

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: March 8, 2022		ITEM TIME:	
FROM:	Kathy Nelson, Human Resources Director		
TODAY'S DATE:	February 28, 2022		
AGENDA TITLE:	Consideration to Approve Hiring the Planner Technician at Step 5		
CHECK ONE THAT APPLIES TO YOUR ITEM:			
<input checked="" type="checkbox"/> ACTION ITEM			
<input type="checkbox"/> DIRECTION			
<input type="checkbox"/> INFORMATION			
I. DESCRIBE THE REQUEST OR ISSUE:			
Consideration to Approve Hiring the Planner Technician at Step 5			
II. RECOMMENDED ACTION:			
Motion to Approve Hiring the Planner Technician at Step 5			
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):			
PROPOSED REVENUE: None			
PROPOSED EXPENDITURE: This position is budgeted. Annual Base Compensation at Step 5 is: \$55,333.49			
FUNDING SOURCE: Planning Dept.			
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):			
None Known.			
V. BACKGROUND INFORMATION:			
Kristy Winser is requesting to hire Michael Fitz at Step 5 of the Planner Technician Pay Scale. Mr. Fitz meets all of the education and work experience required to be hired at Step 5. He has a Bachelor of Science, a Master's degree, and over 7 years of relevant job experience, 6 years above what is required. He also has taken multiple relevant computer software classes. I recommend approval of hiring Mr. Fitz at Step 5, and the County Manager has reviewed this request and approved placing this request on the agenda for your consideration and approval.			
VI. LEGAL ISSUES:			
None known.			
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:			
None known.			
VIII. SUMMARY AND OTHER OPTIONS:			
The Board can approve or deny the step increase or ask for additional information.			