



SUBMITTAL CHECKLIST TRAFFIC ANALYSIS

Activity No. _____	OFFICE USE
Reviewed By _____	Date _____

This checklist shall be completed by the applicant and will be a required portion of a complete application form. A traffic analysis can be initiated prior to an application. Failure to submit all required information may delay the review of the application.

- Signed application form
- Application fee \$ _____
- PDF of complete submittal package: CD/Flash Emailed
- Description of proposed uses/activities including building facilities and hours of operation, if applicable
- Access location map showing roads/routes to be utilized
- Directions of travel on county roads(s) used to access project
- Vehicle trip estimates for each phase of operations including:
 - Movement days per vehicle
 - Vehicle type
 - Number of axles/vehicle type
 - Gross weight/vehicle type
 - Number of vehicles
 - In/Out trips
 - Total round trips

It is recommended that you meet with a staff planner prior to submittal of any application. They can guide you in the process and provide you with any information or examples to help you submit applications.

Acceptance of the Traffic Analysis application and/or completion of the analysis process by no means implies an approval of any pending or future land use permit application.

Traffic analysis may be required for varied proposals, i.e., oil/gas, subdivisions, recreation, or any other large development.

Applicant may elect to defer to Institute of Transportation Engineers trip generation rates for standard ITE listing uses.

If you have any questions with regard to the traffic analysis process, please contact the Routt County Road and Bridge Department at 970-879-0831.