2022 CONTROLLABLE ASSET ADDITIONS REQUESTS FORM

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Department Manager			Board		Controllable Asset Manager		Department Manager					Department Manager	Department Manager	Department Manager	Department Manager	Department Manager							
Project Name	Additions Only	Project Description	BCC Approved, Completed, Denied, Info Needed, Pushed, Open (A, C, D, I, P, O)	BCC Comments	Capital Asset Mgr. Recommendations Yes, No, Push, Need information. Y, N, P, NI	Controllable Asset Manager Comments	Governmental/Business Activity	Pool/Fund	Department	Project Year	Ranking (1, 2, 3....)	Justification	Persons/Entities to Benefit	Alternatives	Consequences of Postponement/Denial	Revenue or Outside Funding	Source of Revenue or Outside Funding	Total Cost	Net Project Cost	Related Operating Costs (Yearly $)	Related Operating Costs (Yearly $)	Description of Operating Costs
Planning Dept		Herman Miller Aeron Stool				1	G	B&PP	PLNG	2022	1	Purchase of an Aeron stool for a new Planner Tech position. A new office space was created for position with a stand up desk. A temporary old chair was found in the basement for use but would like to request a new chair that matches and more steady.	Alayna Bell	Use existing chair	Existing chair is not steady and is uncomfortable. The new chair will be consistent and reduce potential worker's compensation.	$ -		$ 900	$ 900	$ -		
Planning Dept		Herman Miller Aeron Desk chair				1	G	B&PP	PLNG	2022	1	Old wobbly office chair not providing the necessary support. Requesting a new office sit down desk chair.	Chris Brookshire	Use existing chair	Existing chair is not steady and is uncomfortable. The new chair will be consistent and reduce potential worker's compensation.	$ -		$ 900	$ 900	$ -		
Planning Dept		Herman Miller Aeron Desk chair				1	G	B&PP	PLNG	2022	1	Old wobbly office chair not providing the necessary support. Requesting a new office sit down desk chair.	Lucinda Cannaday	Use existing chair	Existing chair is not steady and is uncomfortable. The new chair will be consistent and reduce potential worker's compensation.	$ -		$ 900	$ 900	$ -		
Planning Dept		Herman Miller Aeron Desk chair				1	G	B&PP	PLNG	2022	1	Old wobbly office chair not providing the necessary support. Requesting a new office sit down desk chair.	Kristy Winser	Use existing chair	Existing chair is not steady and is uncomfortable. The new chair will be consistent and reduce potential worker's compensation.	$ -		$ 900	$ 900	$ -		
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