An Intergovernmental Agreement (IGA) has since been signed by the five municipalities and Routt County. According to the IGA the Collaborative is to be governed by a Board with no fewer than five and no more than eleven members, with five of the members representing local government. The remaining members are being recommended for appointment by the local government representatives.

The initial community representatives to the Board will be appointed to terms that result in staggered rotation of board members. The government representatives to the Collaborative Board have recommended Steve Johnson for a one year term, Geoff Blakeslee for a two year term, Tim Wohlgenant for a three year term, and Sarah Jones for a three year term.

**MOTION**

Commissioner Redmond moved to approve the recommended appointments, Steve Johnson for a one year term, Geoff Blakeslee for a two year term, Tim Wohlgenant for a three year term, and Sarah Jones for a three year term to the Climate Action Plan Collaborative Board.

Commissioner Corrigan seconded; the motion carried 2-0.

**EN RE: COUNTY MANAGER/ LEGAL/ COMMISSIONERS' COMMITTEES**

The County Attorney, County Manager, and Commissioners' gave brief updates.

No further business coming before the Board, same adjourned sine die.

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Kim Bonner, Clerk and Recorder

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M. Elizabeth Melton, Chair

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Date