



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

ITEM DATE: March 29, 2022	ITEM TIME:
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FROM:	J. Kennedy/S. Cowman
TODAY'S DATE:	March 21, 2022
AGENDA TITLE:	RFP 738 Milner and Phippsburg Water Treatment Plant Update Project Approval

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
 Request the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement for water and wastewater engineering and authorize the County Manager to electronically sign the Purchase Order to AquaWorks DBO, Inc. for an amount not to exceed \$125,000 for the Milner and Phippsburg Waste Water Treatment Plants Update Projects.

II. RECOMMENDED ACTION (motion):
 Motion by the Board of County Commissioners to approve the award, the Chair sign the Professional Services Agreement for water and wastewater engineering and authorize the County Manager to electronically sign the Purchase Order to AquaWorks DBO, Inc. for an amount not to exceed \$125,000 for the Milner and Phippsburg Waste Water Treatment Plants Update Projects.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE (if applicable):
CURRENT BUDGETED AMOUNT: \$0
PROPOSED EXPENDITURE: \$125,000
FUNDING SOURCE: Grant 50% and ARPA up to 50%
SUPPLEMENTAL BUDGET NEEDED: YES NO X

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
 None



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V. BACKGROUND INFORMATION:

The Routt County Purchasing Agent sent out RFP 738 to three engineering firms for a proposal for the water and wastewater engineering required for updating both the Milner and Phippsburg Wastewater Plants for the Routt County Environmental Health Department.

We received two proposals:

Company	Price
AquaWorks	\$125,000.00
Martin/Martin	\$161,776.50

After careful review of both proposals by the Project Manager along with Purchasing, we have determined AquaWorks to be the best value for this engineering phase. Adam Sommers, the principal has an excellent reputation and many years of experience in similar sized projects.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement for water and wastewater engineering and authorize the County Manager to electronically sign the Purchase Order to AquaWorks DBO, Inc. for an amount not to exceed \$125,000 for the Milner and Phippsburg Waste Water Treatment Plants Update Projects.

IX. LIST OF ATTACHMENTS:

Exhibit A: AquaWorks DBO, Inc. Proposal
Exhibit B: AquaWorks DBO, Inc. Fee Schedule
AquaWorks PSA