

STATE OF COLORADO )  
 ) ss  
COUNTY OF ROUTT )

RESOLUTION #2021-\_\_\_\_\_

**A RESOLUTION ADOPTING AN ADMINISTRATIVE POLICY FOR ROUTT COUNTY CONCERNING PERSONAL IDENTIFYING INFORMATION (PII) AND RESCINDING A PRIOR VERSION OF THE POLICY INCLUDING RESOLUTION NO. 2018-075.**

Recitals

- A. The Board of County Commissioners of Routt County (the “Board”) previously adopted Resolution No. 2018-075 – Concerning the Destruction, Disposal, and Protection of Personal Identifying Information on October 30, 2018 (the “2018 PII Policy”).
- B. The Board desires to repeal the 2018 PII Policy and rescind Resolution No. 2018-075.
- C. The Board further desires to adopt a replacement policy.
- D. In furtherance of that objective, the Board wishes to adopt an Administrative Policy for Routt County Concerning Personal Identifying Information (the “2021 PII Policy”).
- E. The 2021 PII Policy is currently unnumbered but will be assigned a policy number through the course of an ongoing project concerning policy review and restructuring.
- F. On October 19, 2021, the Board conducted a public hearing following notice as required by law, to consider the adoption of this resolution and the attached 2021 PII Policy.
- G. The Board finds that it is in the best interests of the citizens of Routt County that this resolution and the attached 2021 PII Policy be adopted.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Routt County, Colorado that:

- 1. The 2018 PII Policy is hereby repealed and Resolution No. 2018-075 – Concerning the Destruction, Disposal, and Protection of Personal Identifying Information dated October 30, 2018 is hereby rescinded.
- 2. The attached Administrative Policy for Routt County Concerning Personal Identifying Information is hereby adopted to be effective October 19, 2021.

3. The 2021 PII Policy may be revised to reflect its policy number once assigned without further need for adoption by resolution.

**ADOPTED** this 19th day of October, 2021.

**BY THE BOARD OF COUNTY COMMISSIONERS OF ROUTT COUNTY,  
COLORADO.**

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Timothy V. Corrigan, Chair

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|-------|---------------------|-----|-----|--------|
| Vote: | M. Elizabeth Melton | Aye | Nay | Absent |
|       | Timothy V. Corrigan | Aye | Nay | Absent |
|       | Tim Redmond         | Aye | Nay | Absent |

ATTEST:

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Kim Bonner  
Routt County Clerk