



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> June 7, 2022	<b>ITEM TIME:</b>
--------------------------------	-------------------

<b>FROM:</b>	J. Kennedy/J. Stepan/S. Faulkner
<b>TODAY'S DATE:</b>	May 25, 2022
<b>AGENDA TITLE:</b>	CO-OP Purchase Approval for the HHS Building Furniture

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>X ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

**I. DESCRIBE THE REQUEST OR ISSUE:**

Request the Routt County Board of County Commissioners approve the purchase and authorize the County Manager to electronically sign the purchase order for the new HHS Building Furniture from Workplace Resource for an amount not to exceed \$222,859.27.

Motion by the Routt County Board of County Commissioners to approve the purchase and authorize the County Manager to electronically sign the purchase order for the new HHS Building Furniture from Workplace Resource for an amount not to exceed \$222,859.27.

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE** *(if applicable):*

**CURRENT BUDGETED AMOUNT: \$14,100,000**

**PROPOSED EXPENDITURE: \$222,859.27**

**FUNDING SOURCE: HHS Building 50530309 801171**

**SUPPLEMENTAL BUDGET NEEDED: YES  NO**

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**

None



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

### V. BACKGROUND INFORMATION:

The Routt County Facilities Department and Purchasing Department worked with Workplace Resource, our long-time Herman Miller CO-OP vendor, to design and provide the office furnishings for the new Routt County Health and Human Services Building. We have worked diligently with both Directors, the Architect, and HHS Building Design team to meet the needs of the staff workspace and public areas. Workplace Resources has provided a high-quality design and product that is consistent with the intent of this building.

This purchase fits within the guidelines of CO-OP Purchases in the Routt County Purchasing Manual 6<sup>th</sup> Edition.

#### CO-OP Contracts

Contract Number:2020000622 – Herman Miller – Omnia Partners Municipal Contract #AP8299  
Contract Number: R191803 – Exemplis/SOI – Omnia Partners Municipal Contract TVR#93920  
Contract Number: R191811 – Kimball International/National – Omnia Partners Municipal CDA 30003736

### VI. LEGAL ISSUES:

None

### VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

### VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Routt County Board of County Commissioners approve the purchase and authorize the County Manager to electronically sign the purchase order for the new HHS Building Furniture from Workplace Resource for an amount not to exceed \$222,859.27.

### IX. LIST OF ATTACHMENTS:

Workplace Resources Quote  
Workplace Resources Furniture Layout