



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: May 17, 2022	ITEM TIME:
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FROM:	J. Kennedy/M. Mordi
TODAY'S DATE:	April 30, 2022
AGENDA TITLE:	2022 Pavement Data Collection Sole Source Approval
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
Request the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically approve the Purchase Order to IMS Infrastructure Management Services, LLC for the 2022 Pavement Data Collection Services in the amount not to exceed \$82,348.	
II. RECOMMENDED ACTION (motion):	
Motion by the Board of County Commissioners to approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically approve the Purchase Order to IMS Infrastructure Management Services, LLC for the 2022 Pavement Data Collection Services in the amount not to exceed \$82,348.	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE (if applicable):	
CURRENT BUDGETED AMOUNT: \$85,000	
PROPOSED EXPENDITURE: \$82,348	
FUNDING SOURCE: R&B Pavement Study 25410701 721200	
SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
None	



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V. BACKGROUND INFORMATION:

The Routt County Road & Bridge Department performs a pavement data collection report from an independent data gathering consultant every 3 years to facilitate the R&B Pavement Management Plan. After using the same firm several years, the department solicited bids in 2019 and selected IMS Infrastructure Management Services LLC (IMS) for the data collection and reports. Based on their professional, thorough services, the Director of R&B solicited a quote this year from IMS with a broader scope for the 2022 study.

We request the sole source for this award to utilize the data gathered in 2019 by IMS and maintain consistency for a more complete study in the best interest of the County.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically approve the Purchase Order to IMS Infrastructure Management Services, LLC for the 2022 Pavement Data Collection Services in the amount not to exceed \$82,348.

IX. LIST OF ATTACHMENTS:

IMS PSA
IMS PSA Exhibit A: SOW