



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> May 24, 2022	<b>ITEM TIME:</b>

<b>FROM:</b>	J. Kennedy/S. Faulkner/J. Stepan
<b>TODAY'S DATE:</b>	May 16, 2022
<b>AGENDA TITLE:</b>	Justice Center X-ray Scanner CO-OP Purchase Approval

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>★ ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

**I. DESCRIBE THE REQUEST OR ISSUE:**

Request the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the Purchase Order to Autoclear, LLC for an amount not to exceed \$27,600 for one (1) new model 6040DVS X-ray Scanner for the Routt County Justice Center under CO-OP GSA Contract #GS07F184GA.

**II. RECOMMENDED ACTION (*motion*):**

Motion by the Board of County Commissioners to approve the award and authorize the County Manager to electronically sign the Purchase Order to Autoclear, LLC for an amount not to exceed \$27,600 for one (1) new model 6040DVS X-ray Scanner for the Routt County Justice Center under CO-OP GSA Contract #GS07F184GA.

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE (*if applicable*):**

**CURRENT BUDGETED AMOUNT: \$30,000**

**PROPOSED EXPENDITURE: \$27,600**

**FUNDING SOURCE: Facilities 50530313 805161**

**SUPPLEMENTAL BUDGET NEEDED: YES  NO**

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**

None



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### V. BACKGROUND INFORMATION:

The Routt County Facilities Manager solicited the attached GSA CO-OP quote from Autoclear, LLC for a new model X-ray Scanner for the Routt County Justice Center. The current scanner is no longer supported for parts or software, so we have selected this model that includes the 3' roller beds, option for artificial intelligent "Threat Assistance" that detect both metal and plastic weapons, installation and training and all shipping expenses.

This purchase meets the County Purchasing CO-OP process as detailed in the Purchasing Manual 6<sup>th</sup> Edition:

- It is sometimes beneficial to group County requirements with like requirements of other cities, counties or agencies. This practice usually results in a lower purchase price to all entities while maintaining the integrity of each entity's purchasing process requirements. The County participates formally or informally in cooperative purchases through other agencies.

### VI. LEGAL ISSUES:

None

### VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

### VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the Purchase Order to Autoclear, LLC for an amount not to exceed \$27,600 for one (1) new model 6040DVS X-ray Scanner for the Routt County Justice Center under CO-OP GSA Contract #GS07F184GA.

### IX. LIST OF ATTACHMENTS:

Autoclear, LLC Quote dated April 4, 2022  
CO-OP GSA Contract #GS07F184GA Price List