

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
March 10, 2016**

Chief Wisecup called the meeting of the Routt County Communications Advisory Board (CAB) to order. Doug Brown and Lorie McCarty, Routt County Communications; Bob Struble and Cheryl Dalton, Emergency Management; Garrett Wiggins, Routt County Sheriff's Office; Jeff Wilson, Steamboat Police Department; Greg Tuliszewski, Hayden Police Department; Mel Stewart, Steamboat Springs Fire Protection District; Mike Swinsick, North Routt Fire Protection District; Dal Leck, West Routt Fire Protection District; Tyler Whitmore, Yampa Valley Regional Airport; Chad Bowdre, Routt County Search and Rescue; Emy Keeling, Routt County GIS; Tim Doug Monger, County Commissioner and Tom Sullivan, Routt County Manager; were present. Karrie Littman recorded the meeting.

EN RE: ESTABLISHMENT OF A QUORUM

Chief Wisecup called the meeting to order and established that a quorum was present this day.

EN RE: ADMINISTRATIVE

Approval of the Minutes- The meeting minutes of January 28, 2016 were reviewed Motion was made, second was voiced and the minutes were approved as corrected.

EN RE: PROJECTS AND ISSUES

COMMUNICATIONS CENTER STAFFING

Doug Brown said the department has two dispatchers in training. When they come out of training in July and the center will be fully staffed. They are presently in EMD training.

RADIO TECH REPORT

Doug reported that there have been no system issues since the last meeting.

The Comm. Center has hired a new radio technician, Chris Williams and he will start Monday March 14th. Chris has an associate degree in electronics and will be entering into 4-6 month of training with Motorola. He has been working with Building and Plant and

Doug has established a business relationship with CNC Technical, a local vendor to assist in the needs for the infrastructure and radio needs for the County and IGA members. Doug has also secured QDS Communications to back up any County & IGA needs until Chris

can complete his training.

It was asked if Chris could be sent out to the different agencies and it was agreed that this is a good idea.

It was confirmed to the Board that if a new purchase was in progress for any of the IGA agencies, continue to send those requests to the Comm. Center but to forward them to Karrie Littman while Chris is in training.

OPEN DISCUSSION

Network system output concerns- The Sheriff brought up concerns that the radio network does not seem to be as strong and consistent at this time, transmissions are unclear and signals are weak. Chief Tuliszewski and others confirmed there are definitely dead zones in the county. Director said he would have a Network System Evaluation done and would have a report on the issue available to the Com Board.

Code Red Concerns- Concerns were voiced about the CodeRed notification system and it was agreed that it takes too long to send out notifications when the system is initially fired up. The Director said he witness the timeline of 35 minutes last week. It was also stated that the Comm. Center is looking at other systems but all systems do have their faults, example of Hip Link can only send out notifications to one number, not multiple devices like CodeRed does and because it is sent to cell phones, the receiving device needs to be in cell phone coverage areas. The contract renewal is July 30th (confirmed) and the cost is \$10,000/yr. If another system is put in place, all the citizens will need to register with the new system and the county will need to advertise this to the citizens.

Emy from GIS stated that the website has been updated and the interface has changed and should be looked at. Also she said there is an app that visitors can download so alerts will be received if they are in the area of the notifications.

It was asked that when a number is changed, to please send out a test transmission so the officer/responder knows it is complete.

The Sheriff asked that Lorie get with Doug Sherar to confirm all the CERT's phones are in the system and correct.

Emergency Service Bulletins- Chief Wisecup voiced a question/ concern about receiving these and do they also go to the EMS.

He was also concerned that Fire/EMS may arrive on the scene of a serious incident before Law. The Sheriff agreed that they should stage away from the incident and wait for Law to arrive to secure the scene.

Comm Van Drivers The Sheriff inquired as to the number of drivers that was available for the Comm Van. Currently there is one with a CDL Class B- Ed Corriveau and Jesse Greenberg is in the process of training and testing. There are two more that will begin the process once Jesse is licensed. There are also drivers available at Search & Rescue. Doug did reiterate that whenever the Comm. Van is deployed there needs to be a dispatcher or a member of the communications staff accompanying the van.

EN RE: OLD BUSINESS

Combined Public Safety/ Fire Meeting- This is still in the planning stages so stay tuned.

ENRE: NEW BUSINESS

Update on Classic Air Services. Chad reported that the helicopter is being utilized by many agencies and counties. They are in the process of opening another base operation in Glenwood. Classic Air gave the Comm. Center a very good training that spanned shift change on two days so all dispatchers were able to attend. Oak Creek & Yampa Fire are interested in setting up a training as well.

EN RE: ADJOURNMENT

At 3:41 P.M., a motion was made to adjourn the Communications Advisory Board meeting. The motion was seconded; the motion carried unanimously.

No further business coming before the Communications Advisory Board, same adjourned sine die.

Karrie Littman, Administrative Specialist

Chuck Wisecup, Chair

Date