



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> Mar 8, 2022	<b>ITEM TIME:</b>
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<b>FROM:</b>	Kevin Booth
<b>TODAY'S DATE:</b>	February 27, 2022
<b>AGENDA TITLE:</b>	Amendment 15 to Professional Services Agreement between Routt County and Mead & Hunt for FY 2022 in support of the General Aviation Development Planning Project.

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>X ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>
Consideration for approval and authorization for the Chair to sign the attached Amendment 15 to Professional Services Agreement between Routt County and Mead & Hunt for FY 2022 in support of the General Aviation (GA) Development Planning Project.

<b>II. RECOMMENDED ACTION (motion):</b>
Approval and authorization for the Chair to sign the attached Amendment 15 to Professional Services Agreement between Routt County and Mead & Hunt for FY 2022 in support of the General Aviation Development Planning Project.

<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>
<b>PROPOSED REVENUE (if applicable):</b> NA
<b>CURRENT BUDGETED AMOUNT:</b> \$1.45M (this budgeted amount includes other GA Development project costs not covered in this amendment)
<b>PROPOSED EXPENDITURES:</b> YVRA - \$197,845.40
<b>FUNDING SOURCE:</b> FAA AIP-58 grant
<b>SUPPLEMENTAL BUDGET NEEDED:</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>
None expected



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### V. BACKGROUND INFORMATION:

This AIP-funded General Aviation (GA) Development Plan Project is being completed under the same grant as the Terminal Area Plan (TAP). The FAA will fund the planning effort for this type of airport development, but will not fund the cost of infrastructure improvements needed to support the GA development. This amendment covers Mead & Hunt's fees for project management and coordination, existing conditions assessment, GA Development Area concepts, and CR 51/51B rerouting preliminary investigation. Pay back on this GA Development Area investment will be incremental as developers build hangar facilities and execute ground lease agreements with YVRA; pay back is currently estimated at 11 years. Demand from hangar developers has increased significantly in the past two years. The development is targeting hangar sizes for larger/jet aircraft that require a longer runway and better instrument approach procedures than are available at the Steamboat Springs Airport. The development will also encourage aviation-related businesses to locate in the GA Development Area; examples include but are not limited to Airframe & Powerplant (A&P) Mechanic, avionics shop, and aircraft paint shop.

### VI. LEGAL ISSUES:

None

### VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

### VIII. SUMMARY AND OTHER OPTIONS:

### IX. LIST OF ATTACHMENTS:

Mead & Hunt Amendment #15  
GA Development Plan and Terminal Area Plan grant application