

RC Agreement Regarding Provision of Professional Services Exhibit B

July 15, 2022

David "Mo" Demorat
Routt County Emergency Operations Director
ddemorat@co.routt.co.us
970-870-5551

RE: Routt County CWPP Update
Proposed Scope Revisions

Dear Mo,

Based on the conversation we had July 13th regarding the scope revisions for the Routt County CWPP Update we have provided options to reduce our overall fee. Below are the notes from our meeting that outlined areas we collectively saw as room for less impact than other items. We used these notes and our conversation to identify scope items that could be reduced or eliminated. These notes are provided below followed by our options for reducing fee.

1. Potential for combining public engagement with survey work
 - + Conduct survey work during the day and have meetings in the evening in each of the four regions
2. FEMA likes to see lifeline analysis, so we want to leave that in
3. Potential to reduce scope on Task 2f for parcel ownership
 - + Provide sweeping community wide recommendations
 - + Recommendations can include future additional survey work and more detailed findings
4. Potential for reduction on 2h for potential loss
 - + Less focus on monetary loss and more focus on residential structure loss
 - + Somewhere around 60% of the homes in the county are secondary homes
 - + Trying to avoid prioritization of dollar value that will skew results toward high value secondary homes
5. Potential for reduction on 2i regarding Colorado FACE
 - + JH recommends cutting completely and recommending this be included in future revisions
 - o Identify as a potential add service
6. Potential for reduction in 3a for response capabilities
 - + Not sure how much value there is in evaluating capabilities and the impact it will have on CWPP development

Jensen Hughes, Inc.
4445 Northpark Drive, Suite 204
Colorado Springs, CO 80907

Copyright © 2022 Jensen Hughes, Inc.
All Rights Reserved. T08.21

- + Could trim to high level review of the response agencies
- + Still want some interaction with local response agencies
- + Intent is to have response agency representatives in the steering committee and potential to conduct some of this evaluation as part of the survey work

7. Task 3c

- + Building department is already looking to adopt some sort of WUI code for the county
- + We would like to work with him to identify what he plans to implement

Scope Item Proposed Revisions	Original Fee	Fee Reduction (Reduced Hours)	Direct Cost Reduction	Revised Fee
Task 1: Combine Steering committee and community engagement meetings with survey work	\$15,848	\$1,560	\$3,414	\$10,874
Task 2: Eliminate evaluation of FACE and reduce Structure inventory impact scope	\$46,500	\$6,350	-	\$40,150
Task 3: None	\$8,417	-	-	\$8,417
Task 4: Reduce Response capability review scope to high level review, Redistribution of workload to lower bill rate employee	\$39,438	\$3,216	-	\$36,222
Task 5: Combine roadway evaluation with survey work	\$3,856	-	\$1,024	\$2,832
Task 6: Reduce scope for identifying community prioritizations and coordination with local districts	\$34,134	\$4,750	-	\$29,384
Totals	\$148,193	\$15,876	\$4,438	\$127,879

Sincerely,

Jensen Hughes



Vernon Champlin, MPA, EFO, FM
Senior Consultant