



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: October 4, 2022	ITEM TIME:
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FROM:	Kevin Booth
TODAY'S DATE:	September 26, 2022
AGENDA TITLE:	AIP-56 Snow Removal Equipment Acquisition - Liquid Deice Trailer

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> X ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:

Request the Board of County Commissioners approve the award, and authorize the Chair to sign: the Notice of Award, Contract Agreement, Notice to Proceed; and authorize the County Manager to electronically approve the Purchase Order to Fortbrand Services LLC for the amount not to exceed \$84,835.

II. MOTION:

Motion by the Board of County Commissioners to approve the award, and authorize the Chair to sign: the Notice of Award, Contract Agreement, Notice to Proceed; and authorize the County Manager to electronically approve the Purchase Order to Fortbrand Services LLC for the amount not to exceed \$84,835.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE <i>(if applicable):</i> NA
CURRENT BUDGETED AMOUNT: \$42,500 (includes 5% match for two plow trucks that have not yet been bid; if trucks are <\$765k, budgeted amount is adequate)
PROPOSED EXPENDITURE: \$84,835.00
FUNDING SOURCE: 90% Federal AIP-56 (\$76,351.50), 5% State (\$4,241.75) and 5% YVRA reserves (\$4,241.75)

SUPPLEMENTAL BUDGET NEEDED: YES NO

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

None



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V. BACKGROUND INFORMATION:

This deice trailer was combined with our grant request (AIP 3-08-0031-056-2022) for two replacement plow trucks and funded by the FAA in the amount of \$578,099. This represents the remainder of our annual FAA Entitlement Funding of \$1.33M after deducting the \$753,137 Terminal Area Plan grant received in June 2024. The total cost estimate for the trailer and two plow trucks is \$850,000 and the deficit of \$271,901 will be funded by 2023 BIL grant funds (also \$1.33M annually through 2026). We received no bids for the original combined deice trailer and plow trucks and separated and rebid the deice trailer. In response to the rebid we received two viable bids for the deice trailer and chose the low bidder with a lower cost option for a poly deice fluid tank (vs. stainless steel).

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

We will provided completed contract agreement, notice to proceed and notice of award for the Chair's signature as soon as the FAA provides their formal authorization to award; this is expected in the next week or two.

IX. LIST OF ATTACHMENTS:

Project Manual - FY 2022 Acquire Liquid Deice Trailer (includes draft agreement, NOA and NTP)
Mead & Hunt Bid Recommendation - FY 2022 Snow Removal Equipment Acquisition – Liquid Deice Trailer
AIP-56 FY2022 Grant Number 3-08-0031-056-2022