

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

Sonja Macys
District III

Regular Meeting

November 21, 2023

Times listed on the agenda are approximations and may be longer, shorter, or earlier than scheduled, with no notice. Agendas are subject to change up to 24 hours before the start of the meeting. To ensure you have the most up-to-date information, please check the agenda within 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

1. 9:30 A.M. CALL TO ORDER

2. PUBLIC COMMENT

Public comment must be presented succinctly and as prescribed by the BCC Chair. Public comment will not be heard during this time if it concerns any item scheduled for today or quasi-judicial items (hearings scheduled to be heard by the BCC involving the presentation of evidence in any form for BCC consideration). Public comment for an item scheduled on today's agenda may be taken during that item's scheduled time. The BCC will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform or if calling in press *9. The moderator will then select you when it is your turn. Written public comments can also be submitted to bcc@co.routt.co.us. Please indicate in the subject line of your email that it is a public comment. Public comments will be entered into the record.

3. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

4. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN 2024 HEARING OFFICER PROFESSIONAL SERVICES AGREEMENTS FOR RYAN KANE, CAITLYN MCKENZIE, AND DOUG MONGER

Documents:

[RYAN KANE HEARING OFFICER PSA 2024.PDF](#)
[CAITLYN MCKENZIE HEARING OFFICER PSA 2024.PDF](#)
[DOUG MONGER HEARING OFFICER PSA 2024.PDF](#)

B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE BCC MEETING MINUTES FROM MARCH, APRIL, AND MAY 2023

Documents:

[3.7.2023 DRAFT.PDF](#)
[3.14.2023 DRAFT.PDF](#)
[3.21.2023 DRAFT.PDF](#)
[3.28.2023 DRAFT.PDF](#)
[4.4.2023 DRAFT.PDF](#)
[4.11.2023 DRAFT.PDF](#)
[4.18.2023 DRAFT.PDF](#)
[4.25.2023 DRAFT.PDF](#)
[5.2.2023 DRAFT.PDF](#)
[5.9.2023 DRAFT.PDF](#)
[5.16.2023 DRAFT.PDF](#)
[5.23.2023 DRAFT.PDF](#)

C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE RENTAL CAR AGREEMENTS FOR AVIS, HERTZ AND ENTERPRISE

Documents:

[AVIS BUDGET RENTAL CAR AGREEMENT FINAL AS OF 17 NOV 23.PDF](#)
[ENTERPRISE RENTAL CAR AGREEMENT FINAL AS OF 17 NOV 23.PDF](#)
[HERTZ RENTAL CAR AGREEMENT FINAL AS OF 17 NOV 23.PDF](#)

5. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

6. 9:35 A.M. PLANNING

Kristy Winser, Planning Director

A. THUNDERSTRUCK SNOWMOBILE TOURS; PL20230055

Consideration of an amendment to the Thunderstruck Snowmobile Tours Special Use Permit.

Documents:

[BCC COMMUNICATION FORM 11.21.23.PDF](#)
[STAFF REPORT_THUNDERSTRUCK.PDF](#)
[THUNDERSTRUCK PUBLIC COMMENT.PDF](#)

7. 10:20 A.M. GRANT ADMINISTRATION

Caroline McClenahan, Grant Administrator

A. WATER QUALITY IMPROVEMENT FUND GRANT APPLICATIONS

Consideration and approval of the grant applications to the Water Quality Improvement Fund.

Documents:

[GRANT BCC COMM FORM UPDATED.PDF](#)
[2023-2024 WQIF 3 RFA 42042.PDF](#)
[MILNER WQIF APPLICATION BCC 11.14.23.PDF](#)
[PBURG WQIF APPLICATION BCC 11.14.23.PDF](#)

8. 10:40 A.M. YAMPA VALLEY REGIONAL AIRPORT

Kevin Booth, Director

A. GRANT AWARD FROM COLORADO ENERGY OFFICE (CEO)

Consideration for approval and authorization for the Airport Director to approve grant award documents from the Colorado Energy Office (CEO).

Documents:

[BCC AGENDA FORM FOR CEO EV CHARGER GRANT AS OF 13 NOV 23.PDF](#)
[SMALLDOLLARGRANTAWARDTERMSCONDITIONS_AFTER7.1.2022.PDF](#)
[EXHIBIT A - SOW - YVRA.PDF](#)

B. PROFESSIONAL SERVICES AGREEMENT BETWEEN ROUTT COUNTY AND VECTOR AIRPORT SYSTEMS

Consideration for approval and authorization for the Chair to sign the attached Professional Services Agreement between Routt County and Vector Airport Services to provide General Aviation landing fee collection services for the Yampa Valley Regional Airport.

Documents:

[BCC AGENDA FORM FOR VECTOR AIRPORT SYSTEMS PSA AS OF 13 NOV 23.PDF](#)
[VECTOR SOLE SOURCE LETTER ONLY VENDOR ROUTTCOUNTYCO.PDF](#)
[VECTOR - HDN DRAFT AGREEMENT_2023_08_30.PDF](#)

9. 11:00 A.M. CLERK AND RECORDER

Jenny Thomas, County Clerk

A. PROFESSIONAL SERVICES FOR K & H PRINTERS-LITHOGRAPHERS INCORPORATED FOR ELECTIONS DEPARTMENT.

Consideration and approval of Professional Services for K&H Printers-Lithographers Incorporated for Elections Department.

Documents:

[BCC AGENDA COMMUNICATION FORM - READ ONLY.PDF](#)
[KH INTEGRATED PRINTING SOLUTIONS PSA FINAL.PDF](#)

10. 11:05 A.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.