



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> June 14, 2022	<b>ITEM TIME:</b>
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<b>FROM:</b>	Joe Stepan
<b>TODAY'S DATE:</b>	June 6, 2022
<b>AGENDA TITLE:</b>	Detention Center Emergency Repairs and FM Division Manager Delegation of Authority
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input type="checkbox"/> <b>ACTION ITEM</b>	
<input checked="" type="checkbox"/> <b>X DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
<p>Facilities Management has discovered issues with the plumbing sewer lines at the Detention Center rendering A and B Pods unusable. Multiple actions will be required for repair, including cutting of an exterior wall, excavation, plumbing repairs, compaction grouting, masonry repair, concrete repair, and likely other yet to be specified actions. Likewise, FM Division Manager Joe Stepan requests delegation of authority to make purchases of goods and services, per Routt County Purchasing Policies, less than or equal to \$20,000. This approval will allow for more efficiency with minor purchases in general and will allow for fewer delays related to the emergency jail repair. Through general activities of the FM Department, repeat purchases less than \$20,000 occur frequently and are oftentimes services through existing vendors, such as preventative maintenance contracts.</p>	
<b>II. RECOMMENDED ACTION (<i>motion</i>):</b>	
<p>Approve emergency repair project at Detention Center with spending limit of \$100,000. Grant FM Division Manager authority for spending under \$20,000 per Routt County Purchasing Manual.</p>	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
<b>PROPOSED REVENUE (<i>if applicable</i>):</b>	
<b>CURRENT BUDGETED AMOUNT: \$0</b>	
<b>PROPOSED EXPENDITURE: \$100,000</b>	
<b>FUNDING SOURCE:</b>	
<b>SUPPLEMENTAL BUDGET NEEDED: Yes X</b>	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
None	
<b>V. BACKGROUND INFORMATION:</b>	
<p>The Routt County Detention facility was constructed in 1991. Building is high-use (24/7) and experiences much abuse from inmates. Plumbing repairs are normal business for FM department but the sewer issues were unforeseen.</p>	



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**VI. LEGAL ISSUES:**

Concern with need to transport inmates to other jurisdictions should capacity be reached.

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

**VIII. SUMMARY AND OTHER OPTIONS:**

Repairs were unexpected and will require urgent repair.

**IX. LIST OF ATTACHMENTS:**