



Public Art Project - Routt County Health and Human Services Building
Interior Artwork Acquisitions
August 2022

Routt County Agreement Regarding Provision of Professional Services Exhibit A

Routt County will partner with Steamboat Creates on implementing a process for identifying, selecting and installing 5-10 pieces of public art that will be housed inside the new Health and Human Services Building in downtown Steamboat Springs.

Name: Routt County Health and Human Services Building

Address: 135 6th St, Steamboat Springs, CO 80487 **Phone:** (970) 879-1540

Primary Contact: Joe Stepan, Facilities Division Manager - Routt County Public Works Department

Secondary Contact: Julie Kennedy, Purchasing Manager

Project Overview:

- Based on a recommendation from a focus group of Routt County staff and Commissioners, Steamboat Creates received direction to create an MOU to work through a public process to help identify and acquire artwork from local artisans. The selected artwork will be installed in the interior of the new Health and Human Services (HHS) building. The criteria for selection will be based on a number of criteria developed by Steamboat Creates' Curatorial Committee.
- A deadline for consideration of artwork was established for October 3, 2022 with updates throughout the process, to present a rationale for the proposal, how it was vetted and plans for executing the project to satisfaction.
- The overall theme of the building will reflect its use as the hub for Health and Human Services in Routt County. An overarching theme of public health that serves 3 generations of folks in the county. The Routt County Department of Human Services strives to be a respected partner in a healthy, safe, interconnected community by assisting people in meeting identified needs to attain a better quality of life.
- Our Mission - To strengthen families and individuals, and to promote safety and self-sufficiency.
- Guiding Principles that can be incorporated into overall messaging to potential artists:
 - Respect diversity, be family focused, collaborate with the community, deliver accessible and quality services and treat the public with respect and dignity.
- Steamboat Creates will manage the public art process and purchase for Routt County while retaining a modest 15% fee for services rendered.
- All artwork will be owned and maintained by Routt County.

Community Outreach:

- Steamboat Creates will complete a grass roots community outreach campaign to help include the community in the dialogue including:
 - Create a vehicle to collect information from the public about:
 - "What does health look like?" and "What does it mean to be human?"

- Polling a variety of Health and Human Services nonprofits and service providers to get input on their perspective of human services.
- Gather information from online surveys and social media polls.
- Gathering information from Routt County Purchasing, Julie Kennedy, to provide additional information for the artists in the RFP.
- Work with Routt County Facilities Manager, Purchasing Manager and Architectural Team Representative to determine placement, size and scope of the public art within the building.
- Create and promote either RFP to local artists to respond to the need for original public artwork within the HHS building.

Selection Process via Curatorial Committee:

- Steamboat Creates will do public outreach to obtain community involvement by:
 - Inviting the public to provide input on the theme and information for the RFP
 - Provide opportunity to apply to sit on the curatorial committee
 - Selecting a variety of community members, art experts, prior committee members, etc.
 - Holding open meetings and interviews with finalists for art selection
 - Provide an equitable process with the final decision based on the scoring criteria submitted by each member of the curatorial committee
- Steamboat Creates will convene a citizen's committee that will ensure that the public input, County guidelines and design elements stay true to the community input we have received. County guidelines to be included in judging criteria include: ensure artwork will not interfere with public access and will not hinder public or staff movement in or around the building.
- Updates will be provided to Routt County representatives on a monthly basis.

Scope of Work and Placement:

- **First floor -**
 - **Entrance Walls in common areas as you enter through corner:**
 - **Waiting 102:**
 - - west wall 10'-4" W x 8'-6"H
 - **Waiting 103:**
 - - south wall 19'W x 8'-6"H
 - **Hallway to conference room this is also a side entrance with a small waiting area with a large wall:**
 - **PRE FUNCTION 126:**
 - - west wall approximately 8' 10"w x 12'H (verify in field)
 - **Community Room (Conference Room 128) room - skinny tall walls between windows:**
 - - west walls (2) approximately 5'W x 12'H (verify in the field)
 - **Outside of elevator:**
 - **Hall 123 Ease Wall 7'-5" wide x 10' high**
- **Second floor -**
 - **Stairwell**
 - 15' tall x 8' wide
 - **Accent wall at the top of the stairs**
 - 22'-11" x varies 9' ceilings, verify in field
 - **Waiting and common area**
 - **Lounge 204 SOUTH WALL: 11'-7" wide x 9' high**
 - **Break 203 South Wall 19'-3 wide x 8' tall**

- **Hallway**
 - **Hall 205: 7'7" wide x 9'-0" tall**

Project Timeline:

- August 9, 2022 - enter into MOU with Routt County for public art acquisition for the HHS building
- August, 2022 - publication and selection of Committee
- September 2, 2022 - community outreach to be completed
- September 8, 2022 - RFP sent out with deadline of: October 3, 2022
- October 17, 2022, 2022 - Interviews and scoring completed,
- October 25, 2022 - Recommendations presented to the Board of County Commissioners
- March 31, 2023 - artwork completed and delivered
- April 15, 2023 - installation of artwork into the building, community gathering
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- Budget: The total budget for the entire project is not to exceed \$80,000
- Optional items that will be provided:
 - Signage for all artwork(s) highlighting the title, medium and artist.
 - Collection booklet (edition of 25) of the art in HHS public space that includes artist bios, thumbnail portrait, and images of artwork on display

The County shall:

- Provide support and guidance to Steamboat Creates through the public art process
- Provide Steamboat Creates scheduled meeting dates for updates to the Board of County Commissioners throughout the process for input and progress
- Work with Steamboat Creates to follow the proper procedures for holding public meetings and selecting the curatorial committee
- Execute a purchase agreement with Steamboat Creates to ensure a smooth acquisition of artwork
- Work with Steamboat Creates to facilitate approval of purchase of artwork and proceed with executed purchase agreements
- Provide space to hold public meetings and interviews
- Provide representative to serve on the curatorial committee that will review all artwork submissions
- Provide staff to approve location of and oversee installation of artwork with security lock hangers

The chosen Artists will be responsible for:

- Adhering to an executed purchase agreements with Steamboat Creates for selected artwork
 - Work with Facility and Purchasing Managers for highest and best installation of artwork

This is a mutually agreed upon MOU between Steamboat Creates and Routt County, Facilities Department.

Steamboat Creates Representative

RC Board of County Commissioners

Kim Keith, Executive Director

M. Elizabeth Melton, Chair

Date

Date



We nurture the arts so creativity flourishes.

Steamboat Creates - PO Box 774284 - Steamboat Springs, CO 80477 - (970) 879-9008 - info@steamboatcreates.org