



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>ITEM DATE:</b> September 7, 2021	<b>ITEM TIME:</b>
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<b>FROM:</b>	J. Kennedy/K. Booth
<b>TODAY'S DATE:</b>	August 31, 2021
<b>AGENDA TITLE:</b>	RFP 729 YVRA Bag Belt Reconfiguration Project Award
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>X ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
Request the Board of County Commissioners approve the award, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to Five Star Airport Alliance, Inc. for the Bag Belt Reconfiguration Project in the amount not to exceed \$406,492.	
<b>II. RECOMMENDED ACTION (motion):</b>	
Motion by the Board of County Commissioners to approve the award, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to Five Star Airport Alliance, Inc. for the Bag Belt Reconfiguration Project in the amount not to exceed \$406,492.	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
<b>PROPOSED REVENUE (if applicable):</b>	
<b>CURRENT BUDGETED AMOUNT: \$N/A</b>	
<b>PROPOSED EXPENDITURE: \$604,492</b>	
<b>FUNDING SOURCE: CARES ACT O&amp;M Grant 45159881 801168</b>	
<b>SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></b>	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
None	



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### V. BACKGROUND INFORMATION:

The Routt County Purchasing Agent sent out RFP 729 YVRA Bag Belt Reconfiguration Project to 5 vendors, as well as advertised and posted on the County Website. YVRA held a mandatory pre-bid meeting with the Engineers from Mead & Hunt; two vendors were in attendance which qualified them to submit proposals.

Company	Base Proposal	Bond	Project Total
Five Star AA	\$400,485	\$6,007	\$406,492
G&S Mechanical	\$538,960	\$10,365	\$549,325

The Director of the Airport has selected the low bidder, Five Star Airport Alliance, due to price and their past projects were completed for YVRA successfully. Both firms offer the same warranty and lead time for manufacturing and delivery of the machinery to YVRA, so price was a significant factor.

### VI. LEGAL ISSUES:

None

### VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

### VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to Five Star Airport Alliance, Inc. for the Bag Belt Reconfiguration Project in the amount not to exceed \$406,492.

### IX. LIST OF ATTACHMENTS:

Five Star AA Proposal for RFP 729  
Notice of Award to Five Star AA