



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

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| ITEM DATE: March 22, 2022 | ITEM TIME: |
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| FROM: | J. Kennedy/J. Stepan/S. Faulkner |
| TODAY'S DATE: | March 11, 2022 |
| AGENDA TITLE: | Justice Center and Detention Center Tunnel Security Cameras Upgrade Project Sole Source Approval |

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| CHECK ONE THAT APPLIES TO YOUR ITEM: | |
| <input checked="" type="checkbox"/> X ACTION ITEM | |
| <input type="checkbox"/> DIRECTION | |
| <input type="checkbox"/> INFORMATION | |

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| I. DESCRIBE THE REQUEST OR ISSUE: |
| Request the Board of County Commissioners approve the sole source award, the Chair sign the notice of award, and authorize the County Manager to electronically sign the Purchase Order to CML Security, LLC in the amount not to exceed \$65,875.00 for the Justice Center and Detention Center Tunnel Security Cameras Upgrade Project. |

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| II. RECOMMENDED ACTION (motion): |
| Motion by the Board of County Commissioners to approve the sole source award, the Chair sign the notice of award, and authorize the County Manager to electronically sign the Purchase Order to CML Security, LLC in the amount not to exceed \$65,875.00 for the Justice Center and Detention Center Tunnel Security Cameras Upgrade Project. |

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| III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET): |
| PROPOSED REVENUE (if applicable): |
| CURRENT BUDGETED AMOUNT: \$75,000 |
| PROPOSED EXPENDITURE: \$65,875 |
| FUNDING SOURCE: Facilities Pool 50530313 805162 |
| SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |

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| IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM): |
| None |



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V. BACKGROUND INFORMATION:

Facilities Manager Steve Faulkner received the attached proposal with specifications from CML Security, LLC, our current equipment and service provider, for replacement of interior security cameras at the Justice Center and the tunnel between the Detention Center and the Justice Center. The existing interior cameras are outdated original analog cameras and are being replaced with the latest digital technology by Avigilon. The proposal includes a turn-key project to furnish and install new cameras and includes new cat 6 cabling, programming, software integration, firmware updates, licensing and performance & payment bonds.

This Sole Source request meets the Routt County Purchasing Manual section 3.4 "Waiver of the Formal Purchasing Process" for the two criteria below:

- A particular material or item is required to match existing materials.
- Waiver of the competitive process is found to be in the best interests of the County and its citizens.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the sole source award, the Chair sign the notice of award, and authorize the County Manager to electronically sign the Purchase Order to CML Security, LLC in the amount not to exceed \$65,875.00 for the Justice Center and Detention Center Tunnel Security Cameras Upgrade Project.

IX. LIST OF ATTACHMENTS:

CML Security Proposal Rev. 1 dated 3.11.22
Notice Of Award to CML Security