



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: July 19, 2022	ITEM TIME:
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FROM:	J. Kennedy/K. Booth
TODAY'S DATE:	July 7, 2022
AGENDA TITLE:	RFP 770 YVRA Bristles 2022 Award Approval

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:

Request the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the Purchase Order to United Rotary Corporation in the amount not to exceed \$25,072.30 for the YVRA Bristles 2022 purchase.

Motion by the Board of County Commissioners to approve the award and authorize the County Manager to electronically sign the Purchase Order to United Rotary Corporation in the amount not to exceed \$25,072.30 for the YVRA Bristles 2022 purchase.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE *(if applicable):*

CURRENT BUDGETED AMOUNT: \$40,000

PROPOSED EXPENDITURE: \$25,072.30

FUNDING SOURCE: 45100977 741000 \$38,000 / 45352377 741000 \$2000

SUPPLEMENTAL BUDGET NEEDED: YES NO

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

None

V. BACKGROUND INFORMATION:

Routt County Purchasing sent out RFP 770 YVRA Bristles 2022 to 6 suppliers. We received 2 complete proposals and 2 incomplete proposals only:

Supplier	Price
MB Company	\$30,671.74
United Rotary	\$25,072.30
Myslik	Incomplete
Sherwin Industries	Incomplete

We have selected United Rotary as the best proposal for a complete order at a reasonable price.



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VI. LEGAL ISSUES:
None
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:
None
VIII. SUMMARY AND OTHER OPTIONS:
Recommend the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the Purchase Order to United Rotary Corporation in the amount not to exceed \$25,072.30 for the YVRA Bristles 2022 purchase.
IX. LIST OF ATTACHMENTS:
RFP 770 Bid Tabulation