



September 15, 2022

## **EXHIBIT A**

### **PROJECT MANAGEMENT SCOPE OF WORK**

To support the implementation of the Northwest Colorado Development Council Roadmaps Transition Plan, Upsize Marketing Strategies proposes 85 hours of project management services per month for a total of \$190,621.50 for the nine months from October 1, 2022 to June 30, 2023.

### **ADMINISTRATIVE/GRANT MANAGEMENT SCOPE OF WORK**

In that Northwest Colorado Development Council (NWCDC) seeks to contract an Admin/Grant Manager to support economic development work, Upsize Marketing Strategies is proposing a total cost of \$149,625 from October 1, 2022 to June 30, 2023.

The total commitment for both the Project Manager and the Admin/Grant Manager roles is \$340,246.50.

Sincerely,

A handwritten signature in black ink that reads "Yuen C. Wong Rambo". The signature is written in a cursive style.

"Christine" Yuen Wong Rambo, President  
Upsize Marketing Strategies