

**STATE OF COLORADO
COUNTY OF ROUTT**

OFFICE OF THE CLERK
MAY 17, 2022

Commissioner M. Elizabeth Melton, Chair, called the meeting of the Routt County Board of County Commissioners to order. Commissioner Tim Redmond, Commissioner Timothy V. Corrigan, County Manager Jay Harrington, and Office Assistant Samantha Pearce were also present. Samantha Pearce prepared the minutes.

EN RE: APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

Mr. Harrington presented accounts payable for a total of \$2,820,393.39.

MOTION

Commissioner Corrigan moved to approve the accounts payable as presented by the County manager.

Commissioner Redmond seconded; the motion carried 3-0.

EN RE: CONSENT AGENDA

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A LIQUOR LICENSE RENEWAL FOR LODGE AT THREE FORKS RANCH FOR A HOTEL & RESTAURANT LICENSE WITH OPTIONAL PREMISES;**
- B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN CONTRACT AMENDMENT 22 IHIA 174394 FIRST IMPRESSIONS.**

MOTION

Commissioner Redmond moved to approve consent items A. & B. on the consent agenda.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

No public comment was made.

EN RE: LEGAL

Erick Knaus, County Attorney and Lynaia South, Assistant County Attorney presented to the Board a review of the Docket and Pending Matters.

MOTION

At 9:41a.m., Commissioner Melton moved to enter executive session to discuss the Docket and the Pending Matters List with the County Attorney, the Assistant County Attorney, and the County Manager, pursuant to C. R. S. 24-6-402 (4)(b), to discuss specific legal matters with the County Attorney.

Commissioner Corrigan seconded; the motion carried 3-0.

The executive session adjourned at 10:48 a.m. Commissioner Melton stated that only the Docket and Pending Matters List were discussed during executive session; no formal actions were taken, and no minutes were taken during the executive session.

EN RE: PLANNING

Alan Goldich presented to the Board a consideration to table the Pedersen Zone Change PL20220019 indefinitely. The applicant wishes to amend the application which will require additional notice. Planning Commission tabled this item at their hearing.

MOTION

Commissioner Corrigan moved to table PL20220019 Pedersen Zone Change indefinitely.

Commissioner Redmond seconded; the motion carried 3-0.

EN RE: PURCHASING

HVAC CONTROLS UPGRADE PROJECT SOLE SOURCE APPROVAL

Julie Kennedy, Purchasing Agent, Facilities Manager Joe Stepan, and Steve Faulkner presented to the Board a request to approve the award and authorize the County Manager to electronically sign the Purchase Orders to Impact Automation and Controls, LLC for an amount not to exceed \$15,795 and to Process Control Dynamics, Inc. for an amount not to exceed \$10,482.

Mr. Stepan solicited quotes for the HVAC Controls Upgrade project from the current providers for necessary software and integration from both Impact Automation and Controls, LLC and Process Control Dynamics, Inc. due to lack of support with our current system.

The current HVAC digital controls known as ICONICS is a graphic based display and control platform that is outdated and only operates on Microsoft Internet Explorer web browser. The IT department has phased out the use of Internet Explorer and it is no longer supported by Microsoft. The IT Department is not able to upgrade the Facilities computers at this time with the latest Microsoft operating system due to the need of access to our outdated digital controls.

With the conversion over to the new generation ICONICS, we will be able to access our controls on the newer and more secure HTML web browsers such as Chrome, Firefox and cell phones. This is a long overdue upgrade and will allow the IT department to completely phase out Internet Explorer in the Facilities Department.

MOTION

Commissioner Redmond moved to approve the award and authorize the County Manager to electronically sign the Purchase Orders to Impact Automation and Controls, LLC for an amount not to exceed \$15,795 and to Process Control Dynamics, Inc. for an amount not to exceed \$10,482 noting that this may require a supplemental budget.

Commissioner Corrigan seconded; the motion carried 3-0.

2022 PAVEMENT DATA COLLECTION SOLE SOURCE APPROVAL

Ms. Kennedy and Public Works Director Mike Mordi presented to the Board a request to approve the award, authorize the Chair sign the Professional Services Agreement, and authorize the County Manager to electronically approve the Purchase Order to IMS Infrastructure Management Services, LLC for the 2022 Pavement Data Collection Services in the amount not to exceed \$82,348.

The Routt County Road & Bridge Department performs a pavement data collection report from an independent data gathering consultant every 3 years to facilitate the Road & Bridge Pavement Management Plan. After using the same firm several years, the department solicited bids in 2019 and selected IMS Infrastructure Management Services LLC (IMS) for the data collection and reports. Based on their professional, thorough services, the Director of Road & Bridge solicited a quote this year from IMS with a broader scope for the 2022 study.

Ms. Kennedy is requesting the sole source for this award to utilize the data gathered in 2019 by IMS and maintain consistency for a more complete study in the best interest of the County.

MOTION

Commissioner Corrigan moved to approve the award, authorize the Chair sign the Professional Services Agreement, and authorize the County Manager to electronically approve the Purchase Order to IMS Infrastructure Management Services, LLC for the 2022 Pavement Data Collection Services in the amount not to exceed \$82,348.

Commissioner Redmond seconded; the motion carried 3-0.

EN RE: ROUTT COUNTY WEED PROGRAM

Tiffany Carlson, Weed Control Supervisor presented to the Board a consideration to approve and authorize the Chair to sign USDA Forest Service Participating Agreement 22-PA-11020600-019.

This contract allows the Routt County Noxious Weed Program to continue a working relationship with the USFS and enhance collaborative efforts to manage weeds on National

Forest lands within Routt County. This is a five year contract that can be modified annually and the County would have authority to terminate on an annual basis.

The Commissioners asked clarifying questions about the funding from the Forrester Service involved with this contract.

MOTION

Commissioner Redmond moved to approve and authorize the Chair to sign USDA Forest Service Participating Agreement 22-PA-11020600-019.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: ROUTT COUNTY SHERIFF'S OFFICE

Lieutenant Joe Boyle presented to the Board a consideration to approve and authorize the Chair to sign the amended JBBS contract between Routt County Sheriff's Office and Office of Behavioral Health.

This contract is to provide resources to support County Sheriffs in providing screening, assessment and treatment for mental health and substance use disorders or co-occurring disorders; as well as transition case management services to people who need such services while they are in jail.

This contract also pays for MAT (Medication Assisted Treatment) program with the Front Range Clinic and SUD (Substance Use Disorder) group therapy with Craig Thornhill and Telehealth Mental Health Services with CareMind Health.

The Commissioners asked clarifying questions about the programs funded by the grant, and asked questions about funding amounts.

MOTION

Commissioner Corrigan moved to approve and authorize the Chair to sign the amended JBBS contract between Routt County Sheriff's Office and Office of Behavioral Health.

Commissioner Redmond seconded; the motion carried 3-0.

No further business coming before the Board, same adjourned sine die.

Jenny L. Thomas, Clerk and Recorder

M. Elizabeth Melton, Chair

Date