



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: May 17, 2022	ITEM TIME:
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FROM:	J. Kennedy/S. Faulkner/J. Stepan
TODAY'S DATE:	April 30, 2022
AGENDA TITLE:	HVAC Controls Upgrade Approval

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:

Request the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the Purchase Orders to Impact Automation and Controls, LLC for an amount not to exceed \$15,795 and to Process Control Dynamics, Inc. for an amount not to exceed \$10,482.

II. RECOMMENDED ACTION (motion):

Motion by the Board of County Commissioners to approve the award and authorize the County Manager to electronically sign the Purchase Orders to Impact Automation and Controls, LLC for an amount not to exceed \$15,795 and to Process Control Dynamics, Inc. for an amount not to exceed \$10,482.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE (if applicable):
CURRENT BUDGETED AMOUNT: \$24,000
PROPOSED EXPENDITURE: \$\$26,277***
FUNDING SOURCE: Facilities 50530303 801203 \$20,000
50530303 805160 \$ 4,000

SUPPLEMENTAL BUDGET NEEDED: YES NO

***Impact Automation and Controls will be billing on a T&M basis at \$195/hour for a not to exceed 82 hours. Should they utilize the entire 82 hours, a supplemental budget for \$2,277 will be prepared by Facilities at the end of \$2022.

None



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V. BACKGROUND INFORMATION:

The Routt County Facilities Manager solicited quotes for the HVAC Controls Upgrade project from our current providers for necessary software and integration from both Impact Automation and Controls, LLC and Process Control Dynamics, Inc. due to lack of support with our current system.

Our current HVAC digital controls known as ICONICS is a graphic based display and control platform that is outdated and only operates on Microsoft Internet Explorer web browser. The IT department has phased out the use of Internet Explorer and it is no longer supported by Microsoft. The IT Department is not able to upgrade the Facilities computers at this time with the latest Microsoft operating system due to the need of access to our outdated digital controls. With the conversion over to the new generation ICONICS, we will be able to access our controls on the newer and more secure HTML web browsers such as Chrome, Firefox and cell phones. This is a long overdue upgrade and will allow the IT department to completely phase out Internet Explorer in the Facilities Department.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the Purchase Orders to Impact Automation and Controls, LLC for an amount not to exceed \$15,795 and to Process Control Dynamics, Inc. for an amount not to exceed \$10,482.

IX. LIST OF ATTACHMENTS:

Impact Automation and Controls, LLC Quote
Process Control Dynamics, Inc. Quote