

2022
GENERAL FUND
EXTENSION SERVICE - COMMUNITY RESOURCES
TODD HAGENBUCH
970-879-0825

DEPARTMENT	GOVERNMENT / BUSINESS	LINE ITEM	ACCOUNT TYPE	2021 BUDGET	2022 BUDGET	INCREASE / DECREASE AMOUNT	% OF CHANGE	ONGOING REVENUE OR EXPENSE	EXPLANATION OF CHANGE
EXTEN	G	ADMIN - EXTENSION PRGM	REVENUE	1,000	1,000	-	0%	Y	
EXTEN	G	ADMIN - REGIONAL TRAVEL	REVENUE	1,000	1,000	-	0%	Y	
EXTEN	G	TOTAL FEES	REVENUE	2,000	2,000	-	0%		
EXTEN	G	ADMIN SALARIES	PERSONNEL	7,810	7,811	1	0%	Y	
EXTEN	G	STAFF SALARIES	PERSONNEL	167,970	170,423	2,453	1%	Y	Increase is from two eligible employees receiving their step increase in 2021 and then budgeted at ending/higher 2021 step for all of 2022. Step and COLA increases are not included in the 2022 budget until the Board approves annual compensation changes, if any.
EXTEN	G	PART TIME SALARIES	PERSONNEL	4,440	26,800	22,360	504%	Y	Increase is from a .5 FTE 4-H Coordinator position not budgeted in 2021 then approved by the BCC in mid-2021. Increase is offset by CSU not charging the annual administration fee for one Extension Agent or a decrease in operations of \$14,700.
EXTEN	G	LENGTH OF SERVICE	PERSONNEL	-	200	200	100%	N	Increase for two employees eligible for award.
EXTEN	G	OVERTIME	PERSONNEL	-	1	1	100%	N	
EXTEN	G	MEDICAL INSURANCE	PERSONNEL	55,570	55,572	2	0%	Y	
EXTEN	G	FICA	PERSONNEL	13,790	15,214	1,424	10%	Y	See staff and part-time salaries explanation above.
EXTEN	G	LIFE/DISABILITY	PERSONNEL	700	708	8	1%	Y	
EXTEN	G	RETIREMENT	PERSONNEL	9,610	9,760	150	2%	Y	See staff salaries explanation above.
EXTEN	G	WORKERS' COMP	PERSONNEL	210	250	40	19%	Y	
EXTEN	G	TOTAL PERSONNEL	PERSONNEL	260,100	286,739	26,639	10%		
EXTEN	G	ADVERTISING	OPERATIONS	2,000	2,500	500	25%	Y	Reflects increasing costs of advertising and desire of Extension Advisory Board to see more advertising.
EXTEN	G	CONTINUING EDUCATION	OPERATIONS	2,000	2,000	-	0%	Y	
EXTEN	G	DUES & MEMBERSHIPS	OPERATIONS	600	600	-	0%	Y	
EXTEN	G	POSTAGE/SHIPPING	OPERATIONS	800	800	-	0%	Y	
EXTEN	G	PUBLICATIONS/SUBS	OPERATIONS	300	300	-	0%	Y	
EXTEN	G	COMPUTER EQUIP/SOFTWARE	OPERATIONS	400	400	-	0%	Y	
EXTEN	G	REPAIRS & MAINTENANCE	OPERATIONS	100	100	-	0%	Y	
EXTEN	G	SUPPLIES	OPERATIONS	2,500	2,500	-	0%	Y	
EXTEN	G	TELEPHONE- BASIC	OPERATIONS	540	540	-	0%	Y	

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									Agents have been reimbursed for some cell coverage for some time. Our Admin employee is also doing more work on the cell phone for business and we should be covering that cost, too.
EXTEN	G	TELEPHONE- CELL	OPERATIONS	1,440	1,880	440	31%	Y	
EXTEN	G	TRAVEL- LODGING	OPERATIONS	3,000	3,000	-	0%	Y	
									4-H volunteer staffing for meals at the Routt County Fair is charged by the Fair to Extension and is increasingly more expensive and this amount covers that cost.
EXTEN	G	TRAVEL- MEALS	OPERATIONS	2,175	3,175	1,000	46%	Y	
EXTEN	G	TRAVEL- MOTOR POOL	OPERATIONS	9,830	9,830	-	0%	Y	
EXTEN	G	TRAVEL- TRANSPORT	OPERATIONS	1,485	1,485	-	0%	Y	
EXTEN	G	CSU ADMIN SALARIES	OPERATIONS	29,400	14,700	(14,700)	-50%	Y	See part-time salaries explanation above.
									4-H Awards are completely covered by private donations to 4-H This increase covers the cost of ribbons, which the County has typically covered, and are more expensive than in year's past.
EXTEN	G	4H AWARDS	OPERATIONS	800	2,000	1,200	150%	Y	
EXTEN	G	4H JUDGES	OPERATIONS	6,500	6,500	-	0%	Y	
EXTEN	G	TOTAL OPERATIONS	OPERATIONS	63,870	52,310	(11,560)	-18%		
EXTEN	G	FEES - MG PROGRAMS	REVENUE	5,500	5,500	-	0%	Y	
EXTEN	G	OPS - MG PROGRAMS	OPERATIONS	5,500	5,500	-	0%	Y	
EXTEN	G	FEES - AG PROGRAMS	REVENUE	2,000	2,000	-	0%	Y	
EXTEN	G	OPS - AG PUBLICATIONS	OPERATIONS	500	500	-	0%	Y	
EXTEN	G	OPS - AG PROGRAMS	OPERATIONS	2,000	2,000	-	0%	Y	
EXTEN	G	NET AGRICULTURE	NET	(500)	(500)	-	0%		
EXTEN	G	FEES - FCS PUBLICATIONS	REVENUE	500	500	-	0%	Y	
EXTEN	G	FEES - FCS PROGRAMS	REVENUE	4,000	4,000	-	0%	Y	
EXTEN	G	OPS - FCS PROGRAMS	OPERATIONS	4,000	4,000	-	0%	Y	
EXTEN	G	NET FAMILY AND CONSUMER	NET	500	500	-	0%		
EXTEN	G	TOTAL REVENUE	REVENUE	14,000	14,000	-	0%		
EXTEN	G	TOTAL PERSONNEL	PERSONNEL	260,100	286,739	26,639	10%		
EXTEN	G	TOTAL OPERATIONS	OPERATIONS	75,870	64,310	(11,560)	-15%		
EXTEN	G	TOTAL EXPENSE		(321,970)	(337,049)	(15,079)	4%		

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Mission Statement and Services

The mission of Colorado State University Cooperative Extension in Routt County is to provide the public with timely, unbiased, research based information in the areas of sustainable and profitable agriculture, economic development, consumer and family education, food safety and nutrition, personal finance and 4-H/youth programs. Our goals as an organization are to make a difference in the lives of the citizens of Routt County by providing knowledge and expertise to the issues facing citizens.

Services Provided

The Extension Office provides the following services: 4-H enrollment and program administration for youth members and adult leaders; interdisciplinary problem solving and educational solutions for today's problems in sustainable and profitable agriculture; and consumer and family education. Extension staff also trains local volunteers who, in turn, educate the community on issues related to gardening, property management, and food preservation. The Colorado State University Extension Office in Routt County is cooperatively funded by the United States Department of Agriculture, Colorado State University (CSU) and Routt County.

**GENERAL
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<u>Performance Indicators</u>	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 BUDGET	2023 BUDGET	2024 BUDGET	3 YEAR AVERAGE
4-H members (youth)	288	304	267	280	235	280	280	280	286
4-H leaders (adult)	96	94	83	75	83	75	75	75	91
<u>Value of volunteer hours</u>									
Master Food Safety Advisor volunteer hours	339	298	134	200	200	200	250	250	257
rate per hour	\$ 24.69	\$ 27.18	\$ 28.54	\$ 27.20	\$ 28.54	\$ 28.54	\$ 28.54	\$ 28.54	\$ 25.34
total value	8,370	8,100	3,824	5,440	5,708	5,708	7,135	7,135	6,765
Master Gardener volunteer hours	2,163	976	722	1,000	1,100	1,000	1,300	1,300	1,287
rate per hour	\$ 24.69	\$ 27.18	\$ 28.54	\$ 27.20	\$ 28.54	\$ 28.54	\$ 28.54	\$ 28.54	\$ 26.80
Total value	53,404	26,514	20,617	27,200	31,394	28,540	37,102	37,102	33,512

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SUMMARY INFORMATION

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 BUDGET	INCR. (DECR.)	% CHANGE
Revenues								
Fees	48,100	7,291	6,885	14,000	3,080	14,000	-	0.00%
Total	48,100	7,291	6,885	14,000	3,080	14,000	-	0.00%
Expenses								
Personnel	225,876	241,275	240,729	260,100	260,598	286,739	26,639	10.24%
Operations	97,148	72,589	48,811	75,870	46,551	64,310	(11,560)	-15.24%
Total	323,024	313,864	289,540	335,970	307,149	351,049	15,079	4.49%
Revenues (Under) Expenses	(274,924)	(306,573)	(282,655)	(321,970)	(304,069)	(337,049)	(15,079)	4.68%

STAFFING

Full Time Equivalents	3.99	4.16	4.00	4.11	4.36	4.61	0.50	12.17%
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**GENERAL FUND
EXTENSION**

	2018	2019	2020	2021	2021	DIFF.	2022	2023	2024	DIFF.	ORIGINAL	2022
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	21 PRO 21 BUD	BUDGET	BUDGET	BUDGET	21 BUD 22 BUD	AMOUNT REQUESTED	% INC (DEC)
REVENUE - COUNTY												
FEES												
ADMIN - EXTENSION PRGM	2,217	-	-	1,000	400	(600)	1,000	1,000	1,000	-	1,000	0%
ADMIN - PROFESSIONAL DEV	-	-	-	-	-	-	-	-	-	-	-	0%
ADMIN - REGIONAL TRAVEL	349	1,029	-	1,000	-	(1,000)	1,000	1,000	1,000	-	1,000	0%
TOTAL REVENUE - COUNTY	2,566	1,029	-	2,000	400	(1,600)	2,000	2,000	2,000	-	2,000	0%
EXPENSES - COUNTY												
PERSONNEL												
ADMIN SALARIES	7,500	7,500	7,650	7,810	7,811	1	7,811	7,811	7,811	1	7,811	0%
STAFF SALARIES	143,276	153,135	154,583	167,970	167,962	(8)	170,423	170,423	170,423	2,453	170,423	1%
PART TIME SALARIES	4,020	3,933	-	4,440	6,262	1,822	26,800	26,800	26,800	22,360	26,800	504%
LENGTH OF SERVICE	-	-	-	-	100	100	200	200	200	200	200	100%
OVERTIME	18	-	-	-	1	1	1	1	1	1	1	100%
MEDICAL INSURANCE	51,785	56,446	58,379	55,570	55,572	2	55,572	55,572	55,572	2	55,572	0%
FICA	10,179	10,713	10,515	13,790	12,368	(1,422)	15,214	15,214	15,214	1,424	15,214	10%
LIFE/DISABILITY	603	560	536	700	703	3	708	708	708	8	708	1%
RETIREMENT	8,245	8,738	8,816	9,610	9,609	(1)	9,760	9,760	9,760	150	9,760	2%
WORKERS' COMP	250	250	250	210	210	-	250	250	250	40	250	19%
TOTAL PERSONNEL	225,876	241,275	240,729	260,100	260,598	498	286,739	286,739	286,739	26,639	286,739	10%
OPERATIONS												
ADVERTISING	885	1,771	1,816	2,000	2,570	570	2,500	2,500	2,500	500	2,500	25%
CONTINUING EDUCATION	1,758	1,800	475	2,000	1,000	(1,000)	2,000	2,000	2,000	-	2,000	0%
DUES & MEMBERSHIPS	770	595	410	600	600	-	600	600	600	-	600	0%
FINANCE CHARGES	64	-	(3)	-	-	-	-	-	-	-	-	0%
POSTAGE/SHIPPING	741	802	785	800	200	(600)	800	800	800	-	800	0%
PUBLICATIONS/SUBS	326	302	180	300	300	-	300	300	300	-	300	0%
COMPUTER												
EQUIP/SOFTWARE	300	300	335	400	400	-	400	400	400	-	400	0%
PROFESSIONAL SERVICES	-	108	-	-	-	-	-	-	-	-	-	0%
REPAIRS & MAINTENANCE	-	142	94	100	140	40	100	100	100	-	100	0%
SUPPLIES	3,155	3,253	1,689	2,500	2,000	(500)	2,500	2,500	2,500	-	2,500	0%
TELEPHONE- BASIC	479	492	561	540	540	-	540	540	540	-	540	0%
TELEPHONE- CELL	1,200	1,000	960	1,440	1,400	(40)	1,880	1,880	1,880	440	1,880	31%
TRAVEL- LODGING	3,527	3,276	60	3,000	1,000	(2,000)	3,000	3,950	3,950	-	3,000	0%
TRAVEL- MEALS	2,907	2,427	458	2,175	2,175	-	3,175	2,900	2,900	1,000	3,175	46%
TRAVEL- MOTOR POOL	9,078	7,551	1,578	9,830	3,310	(6,520)	9,830	9,830	9,830	-	9,830	0%
TRAVEL- TRANSPORT	2,445	2,387	744	1,485	1,100	(385)	1,485	1,980	1,980	-	1,485	0%
CSU ADMIN SALARIES	25,117	28,200	29,400	29,400	22,050	(7,350)	14,700	29,400	29,400	(14,700)	14,700	(50%)
4H AWARDS	400	400	1,871	800	800	-	2,000	2,000	2,000	1,200	2,000	150%
4H JUDGES	5,859	6,227	5,562	6,500	6,300	(200)	6,500	6,500	6,500	-	6,500	0%
EXPO	-	4,985	-	-	-	-	-	-	-	-	-	0%
TOTAL OPERATIONS	59,011	66,018	46,975	63,870	45,885	(17,985)	52,310	68,180	68,180	(11,560)	52,310	(18%)
TOTAL EXPENSES - COUNTY	284,887	307,293	287,704	323,970	306,483	(17,487)	339,049	354,919	354,919	15,079	339,049	5%
REVENUES (UNDER) EXPENSES - COUNTY	(282,321)	(306,264)	(287,704)	(321,970)	(306,083)	15,887	(337,049)	(352,919)	(352,919)	(15,079)	(337,049)	5%
ACTIVITY FUND												
MASTER GARDNER												
FEES - MG PUBLICATIONS	475	65	166	-	65	65	-	-	-	-	-	0%
FEES - MG PROGRAMS	3,576	3,270	2,478	5,500	-	(5,500)	5,500	5,500	5,500	-	5,500	0%
FEES - MG - ANNUAL CMG CONF	35,411	-	-	-	-	-	-	-	-	-	-	0%
FEES - MG - COMM GARDEN	425	400	425	-	-	-	-	-	-	-	-	0%
FEES - MG - ENROLLMENT	3,055	-	-	-	-	-	-	-	-	-	-	0%
FEES - MG - JR. MG	156	-	-	-	-	-	-	-	-	-	-	0%
TOTAL FEES	43,098	3,735	3,069	5,500	65	(5,435)	5,500	5,500	5,500	-	5,500	0%

**GENERAL FUND
EXTENSION**

	2023	2024	FIVE	BUDGET	PERCENT	CHANGE	2022 BUDGET VARIANCE	
	%	%	YEAR	ABOVE/BELOW	OF	FROM	FROM 2020 ACTUAL	
	INC (DEC)	INC (DEC)	AVERAGE	AVERAGE	AVERAGE	ORIGINAL	DOLLARS	%
REVENUE - COUNTY								
FEES								
ADMIN - EXTENSION PRGM	0%	0%	585	415	71%	-	1,000	100%
ADMIN - PROFESSIONAL DEV	0%	0%	20	(20)	-100%	-	-	0%
ADMIN - REGIONAL TRAVEL	0%	0%	356	644	181%	-	1,000	100%
TOTAL REVENUE - COUNTY	0%	0%	947	1,053	111%	-	2,000	100%
EXPENSES - COUNTY								
PERSONNEL								
ADMIN SALARIES	0%	0%	7,095	716	10%	-	161	2%
STAFF SALARIES	0%	0%	143,562	26,861	19%	-	15,840	10%
PART TIME SALARIES	0%	0%	3,057	23,743	777%	-	26,800	100%
LENGTH OF SERVICE	0%	0%	-	200	#DIV/0!	-	200	100%
OVERTIME	0%	0%	4	(3)	-72%	-	1	100%
MEDICAL INSURANCE	0%	0%	50,606	4,966	10%	-	(2,807)	(5%)
FICA	0%	0%	10,068	5,146	51%	-	4,699	45%
LIFE/DISABILITY	0%	0%	617	91	15%	-	172	32%
RETIREMENT	0%	0%	8,194	1,566	19%	-	944	11%
WORKERS' COMP	0%	0%	250	-	0%	-	-	0%
TOTAL PERSONNEL	0%	0%	229,980	56,759	25%	-	46,010	19%
OPERATIONS								
ADVERTISING	0%	0%	1,130	1,370	121%	-	684	38%
CONTINUING EDUCATION	0%	0%	1,459	541	37%	-	1,525	321%
DUES & MEMBERSHIPS	0%	0%	597	3	1%	-	190	46%
FINANCE CHARGES	0%	0%	11	(11)	-100%	-	3	(100%)
POSTAGE/SHIPPING	0%	0%	880	(80)	-9%	-	15	2%
PUBLICATIONS/SUBS	0%	0%	301	(1)	0%	-	120	67%
COMPUTER								
EQUIP/SOFTWARE	0%	0%	317	83	26%	-	65	19%
PROFESSIONAL SERVICES	0%	0%	22	(22)	-100%	-	-	0%
REPAIRS & MAINTENANCE	0%	0%	93	7	8%	-	6	6%
SUPPLIES	0%	0%	3,302	(802)	-24%	-	811	48%
TELEPHONE- BASIC	0%	0%	488	52	11%	-	(21)	(4%)
TELEPHONE- CELL	0%	0%	1,144	736	64%	-	920	96%
TRAVEL- LODGING	32%	0%	2,636	364	14%	-	2,940	4900%
TRAVEL- MEALS	(9%)	0%	2,369	806	34%	-	2,717	593%
TRAVEL- MOTOR POOL	0%	0%	6,419	3,411	53%	-	8,252	523%
TRAVEL- TRANSPORT	33%	0%	2,074	(589)	-28%	-	741	100%
CSU ADMIN SALARIES	100%	0%	27,183	(12,483)	-46%	-	(14,700)	(50%)
4H AWARDS	0%	0%	694	1,306	188%	-	129	7%
4H JUDGES	0%	0%	5,641	859	15%	-	938	17%
EXPO	0%	0%	997	(997)	-100%	-	-	0%
TOTAL OPERATIONS	30%	0%	57,631	(5,321)	-9%	-	5,335	11%
TOTAL EXPENSES - COUNTY	5%	0%	287,612	51,437	18%	-	51,345	18%
REVENUES (UNDER)								
EXPENSES - COUNTY								
ACTIVITY FUND								
MASTER GARDNER								
FEES - MG PUBLICATIONS	0%	0%	141	(141)	-100%	-	(166)	(100%)
FEES - MG PROGRAMS	0%	0%	3,787	1,713	45%	-	3,022	122%
FEES - MG - ANNUAL CMG								
CONF	0%	0%	7,082	(7,082)	-100%	-	-	0%
FEES - MG - COMM GARDEN	0%	0%	250	(250)	-100%	-	(425)	(100%)
FEES - MG - ENROLLMENT	0%	0%	611	(611)	-100%	-	-	0%
FEES - MG - JR. MG	0%	0%	31	(31)	-100%	-	-	0%
TOTAL FEES	0%	0%	13,938	(8,438)	-61%	-	2,431	79%

**GENERAL FUND
EXTENSION**

	2018	2019	2020	2021	2021	DIFF.	2022	2023	2024	DIFF.	ORIGINAL	2022
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	21 PRO 21 BUD	BUDGET	BUDGET	BUDGET	21 BUD 22 BUD	AMOUNT REQUESTED	% INC (DEC)
OPS - MG EQUIPMENT	50	-	-	-	115	115	-	-	-	-	-	0%
OPS - MG - AG BREAKFAST	644	849	-	-	-	-	-	-	-	-	-	0%
OPS - MG - ANNUAL CMG CONF	27,037	-	-	-	-	-	-	-	-	-	-	0%
OPS - MG - COMM GARDEN	-	36	22	-	30	30	-	-	-	-	-	0%
OPS - MG - ENROLLMENT	2,635	1,200	-	-	-	-	-	-	-	-	-	0%
OPS - MG - JR. MG	100	16	24	-	-	-	-	-	-	-	-	0%
OPS - MG PUBLICATIONS	569	46	53	-	-	-	-	-	-	-	-	0%
OPS - MG PROGRAMS	4,272	2,428	360	5,500	416	(5,084)	5,500	5,500	5,500	-	5,500	0%
TOTAL OPS	35,307	4,575	459	5,500	561	(4,939)	5,500	5,500	5,500	-	5,500	0%
NET MASTER GARDNER	7,791	(840)	2,610	-	(496)	(496)	-	-	-	-	-	0%
AGRICULTURE												
FEES - AG EQUIPMENT	-	24	15	-	15	15	-	-	-	-	-	0%
FEES - AG PUBLICATIONS	154	-	79	-	80	80	-	-	-	-	-	0%
FEES - AG PROGRAMS	175	90	1,850	2,000	1,125	(875)	2,000	2,000	2,000	-	2,000	0%
TOTAL FEES	329	114	1,944	2,000	1,220	(780)	2,000	2,000	2,000	-	2,000	0%
OPS - AG EQUIPMENT	-	-	220	-	55	55	-	-	-	-	-	0%
OPS - AG PUBLICATIONS	342	312	259	500	-	(500)	500	500	500	-	500	0%
OPS - AG PROGRAMS	335	239	99	2,000	-	(2,000)	2,000	2,000	2,000	-	2,000	0%
TOTAL OPS	677	551	578	2,500	55	(2,445)	2,500	2,500	2,500	-	2,500	0%
NET AGRICULTURE	(348)	(437)	1,366	(500)	1,165	1,665	(500)	(500)	(500)	-	(500)	0%
FAMILY & CONSUMER												
FEES - FCS EQUIPMENT	-	150	-	-	-	-	-	-	-	-	-	0%
FEES - FCS PUBLICATIONS	44	20	30	500	25	(475)	500	500	500	-	500	0%
FEES - FCS PROGRAMS	814	1,590	1,060	4,000	450	(3,550)	4,000	4,000	4,000	-	4,000	0%
FEES - FCS RADON	1,249	653	782	-	920	920	-	-	-	-	-	0%
TOTAL FEES	2,107	2,413	1,872	4,500	1,395	(3,105)	4,500	4,500	4,500	-	4,500	0%
OPS - FCS MASTER FOOD SAFETY	317	60	-	-	-	-	-	-	-	-	-	0%
OPS - FCS RADON	1,242	615	625	-	-	-	-	-	-	-	-	0%
OPS - FCS PUBLICATIONS	282	90	-	-	-	-	-	-	-	-	-	0%
OPS - FCS PROGRAMS	312	680	174	4,000	50	(3,950)	4,000	4,000	4,000	-	4,000	0%
TOTAL OPS	2,153	1,445	799	4,000	50	(3,950)	4,000	4,000	4,000	-	4,000	0%
NET FAMILY AND CONSUMER	(46)	968	1,073	500	1,345	845	500	500	500	-	500	0%
SUMMARY - ACTIVITY FUND												
FEES	45,534	6,262	6,885	12,000	2,680	(9,320)	12,000	12,000	12,000	-	12,000	0%
OPERATIONS	38,137	6,571	1,836	12,000	666	(11,334)	12,000	12,000	12,000	-	12,000	0%
REVENUE OVER (UNDER) EXPENSES - ACTIVITY FUND	7,397	(309)	5,049	-	2,014	2,014	-	-	-	-	-	0%
DEPARTMENT SUMMARY												
TOTAL REVENUE	48,100	7,291	6,885	14,000	3,080	(10,920)	14,000	14,000	14,000	-	14,000	0%
TOTAL PERSONNEL	225,876	241,275	240,729	260,100	260,598	498	286,739	286,739	286,739	26,639	286,739	10%
TOTAL OPERATIONS	97,148	72,589	48,811	75,870	46,551	(29,319)	64,310	80,180	80,180	(11,560)	64,310	(15%)
TOTAL EXPENSE	323,024	313,864	289,540	335,970	307,149	(28,821)	351,049	366,919	366,919	15,079	351,049	4%
REVENUE (UNDER) EXPENSES	(274,924)	(306,573)	(282,655)	(321,970)	(304,069)	17,901	(337,049)	(352,919)	(352,919)	(15,079)	(337,049)	5%
% INCREASE(DECREASE) IN EXPENSES							4.49%	4.52%	0.00%			

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Fund	10 - GENERAL FUND			ORIGINAL BUDGET	ORIGINAL BUDGET	FINAL BUDGET	FINAL BUDGET	BUDGET CHANGE
	Original Budget	Actual	Revised Budget	\$ VARIANCE FAVORABLE (UNFAVORABLE)	% VARIANCE FAVORABLE (UNFAVORABLE)	\$ VARIANCE FAVORABLE (UNFAVORABLE)	% VARIANCE FAVORABLE (UNFAVORABLE)	\$ VARIANCE INCREASE (DECREASE)
2016								
REVENUE	(\$14,500.00)	(\$9,774.49)	(\$15,000.00)	(4,725.51)	-33%	(5,225.51)	-35%	500.00
10143221 - GF EXTENSION ADMIN	(\$3,000.00)	(\$1,019.31)	(\$3,000.00)					
10143223 - GF EXT ACTIVITY AGRICULTURE	(\$11,500.00)	(\$8,755.18)	(\$12,000.00)					
EXTN6 - EXTENSION PERSONNEL	\$197,960.00	\$197,337.34	\$197,960.00	622.66	0%	622.66	0%	0.00
10143221 - GF EXTENSION ADMIN	\$197,960.00	\$197,337.34	\$197,960.00					
EXTN7 - EXTENSION OPERATIONS	\$75,710.00	\$64,755.43	\$75,710.00	10,954.57	14%	10,954.57	14%	0.00
10143221 - GF EXTENSION ADMIN	\$63,710.00	\$58,257.93	\$63,710.00					
10143223 - GF EXT ACTIVITY AGRICULTURE	\$12,000.00	\$6,497.50	\$12,000.00					
2016 Total	\$259,170.00	\$252,318.28	\$258,670.00	6,851.72	3%	6,351.72	2%	(500.00)
2017								
REVENUE	(\$15,000.00)	(\$8,824.72)	(\$15,000.00)	(6,175.28)	-41%	(6,175.28)	-41%	0.00
10143221 - GF EXTENSION ADMIN	(\$3,000.00)	(\$191.24)	(\$3,000.00)					
10143222 - GF EXT ACTIVITY MASTER GARD	\$0.00	(\$5,849.00)	(\$5,500.00)					
10143223 - GF EXT ACTIVITY AGRICULTURE	(\$8,000.00)	(\$734.63)	(\$2,500.00)					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	(\$4,000.00)	(\$2,049.85)	(\$4,000.00)					
EXTN6 - EXTENSION PERSONNEL	\$214,430.00	\$212,040.73	\$214,430.00	2,389.27	1%	2,389.27	1%	0.00
10143221 - GF EXTENSION ADMIN	\$214,430.00	\$212,040.73	\$214,430.00					
EXTN7 - EXTENSION OPERATIONS	\$75,180.00	\$65,961.24	\$75,180.00	9,218.76	12%	9,218.76	12%	0.00
10143221 - GF EXTENSION ADMIN	\$63,180.00	\$58,521.44	\$63,180.00					
10143222 - GF EXT ACTIVITY MASTER GARD	\$0.00	\$4,808.86	\$5,500.00					
10143223 - GF EXT ACTIVITY AGRICULTURE	\$12,000.00	\$1,307.76	\$2,500.00					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	\$0.00	\$1,323.18	\$4,000.00					
2017 Total	\$274,610.00	\$269,177.25	\$274,610.00	5,432.75	2%	5,432.75	2%	0.00
2018								
REVENUE	(\$15,000.00)	(\$48,099.21)	(\$42,000.00)	33,099.21	221%	6,099.21	15%	27,000.00
10143221 - GF EXTENSION ADMIN	(\$3,000.00)	(\$2,565.58)	(\$3,000.00)					
10143222 - GF EXT ACTIVITY MASTER GARD	\$0.00	(\$43,097.45)	(\$32,500.00)					
10143223 - GF EXT ACTIVITY AGRICULTURE	(\$8,000.00)	(\$328.66)	(\$2,500.00)					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	(\$4,000.00)	(\$2,107.52)	(\$4,000.00)					
EXTN6 - EXTENSION PERSONNEL	\$228,250.00	\$225,876.60	\$228,250.00	2,373.40	1%	2,373.40	1%	0.00
10143221 - GF EXTENSION ADMIN	\$228,250.00	\$225,876.60	\$228,250.00					
EXTN7 - EXTENSION OPERATIONS	\$76,730.00	\$97,146.23	\$103,730.00	(20,416.23)	-27%	6,583.77	6%	27,000.00
10143221 - GF EXTENSION ADMIN	\$64,730.00	\$59,011.09	\$64,730.00					
10143222 - GF EXT ACTIVITY MASTER GARD	\$0.00	\$35,306.51	\$32,500.00					
10143223 - GF EXT ACTIVITY AGRICULTURE	\$12,000.00	\$676.91	\$2,500.00					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	\$0.00	\$2,151.72	\$4,000.00					
2018 Total	\$289,980.00	\$274,923.62	\$289,980.00	15,056.38	5%	15,056.38	5%	0.00
2019								
REVENUE	(\$15,000.00)	(\$7,291.91)	(\$15,000.00)	(7,708.09)	-51%	(7,708.09)	-51%	0.00
10143221 - GF EXTENSION ADMIN	(\$3,000.00)	(\$1,029.43)	(\$3,000.00)					
10143222 - GF EXT ACTIVITY MASTER GARD	(\$5,500.00)	(\$3,735.08)	(\$5,500.00)					
10143223 - GF EXT ACTIVITY AGRICULTURE	(\$2,000.00)	(\$114.00)	(\$2,000.00)					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	(\$4,500.00)	(\$2,413.40)	(\$4,500.00)					
EXTN6 - EXTENSION PERSONNEL	\$242,700.00	\$241,276.66	\$242,700.00	1,423.34	1%	1,423.34	1%	0.00
10143221 - GF EXTENSION ADMIN	\$242,700.00	\$241,276.66	\$242,700.00					
EXTN7 - EXTENSION OPERATIONS	\$83,530.00	\$72,587.99	\$83,530.00	10,942.01	13%	10,942.01	13%	0.00
10143221 - GF EXTENSION ADMIN	\$71,530.00	\$66,016.28	\$71,530.00					
10143222 - GF EXT ACTIVITY MASTER GARD	\$5,500.00	\$4,574.18	\$5,500.00					
10143223 - GF EXT ACTIVITY AGRICULTURE	\$2,500.00	\$551.40	\$2,500.00					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	\$4,000.00	\$1,446.13	\$4,000.00					
2019 Total	\$311,230.00	\$306,572.74	\$311,230.00	4,657.26	1%	4,657.26	1%	0.00
2020								
REVENUE	(\$14,000.00)	(\$6,885.25)	(\$14,000.00)	(7,114.75)	-51%	(7,114.75)	-51%	0.00
10143221 - GF EXTENSION ADMIN	(\$2,000.00)	\$0.00	(\$2,000.00)					
10143222 - GF EXT ACTIVITY MASTER GARD	(\$5,500.00)	(\$3,069.16)	(\$5,500.00)					
10143223 - GF EXT ACTIVITY AGRICULTURE	(\$2,000.00)	(\$1,944.59)	(\$2,000.00)					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	(\$4,500.00)	(\$1,871.50)	(\$4,500.00)					
EXTN6 - EXTENSION PERSONNEL	\$256,600.00	\$240,729.20	\$243,920.00	15,870.80	6%	3,190.80	1%	(12,680.00)
10143221 - GF EXTENSION ADMIN	\$256,600.00	\$240,729.20	\$243,920.00					
EXTN7 - EXTENSION OPERATIONS	\$80,380.00	\$48,810.81	\$68,020.00	31,569.19	39%	19,209.19	28%	(12,360.00)
10143221 - GF EXTENSION ADMIN	\$68,380.00	\$46,974.80	\$56,020.00					
10143222 - GF EXT ACTIVITY MASTER GARD	\$5,500.00	\$459.40	\$5,500.00					
10143223 - GF EXT ACTIVITY AGRICULTURE	\$2,500.00	\$577.41	\$2,500.00					
10143224 - GF EXT ACTIVITY FAM & CONS SCI	\$4,000.00	\$799.20	\$4,000.00					
2020 Total	\$322,980.00	\$282,654.76	\$297,940.00	40,325.24	12%	15,285.24	5%	(25,040.00)
Grand Total	\$1,457,970.00	\$1,385,646.65	\$1,432,430.00	72,323.35	5%	46,783.35	3%	(25,540.00)
Average of Above Years								
REVENUE	(14,700.00)	(16,175.12)	(20,200.00)	1,475.12	10%	(4,024.88)	-20%	5,500.00
EXTN6 - EXTENSION PERSONNEL	227,988.00	223,452.11	225,452.00	4,535.89	2%	1,999.89	1%	(2,536.00)
EXTN7 - EXTENSION OPERATIONS	78,306.00	69,852.34	81,234.00	8,453.66	11%	11,381.66	14%	2,928.00
Average Total	274,450.00	267,520.46	273,950.00	6,929.54	3%	6,429.54	2%	(500.00)

EXTENSION

5-Year Trend Analysis Budget to Actual - Describe the 5-year variance with a short description.

REVENUE: Tightening budgets at all institutions of higher ed due to COVID-related shortfalls may persist into the coming year, so that revenue source continues to be constrained. Because no in-person activities occurred after March of 2020, reimbursement from CSU for travel or in-person activities was non-existent, making that line item a 100% variance.

Note that Extension management of the Legacy Ranch began in 2020 and this revenue stream, managed through the Ag Activity Account (see below) is helping bring that line-item into variance compliance.

PERSONNEL: Variance under 2%

OPERATIONS: The variance of 14% over the 5-year period is in large part due to the changes seen in 2020 due to COVID-reduced travel and in-person programming efforts. Prior to 2020, variances were quite stable, being between 7-9% between 2016 and 2018. 2021 should see a reduced variance as well, but will be larger than anticipated due to still-reduced travel and in-person programming related to COVID. We hope to continue to reduce the variance in 2021 with more normal operations, but note that it still will be reflective of COVID-related challenges.

NOTE: ACTIVITY FUND PROGRAMS

Revenue is generated from the following: fees charged for non-county classes/ programs given by Extension personnel or by individuals contracted to facilitate a class/program, fees charged for book sales, fees charged for community events, fees charged for tests/inspection (pests, water, weeds, trees), sub-lease fees for the Legacy Ranch, reimbursements paid by 4H into the Activity Fund to help support certain functions or programs facilitated by Extension personnel and expense reimbursements from other extension offices or CSU to support classes/programs facilitated by Extension personnel. Expenses are funded through these fees not county sources and separate accounting and cash balances are maintained. Fees are set to cover program expenses. The Activity Fund Programs are Agriculture, Family/Consumer, Master Gardeners, Publications and Other.

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2021 PROJECTED PAYROLL

	HOURS WORKED	SALARY		MEDICAL	FICA	%	WORKERS' COMP		LIFE & DISABTY BENEFITS	TOTAL
		DIRECT	CSU				RETIRE	PREMIUM		
<u>ADMINISTRATION</u>										
HAGENBUCH	2,080	7,811	14,700	-	598	0%	-	-	-	23,109
TOTAL ADMIN.	<u>2,080</u>	<u>7,811</u>	<u>14,700</u>	<u>-</u>	<u>598</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>23,109</u>
<u>STAFF</u>										
CHRISTENSEN	2,080	7,811	7,350	-	598	0%	-	-	-	15,759
EGGERS	2,080	89,699	-	27,786	6,094	6%	5,382	-	389	129,350
QUIGLEY	2,080	70,452	-	27,786	4,599	6%	4,227	-	314	107,378
TOTAL STAFF	<u>6,240</u>	<u>167,962</u>	<u>7,350</u>	<u>55,572</u>	<u>11,291</u>		<u>9,609</u>	<u>0</u>	<u>703</u>	<u>252,487</u>
<u>PART-TIME</u>										
SEASONAL	229	2,478	-	-	190	0%	-	-	-	2,668
OPEN	520	3,784	-	-	290	0%	-	-	-	4,074
TOTAL PART-TIME	<u>749</u>	<u>6,262</u>	<u>-</u>	<u>-</u>	<u>480</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>6,742</u>
TOTAL	<u>9,069</u>	<u>182,035</u>	<u>22,050</u>	<u>55,572</u>	<u>12,368</u>		<u>9,609</u>	<u>210</u>	<u>703</u>	<u>282,547</u>
LESS CSU FORMULA PAYMENT										(22,050)
LENGTH OF SERVICE AWARDS					2,249					100
ADJUSTED PAYROLL										<u>260,597</u>
FULL TIME EQUIVALENTS				4.36						
TOTAL EMPLOYEES FOR WORKERS' COMP				5.00						

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2022 PAYROLL BUDGET

	HOURS WORKED	SALARY		MEDICAL	FICA	%	RETIRE	WORKERS'	LIFE &	TOTAL
		DIRECT	CSU					COMP.	DISABILITY	
								PREMIUM	BENEFITS	
<u>ADMINISTRATIVE</u>										
HAGENBUCH	2,080	7,811	14,700	-	598	0%	-	-	-	23,109
TOTAL	<u>2,080</u>	<u>7,811</u>	<u>14,700</u>	<u>-</u>	<u>598</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>23,109</u>
<u>STAFF</u>										
CHRISTENSEN	2,080	7,811	-	-	598	0%	-	-	-	8,409
EGGERS	2,080	90,682	-	27,786	6,720	6%	5,441	-	389	131,018
QUIGLEY	2,080	71,930	-	27,786	5,248	6%	4,316	-	319	109,599
TOTAL	<u>6,240</u>	<u>170,423</u>	<u>-</u>	<u>55,572</u>	<u>12,566</u>		<u>9,757</u>	<u>-</u>	<u>708</u>	<u>249,025</u>
<u>PART-TIME</u>										
SEASONAL	229	4,443	-	-	340	0%	-	-	-	4,783
OPEN	1,040	22,360	-	-	1,711	0%	-	-	-	24,071
TOTAL PART-TIME	<u>1,269</u>	<u>26,803</u>	<u>-</u>	<u>-</u>	<u>2,051</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>28,854</u>
TOTAL	<u>9,589</u>	<u>205,037</u>	<u>14,700</u>	<u>55,572</u>	<u>15,214</u>		<u>9,757</u>	<u>250</u>	<u>708</u>	<u>301,237</u>
LESS CSU FORMULA PAYMENT										(14,700)
LENGTH OF SERVICE										200
ADJUSTED PAYROLL										<u>286,737</u>
FULL TIME EQUIVALENTS				4.61						
TOTAL EMPLOYEES FOR WORKERS' COMP.				6.00						