



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> August 16, 2022	<b>ITEM TIME:</b>
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<b>FROM:</b>	J. Kennedy/J. Stepan
<b>TODAY'S DATE:</b>	August 3, 2022
<b>AGENDA TITLE:</b>	HHS Building Exterior Art Acquisitions PSA with Steamboat Creates Sole Source Approval

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>X ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

**I. DESCRIBE THE REQUEST OR ISSUE:**

Request the Board of County Commissioners approve the HHS Building Exterior Art Acquisitions project, the Chair sign the Professional Services Agreement to Steamboat Springs Council of the Arts and Humanities, Inc. d/b/a Steamboat Creates and authorize the County Manager to electronically sign the Purchase Order for an amount not to exceed \$20,000.

**II. MOTION:**

Motion by the Board of County Commissioners to approve the HHS Building Exterior Art Acquisitions project, the Chair sign the Professional Services Agreement to Steamboat Springs Council of the Arts and Humanities, Inc. d/b/a Steamboat Creates and authorize the County Manager to electronically sign the Purchase Order for an amount not to exceed \$20,000.

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE** *(if applicable):*  
**CURRENT BUDGETED AMOUNT:** N/A\*\*\*

**PROPOSED EXPENDITURE:** \$20,000

**FUNDING SOURCE:** \*\*\*TBD *This expense may be covered by the HHS Building Fund contingency or may require a supplemental budget request at the end of 2022.*

**SUPPLEMENTAL BUDGET NEEDED:** YES  NO

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**

None



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### V. BACKGROUND INFORMATION:

Members of the HHS Building design team met with Steamboat Creates regarding Art Acquisition for the HHS Building Exterior Art in late Spring, 2022. At the meeting we learned of the services they provide of issuing a Request for Proposal, organizing a committee of local citizens for review of proposals and art concept, outreach to the local artists community, bringing the committee recommendation to the Board of County Commissioners for approval, purchase and installation of the art piece. For this project administration, Steamboat Creates charges a 15% management fee, or \$4,000 of the total \$20,000. The actual expense and fee will not exceed this amount requested and will ultimately depend on the number of pieces purchased.

Steamboat Creates will also seek funding equal to the County's allocation from the Downtown Community Arts Council on our behalf for this exterior piece. The site for best public viewing will be located near the entrance to the building and close to the corner of Oak and 6<sup>th</sup> Streets.

This is a service that will remove any one County employee's bias or personal taste for fairness, as well as encourage community involvement and interest while showcasing our local artists' ability. Steamboat Creates will utilize their connection to the art community and sponsors to bring forth a fair and equitable selection process.

### VI. LEGAL ISSUES:

None

### VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

### VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the HHS Building Exterior Art Acquisitions project, the Chair sign the Professional Services Agreement to Steamboat Springs Council of the Arts and Humanities, Inc. d/b/a Steamboat Creates and authorize the County Manager to electronically sign the Purchase Order for an amount not to exceed \$20,000.

### IX. LIST OF ATTACHMENTS:

Steamboat Creates Exterior Art PSA  
Exterior Art PSA Exhibit A