



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: August 9, 2022	ITEM TIME:
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FROM:	J. Kennedy/D. DeMorat
TODAY'S DATE:	July 25, 2022
AGENDA TITLE:	RFP 767 EM Fire Mitigation Plan Consultant Approval

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:

Request the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically sign the Purchase Order to Jensen Hughes, Inc. for the Emergency Management Fire Mitigation Plan project in the amount not to exceed \$127,879.

Motion by the Board of County Commissioners to approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically sign the Purchase Order to Jensen Hughes, Inc. for the Emergency Management Fire Mitigation Plan project in the amount not to exceed \$127,879.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE *(if applicable):*

CURRENT BUDGETED AMOUNT: Grant funding with match total \$120,000

PROPOSED EXPENDITURE: \$127,879

FUNDING SOURCE:

Federal BRIC Grant Revenue: 520730 (\$45,000)

Federal BRIC Grant Expense: 795145 (\$60,000)

Local Gov't Fire Mitigation (Steamboat's contribution): 540950 (\$15,000)

SUPPLEMENTAL BUDGET NEEDED: YES NO

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

None



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V. BACKGROUND INFORMATION:

As identified in the Routt County Hazard Mitigation Plan (HMP), wildfires are the leading hazard in Routt County due to likelihood of occurrence and severity. One of the mitigation projects identified in the HMP for wildfires is an update to the Routt County Community Wildfire Protection Plan (CWPP), which is currently dated September 2010 and in need of an update. Working with the Routt County Wildfire Mitigation Council, OEM submitted an application for and was subsequently awarded a Building Resilient Infrastructure and Communities (BRIC) Grant for \$60K (25% County cost share) to re-write the CWPP. The CWPP will provide a guide for the County and our governmental partners and private property owners for wildfire preparedness and long-term mitigation activities and will be in accordance with the requirements set forth by the Colorado State Forest Service. This project should be completed by Jul 8, 2023.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically sign the Purchase Order to Jensen Hughes, Inc. for the Emergency Management Fire Mitigation Plan project in the amount not to exceed \$127,879.

IX. LIST OF ATTACHMENTS:

Jensen Hughes PSA Exhibits A and B