

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

M. Elizabeth Melton
District III

Regular Meeting

March 8, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

2. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETINGS OF FEBRUARY 1ST, AND 8TH 2022

Documents:

[FEB 1 2022 MINUTES DRAFT.PDF](#)

[FEB 8 2022 MINUTES DRAFT.PDF](#)

B. APPROVAL OF THE STATE HUMAN SERVICE ELECTRONIC BENEFIT TRANSFER IN THE AMOUNT OF \$192,694.13 THROUGH JANUARY 2022.

Executive session may be requested under C.R.S. 24-6-402 (4)(c) for matters required to be kept confidential by federal or state laws, rules or

regulations.

Citations: 10 CCR 2506-1, Colorado Rules & Regulations, Volume 4, Food and Nutrition Act of 2008, 4.050, C.R.S. 19-1-303 (1), and C.R.S. 19-1-307.”

3. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

4. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us.

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

5. 9:35 A.M. PLANNING

Kristy Winsler, Director

A. UHL COUNTY ROAD 68 RECREATIONAL FACILITY SPECIAL USE PERMIT, PL20210018

Consideration of the Uhl County Road 68 Recreational Facility with Overnight Accommodations Special Use Permit.

Documents:

[UHL SUP BCC COMMUNICATION FORM.PDF](#)
[UHL SUP 021722-PC-DRAFT.PDF](#)
[UHL STAFF REPORT SUP.PDF](#)
[PUBLIC COMMENTS.PDF](#)

6. 10:20 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. RFP 744 D1 UNIT 115 MOTOR GRADER REPLACEMENT PURCHASE APPROVAL

Request the Board of County Commissioners approve the purchase of one new model 2022 Caterpillar Model 150JOY-BR Motor Grader and authorize the County Manager to electronically sign the PO in the amount not to exceed \$398,531.95 to Wagner Equipment Co.

Documents:

[RFP 744 MOTOR GRADER PURCHASE APPROVAL BCC AGENDA COMMUNICATION FORM.DOT.PDF](#)
[QT238903R1S1 ROUTT COUNTY 150AWD 2022 UNIT 115 RFP744.PDF](#)

B. RFP 748 UNIT 357 ROLLER REPLACEMENT PURCHASE APPROVAL

Request the Board of County Commissioners approve the purchase of one new model 2022 Volvo Model SD115B Roller and authorize the County Manager to electronically sign the PO in the amount not to exceed \$148,129 to Faris Machinery.

Documents:

[RFP 748 UNIT 357 ROLLER REPLACEMENT PURCHASE APPROVAL BCC AGENDA COMMUNICATION FORM.DOT.PDF](#)
[RFP 748 FARIS MACHINERY PROPOSAL.PDF](#)

C. RFP 740 OAK CREEK TOWER SITE SHELTER REPLACEMENT APPROVAL

Request the Board of County Commissioners approve the RFP Oak Creek Tower Shelter Replacement Project, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to United Tower Service LLC in the amount not to exceed \$88,950.

Documents:

[RFP 740 OAK CREEK TOWER SHELTER REPLACEMENT BCC AGENDA COMMUNICATION FORM.PDF](#)
[RFP 740 UNITED TOWER LLC CONSTRUCTION CONTRACT.STATE FINAL.PDF](#)
[RFP 740 NOA TO UNITED TOWER OAK CREEK TOWER SITE SHELTER REPLACEMENT.PDF](#)
[RFP 740 UNITED_TOWER_SERVICE_LLC_ PROPOSAL 9720.PDF](#)

7. 10:50 A.M. YAMPA VALLEY REGIONAL AIRPORT

Kevin Booth, Director

A. AMENDMENT 15 TO PROFESSIONAL SERVICES AGREEMENT BETWEEN ROUTT COUNTY AND MEAD & HUNT FOR FY 2022 IN SUPPORT OF THE GENERAL AVIATION DEVELOPMENT PLANNING PROJECT

Consideration for approval and authorization for the Chair to sign the attached Amendment 15 to Professional Services Agreement between Routt County and Mead & Hunt for FY 2022 in support of the General Aviation (GA) Development Planning Project.

Documents:

[BCC AGENDA FORM FOR MH PROFESSIONAL SERVICES AGREEMENT AMENDMENT 15 27 FEB 22.PDF](#)
[YVRA MEAD AND HUNT PSA AMENDMENT15.PDF](#)
[GRANT APPLICATION FOR GA DEVELOPMENT AND TAP PLANNING 27 FEB 22.PDF](#)

8. 11:05 A.M. HUMAN RESOURCES

Kathy Nelson, Director

A. CONSIDERATION TO HIRE ABOVE STEP 1

Consideration to hire the Planner Technician at Step 5

Documents:

[BCC AGENDA ITEM - PLANNER TECHNICIAN - REQUEST TO HIRE ABOVE STEP 1.PDF](#)
[HR REQUEST TO HIRE AT STEP 5 - 2-25-2022.PDF](#)
[DH JUSTIFICATION. MEMO.PDF](#)
[PLANNING TECH PAY SCALE - 2.2022.PDF](#)
[PLANNER TECH - JOB DESCRIPTIONPDF.PDF](#)

9. 11:15 A.M. SOUTH ROUTT COMMUNITY CORP

David Torgler, Town of Oak Creek Administrator

Erika Petersen, Oak Creek Parks and Rec Coordinator

A. FUNDING REQUEST

Request for funds for capitol improvements at the South Routt Community Center.

Documents:

[BCC AGENDA COMMUNICATION FORM.PDF](#)
[COMMISSIONERS PRESENTATION.PDF](#)
[ESTIMATE 6-8.PDF](#)
[KITCHEN LAYOUT 1.0.PDF](#)

10. 11:45 A.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.