

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 09/20/2022	ITEM TIME:
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FROM:	Building Department: Todd Carr
TODAY'S DATE:	08/16/2022
AGENDA TITLE:	Electrical Contractor Service Agreement Contract

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:
<p>Routt County Regional Building Department uses our Electrical Contractor Service Agreement Contract to enter into contracts with local Electrical Contractors who can then perform Electrical Inspections for our Department in the absence of our full-time Electrical Inspector. The current hourly rate is set at \$65 per hour, this has not been updated since early 2018, we are seeking approval to raise this to \$95 per hour. This increase is being requested to maintain a competitive hourly rate that corresponds with industry wage conditions in the market today, Electrical Contractors are billing out at \$135 to \$145 for Master Electricians currently. Performing Electrical inspections does not require materials, estimation of materials, nor does it required tools and equipment, as the County furnishes special tools and an inspection vehicle for those performing inspections for us, therefore we feel \$95 an hour is a competitive rate for these services we are seeking.</p> <p>County Legal Department also suggested that future decreases or increases could be done administratively by the Building Official, if the BCC were to also approve this motion with the increase requested above. The Building Official would still work effectively with the County Manager and Building Oversight Committee in the future providing them advance notice of any requests to increase or decrease the hourly rate, and seek approval to do so before any adjustments were made, while also ensuring this aligns with approved Budget items related to operations.</p>

II. RECOMMENDED ACTION:
<p>The Building Department is recommending approval of the \$95 per hour rate for these services, so we remain competitive and retain our current Electrical Contractors to perform these services.</p>

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III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE: N/A
PROPOSED EXPENDITURE: \$95 per hour for Electrical Inspections
FUNDING SOURCE:
Building Department Enterprise Fund: Our Permit fees collected are then allocated annually through our Budget process to be used on professional services such as Electrical Contractors performing inspections. I currently Budget for 120 hours annually to hire Electrical Contractors to perform these services, at this new rate this would be \$11,400 per year, an increase of \$3600 annually.
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
N/A
V. BACKGROUND INFORMATION:
N/A
VI. LEGAL ISSUES:
The Legal Department has reviewed this proposed increase, and recommended I take the proposed request through a work session with BCC to review and approve the increase in hourly rate for these services.
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:
N/A
VIII. SUMMARY AND OTHER OPTIONS:
N/A